



Your Legal Regal Aide

CORPORATE BROCHURE

Your Legal
Regal Aide



SUJATA ASSOCIATES

Next Step To Your Business.

India's Largest Documentation Portal

A team of passionate Legal Experts, ready to help you with your business documentation. Be it Registration, Renewal or Modification; Sujata Associates does it for you in an instant!



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www.sujataassociates.com
info@sujataassociates.com

OUR SERVICE REGIONS



We are expanding our wings gradually and reaching more people with our excellent Legal Services and we provide online services in all over India.

REGISTERED OFFICE

KOLKATA



AND OUR ASSOCIATE OFFICER ARE IN



BANGALORE



KERALA



KOLKATA



DELHI

ABOUT US

We started with the simple idea that executing business in India should be easy. To achieve our mission we are building the largest business services platform in the world with a huge range of business services from incorporation to tax filing.

We specialize in providing various registration services all across India. Trademark, copyright, patent, or ISO registration, we have everything that you need to run a successful business. Our licensing services include trade license, fire license, FSSAI, import & export, and all sorts of other license registrations. We provide VAR by making it easier to do business, we hope to unite Industry and help small businesses compete effectively.

Today, Sujata Associates is the most preferred Company Registration consultant in India. We have a goal to help start-ups to manage their business without having to worry about any legalities. Once you join us, we guarantee you will come back.



The Sujata Associates - Who Are We?

Sujata Associates is a Team of Experienced Professionals CA/CS and Lawyers and well-rehearsed with the Legal attributes, ready to help business entities fulfil their Legal documentation. Our team is dedicated to assisting business entities with a wide variety of Legal Compliance. Our motto is to allow businesses to function appropriately while effectively tackling statutory needs. Sujata Associates has helped numerous companies in progressing to prime positions for almost decade, and we aspire to continue our spirit to serve entities in the best possible way with their Legal dealings.



OUR TEAM



OUR SERVICE OFFERING

-  1. GST Registration
-  2. MSME (Udyam) Registration
-  3. Proprietorship Registration
-  4. Partnership Registration
-  5. Pvt.Ltd / LLP / OPC Registration
-  6. Digital Signature (class 3)
-  7. Import Export Code
-  8. Professional Tax Registration
-  9. ISO 9001
-  10. Shop Establishment
-  11. Trademark Registration
-  12. Company PAN Card
-  13. Company TAN Number
-  14. Fssai Basic Registration

 17. Trademark Objection/Hearing/Renewal  25. Website Design and Development

 18. Tea Board Registration  26. Bar code

 19. Trade License  27. Logo Designing

 20. Accounting Services  28. Brochure Designing

 21. Spice Board Registration  29. Visiting Card All Variants

 22. Bar Code Registration  30. Other Designing and Printing Services -

 23. NGO Registration
 24. Other Legal Services

(Menu Card, T-Shirt, Certificates, Letterhead, Office Stationary, Packet Design, Banner etc.)

(For Faster approval prices refer our website or call us)

ITR Filing

Salary class with upto 2 bank account

Salary class with upto 4 bank account + other income or with balance sheet

Business class with upto 2 bank account

Business class with upto 4 bank account

Business class with upto 5 bank account + other income or with balance sheet

GST Filing For

2 Month

3 Month

6 Month

12 Month

OUR ACCOUNTING PACKAGES

| | |
|-----------|--------------------------------|
| BASIC | Starting Rs. 2,999.00 / Month |
| PREMIUM | Starting Rs. 7,999.00 / Month |
| FULL TIME | Starting Rs. 13,999.00 / Month |

For more details Visit our Website



www.sujataassociates.com

Required Documents

-  Company Incorporation Certificate & Pan Card
-  Company Brochure or Functional Website
-  Directors/ Partners Pan & Aadhaar Card
-  GST Certificate & Company Logo

SAMPLE CERTIFICATE

CERTIFICATE NO:
DIPP38083



Government of India
Ministry of Commerce & Industry
Department for Promotion of Industry and Internal Trade

#startupindia

CERTIFICATE OF RECOGNITION

This is to certify that Sujata Associates Consultancy Pvt. Ltd incorporated as a Private Limited Company on 28-11-2019, is recognized as a startup by the Department for Promotion of Industry and Internal Trade. The startup is working in 'Professional & Commercial Services' Industry and 'Business Support Services' sector as self-certified by them.

