**Information on the processing of personal data**

**for suppliers of works/goods/services in the context of direct assignment/pursuant to art. 13 of EU Regulation 2016/679**

This information describes the protection measures regarding the processing of personal data intended for suppliers of goods and/or services, within the purchase procedure for “\_\_\_\_\_”, pursuant to article 13 of EU Regulation 2016/679 on the protection of personal data (hereinafter the “Regulation”).

# DATA CONTROLLER

The Data Controller is the National Research Council with registered office in Piazzale Aldo Moro, 7 - 00185 Rome, represented in its organizational structure by the director of the Institute for Sustainable Plant Protection (IPSP), Dr. Francesco Di Serio. The contact point for the Data Controller is the director of IPSP, strada delle Cacce, 73 - 10135 Turin, e-mail [protocollo.ipsp@pec.cnr.it](mailto:protocollo.ipsp@pec.cnr.it), telephone +39 011-3977910.

# DATA PROTECTION OFFICER (so-called RPD or DPO, Data Protection Officer)

The Data Protection Officer of the CNR, appointed pursuant to art. 37 of the Regulation, can be contacted at the following email addresses: [rpd@cnr.it](mailto:rpd@cnr.it) and [rpd@pec.cnr.it](mailto:rpd@pec.cnr.it).

# PURPOSE AND LEGAL BASIS OF THE PROCESSING

Personal data will be processed in the context of procedures, concerning public contracts and tenders for the awarding of works, goods and services, necessary to fulfill the following obligations:

* provided for by EU legislation;
* relating to the verification of the existence of general and special requirements if required with respect to the type of award to be made;
* contractual, deriving from relationships with other public and private bodies;
* provided for by regulations and sector regulations, including obligations regarding advertising and administrative transparency;
* communicated to independent collaborators, professionals, consultants, who provide consultancy or assistance to the Administration in relation to the awarding procedure and the execution of the Contract, also for possible protection in court, or for sector studies or statistical purposes;
* of provisions issued by authorities, authorised to do so by supervisory and control bodies.

The lawfulness of the processing is identified in art. 6, paragraph 1 letters b) c) and e) of the GDPR and, in particular, in application of the provisions contained in:

* Law no. 190 of 6/11/2012 containing provisions for the prevention and repression of corruption and illegality in public administration;
* National Anti-Corruption Plan 2022 and subsequent amendments approved by ANAC;
* Legislative Decree no. 36 of 31/12/2023 containing the Public Contracts Code;
* Legislative Decree no. 209 of 12/31/2024, containing supplementary and corrective provisions of the public procurement code;
* Acts and regulations issued by the CNR Body.

The personal data provided are mandatory for the achievement of the purposes mentioned above; failure to provide them, or their partial or incorrect provision, makes it impossible to participate and proceed with the assignment.

# DATA RECIPIENTS

The data will be processed by persons, expressly designated and authorized for this purpose, who operate within the CNR administration, the central office and the structure, who are given suitable instructions regarding measures, precautions and *modus operandi* (see Processing methods) for the use of the data for the management and administrative purposes described above.

The data processed may be communicated to supervisory bodies, the judicial authority, as well as to those entities (public and private) to whom it is mandatory, by law, to communicate them.

It is also specified that the data may be extrapolated by querying telematic platforms on the basis of the data provided, for the purposes indicated in the previous point 2.

# TYPES OF DATA PROCESSED AND PROCESSING METHODS

The personal data processed are those relating to:

* **Personal data** (name and surname of the natural person, place and date of birth, residence/domicile), contact details (email address, telephone number) of the owner, managing partner, general partner, member of the Board of Directors with legal representation, attorney, general agent, sole natural person shareholder, technical director, of the company or firm, contained in the declarations, self-certifications, Chamber of Commerce records, documents, presented for the purposes of the purchase procedure or requested from other administrations.
* **Bank details** (name of the institution, IBAN number, SWIFT/BIC code) and common data of any signatories (name and surname, place and date of birth, tax code).
* **Data relating to criminal convictions and crimes** (so-called "judicial"), pursuant to art. 10 of the Regulation, for the sole purpose of assessing possession of the requirements and qualities required by current legislation for the purchase of goods/services.

The personal data collected are processed lawfully, correctly, pertinently, limited to what is necessary to achieve the purposes of the processing, only for the time necessary to achieve the purposes for which they were collected, in accordance with the principles indicated in art. 5 of the Regulation and, in any case, in such a way as to guarantee their security and protect the maximum confidentiality of the interested parties.

The processing does not include any automated decision-making process, including profiling as per art. 22 paragraphs 1 and 4 of the Regulation.

# STORAGE PERIOD

The data storage period is 10 (ten) years from the conclusion of the contract stipulated for the purchase of goods/services.

# TRANSFER OF DATA TO NON-EUROPEAN COUNTRIES OR INTERNATIONAL ORGANIZATIONS

The transfer of personal data to non-European countries or international organizations is not envisaged.

# RIGHTS OF THE INTERESTED PARTIES

At any time, the rights provided for in Articles 15 (Right of access), 16 (Right of rectification), 18 (Right to restriction of processing) of the Regulation may be exercised. To assert their rights, interested parties may contact the Data Controller's contact point reported in paragraph 1.

In the event that they believe that the processing of their personal data is carried out in violation of the provisions of the Regulation, interested parties have the right to lodge a complaint with the Data Protection Authority (<https://www.garanteprivacy.it>) at the email address [protocollo@gpdp.it](mailto:protocollo@gpdp.it) (Article 77 of the Regulation), or to take legal action pursuant to Article 79 of the Regulation.