**Information on the processing of personal data**

**for suppliers of works/goods/services in the context of direct assignment/pursuant to art. 13 of EU Regulation 2016/679**

This information describes the protection measures regarding the processing of personal data intended for suppliers of goods and/or services, within the purchase procedure for “\_\_\_\_\_”, pursuant to article 13 of EU Regulation 2016/679 on the protection of personal data (hereinafter, for brevity, GDPR).

# DATA CONTROLLER

The data controller is the National Research Council with registered office in Piazzale Aldo Moro, 7 - 00185 Rome, represented in its organizational structure by the Internal CNR Manager (pursuant to art. 19 paragraph 3 of the Regulations on the organization and functioning of the Institution, issued with provision no. 119/2024, CNR protocol No. 241776/2024, in force since 01/08/2024) in the person of the Institute Director Dr. Francesco Di Serio, who can be contacted at the following email addresses: [francesco.diserio@cnr.i](mailto:francesco.diserio@cnr.i)t and [protocollo.ipsp@pec.cnr.it](mailto:protocollo.ipsp@pec.cnr.it).

# DATA PROTECTION OFFICER (so-called RPD or DPO, Data Protection Officer)

The Data Protection Officer of the CNR, appointed pursuant to art. 37 of the GDPR, can be contacted at the following email addresses: [rpd@cnr.it](mailto:rpd@cnr.it) and [rpd@pec.cnr.it](mailto:rpd@pec.cnr.it).

# PURPOSE AND LEGAL BASIS OF THE PROCESSING

Personal data will be processed in the context of procedures, concerning public contracts and tenders for the awarding of works, goods and services, necessary to fulfill the following obligations:

* provided for by EU legislation;
* relating to the verification of the existence of general and special requirements if required with respect to the type of award to be made;
* contractual, deriving from relationships with other public and private bodies;
* provided for by regulations and sector regulations, including obligations regarding advertising and administrative transparency;
* communicated to independent collaborators, professionals, consultants, who provide consultancy or assistance to the Administration in relation to the awarding procedure and the execution of the Contract, also for possible protection in court, or for sector studies or statistical purposes;
* of provisions issued by authorities, authorised to do so by supervisory and control bodies.
* The lawfulness of the processing is identified in art. 6, paragraph 1 letters b) c) and e) of the GDPR and, in particular, in application of the provisions contained in:
* Law 190/2012 containing provisions for the prevention and repression of corruption and illegality in public administration;
* National Anti-Corruption Plan 7/2023 and subsequent amendments approved by ANAC;
* Legislative Decree 36/2023 Public Contracts Code;
* Acts and regulations issued by the CNR Body.

The personal data provided are mandatory for the achievement of the purposes mentioned above; failure to provide them, or their partial or incorrect provision, makes it impossible to participate and proceed with the assignment.

# DATA RECIPIENTS

Your data is processed by personnel working within the CNR Administration, the central office and the structure, for the designated purpose as persons authorised to process data, who are given suitable instructions regarding measures, precautions and modus operandi (see Processing methods) for the use of your data for the administrative management purposes described above.

The data processed may be communicated to Supervisory Bodies, Judicial Authorities, as well as to those entities (public and private) to whom it is mandatory, by law, to communicate them.

It is also specified that the data may be extrapolated by querying Telematic Platforms on the basis of the data provided, for the purposes indicated in the previous point 2.

# TYPES OF DATA PROCESSED AND PROCESSING METHODS

The personal data processed are those relating to:

* legal representative (name and surname, social security code, national insurance number and tax number);
* institution/company/business (name, full address, Tax and VAT numbers);
* banking institution (name, IBAN number, SWIFT/BIC code) and any signatories (name and surname, social security code, place and date of birth).

For the sole purpose of assessing possession of the requirements and qualities required by current legislation for the purchase of goods/services, data relating to criminal convictions and crimes (so-called "judicial") pursuant to art. 10 of the GDPR are also processed.

The personal data collected are processed in a lawful, correct, relevant manner, limited to what is necessary to achieve the purposes of the processing, only for the time necessary to achieve the purposes for which they were collected, in accordance with the principles indicated in art. 5 of the GDPR and, in any case, in such a way as to guarantee its security and protect the maximum confidentiality of the interested party.

The processing does not include any automated decision-making process, including profiling.

# STORAGE PERIOD

The data storage period is 10 years from the conclusion of the contract stipulated for the purchase of goods/services.

# TRANSFER OF DATA TO NON-EUROPEAN COUNTRIES OR INTERNATIONAL ORGANIZATIONS

The transfer of personal data to non-European countries or international organizations is not envisaged.

# RIGHTS OF THE INTERESTED PARTIES

The rights provided for in Articles 15 (Right of access), 16 (Right of rectification), 18 (Right to limitation of processing) of the GDPR may be exercised at any time. To assert their rights, interested parties may contact the contact point of the owner reported in paragraph 1 of this information.

Interested parties who believe that the processing of their personal data by the CNR itself violates the provisions of the GDPR have the right to submit a complaint to the Guarantor for the protection of personal data (<https://www.garanteprivacy.it/>) at the email address [protocollo@gpdp.it](mailto:protocollo@gpdp.it), as provided for by art. 77 of the GDPR itself, or to take appropriate legal action (art. 79 of the GDPR).