This certificate shall only be valid for the Entity up to Ten years from the date of its incorporation only if its turnover for any of the financial years has not exceeded ₹100 Cr.

28-11-2019

DATE OF ISSUE

11-01-2028

VALID UPTO

ISO Certification



International Organization for Standardization

Required Documents

- Company Incorporation Certificate & Pan Card
- Company Brochure or Functional Website
- Directors/ Partners Pan & Aadhaar Card
- GST Certificate & Company Logo
- Company MOA & AOA

SAMPLE CERTIFICATE



MSME Registration



Required Documents

- Company Incorporation Certificate & Pan Card
- Company Brochure or Functional Website
- Directors/ Partners Pan & Aadhaar Card
- GST Certificate & Bank Account Details
- Company MOA & AOA

SAMPLE CERTIFICATE

भारत सरकार
Government of India
मूल, लघु एवं मध्यम उद्यम बोर्ड
Ministry of Micro, Small and Medium Enterprises

MSME
मूल, लघु एवं मध्यम उद्यम बोर्ड
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES

UDYAM REGISTRATION CERTIFICATE

Our small hands to make you LARGE

| TYPE OF ENTERPRISE | MICRO | SERVICES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--|--|--------------|--------------|--------------|----------|---|-------------------------|--|--|----------|---|-------------------------------------|--|---|----------|---|--------------------------------------|-------------------------|--------------------------|----------|---|--|--|---|----------|---|--|---|--|----------|
| UDYAM REGISTRATION NUMBER | UDYAM-GJ-01-0005427 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NAME OF ENTERPRISE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SOCIAL CATEGORY OF ENTREPRENEUR | General | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NAME OF UNITS | Unit No. | Unit Name | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OFFICIAL ADDRESS OF ENTERPRISE | Flat/Door Block No. 10TH FLOOR-1012 Village/Town SOLA AHMEDABAD Road/Street/Lane SCIENCE CITY ROAD City AHMEDABAD State GUJARAT Pincode 380069 Mobile 9725512366 | Name of Premises Building Block SCIENCE CITY ROAD City District Pincode Mobile | I SQUARE CORPORATE PARK Block SCIENCE CITY ROAD City District Pincode Mobile | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DATE OF INCORPORATION / REGISTRATION OF ENTERPRISE | 12/01/2018 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DATE OF COMMENCEMENT OF PRODUCTION/BUSINESS | 12/01/2018 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NATIONAL INDUSTRY CLASSIFICATION CODE(S) | <table border="1"><thead><tr><th>SNs.</th><th>NSIC 2 Digit</th><th>NSIC 4 Digit</th><th>NSIC 5 Digit</th><th>Activity</th></tr></thead><tbody><tr><td>1</td><td>41 - Telecommunications</td><td>4190 - Other telecommunications activities</td><td>41910 - Other telecommunications activities n.e.c.</td><td>Services</td></tr><tr><td>2</td><td>42 - Information service activities</td><td>4200 - Other information, computer and related service activities n.e.c.</td><td>42010 - Other information, computer and related service activities n.e.c.</td><td>Services</td></tr><tr><td>3</td><td>49 - Legal and accounting activities</td><td>4910 - Legal activities</td><td>49110 - Legal activities</td><td>Services</td></tr><tr><td>4</td><td>70 - Activities of head offices; management consultancy and similar activities</td><td>7020 - Management consultancy and similar activities</td><td>70210 - Management consultancy and similar activities</td><td>Services</td></tr><tr><td>5</td><td>82 - Office administrative, office support and other business support activities</td><td>8220 - Other business support service activities n.e.c.</td><td>82300 - Other business support service activities n.e.c.</td><td>Services</td></tr></tbody></table> | | SNs. | NSIC 2 Digit | NSIC 4 Digit | NSIC 5 Digit | Activity | 1 | 41 - Telecommunications | 4190 - Other telecommunications activities | 41910 - Other telecommunications activities n.e.c. | Services | 2 | 42 - Information service activities | 4200 - Other information, computer and related service activities n.e.c. | 42010 - Other information, computer and related service activities n.e.c. | Services | 3 | 49 - Legal and accounting activities | 4910 - Legal activities | 49110 - Legal activities | Services | 4 | 70 - Activities of head offices; management consultancy and similar activities | 7020 - Management consultancy and similar activities | 70210 - Management consultancy and similar activities | Services | 5 | 82 - Office administrative, office support and other business support activities | 8220 - Other business support service activities n.e.c. | 82300 - Other business support service activities n.e.c. | Services |
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| DATE OF UDYAM REGISTRATION | 15/08/2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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For any assistance, you may contact:

1. DIC AHMEDABAD
2. MSME-DI AHMEDABAD

Visit : www.msme.gov.in | www.dcmsme.gov.in | www.champions.gov.in

BE A CHAMPION with the Ministry of MSME

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Government of India
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Our small hands to make you LARGE

| TYPE OF ENTERPRISE | MICRO | SERVICES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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2. MSME-DI AHMEDABAD

Visit : www.msme.gov.in | www.dcmsme.gov.in | www.champions.gov.in

BE A CHAMPION with the Ministry of MSME

Company Registration



MINISTRY OF
CORPORATE AFFAIRS



MINISTRY OF
CORPORATE AFFAIRS

Required Documents

- Directors/ Partners Pan & Aadhaar Card
- Address Proof of Company
- Directors/ Partners Bank Statement
- Directors/ Partners Individual Photos
- Property Tax Bill & Electricity Bill



GOVERNMENT OF INDIA
MINISTRY OF CORPORATE AFFAIRS

Central Registration Centre

Certificate of Incorporation

[Pursuant to sub-section (2) of section 7 of the Companies Act, 2013 (18 of 2013) and rule 18 of the Companies (Incorporation) Rules, 2014]

I hereby certify that SUJATA ASSOCIATES CONSULTANCY PRIVATE LIMITED is incorporated on this Sixth day of March Two thousand eighteen under the Companies Act, 2013 (18 of 2013) and that the company is limited by shares.

The Corporate Identity Number of the company is U74999WB2018PTC224926.

The Permanent Account Number (PAN) of the company is AAZCS9337C

The Tax Deduction and Collection Account Number (TAN) of the company is CALS42216G*

Given under my hand at Manesar this Sixth day of March Two thousand eighteen.

DIGITAL SIGNATURE CERTIFICATE
MUKESH KUMAR
Deputy Registrar Of Companies
For and on behalf of the Jurisdictional Registrar of Companies
Registrar of Companies
Central Registration Centre

Disclaimer: This certificate only evidences incorporation of the company on the basis of documents and declarations of the applicant(s). This certificate is neither a license nor permission to conduct business or solicit deposits or funds from public. Permission of sector regulator is necessary wherever required. Registration status and other details of the company can be verified on www.mca.gov.in

Mailing Address as per record available in Registrar of Companies office:

SUJATA ASSOCIATES CONSULTANCY PRIVATE LIMITED
4, FAIRLIE PLACE,, 5TH FLOOR,, KOLKATA, Kolkata, West Bengal,
India, 700001



* as issued by the Income Tax Department

SAMPLE CERTIFICATE

Trade Mark Registration



**INTELLECTUAL
PROPERTY INDIA**
PATENTS | DESIGNS | TRADE MARKS
GEOGRAPHICAL INDICATIONS



INTELLECTUAL PROPERTY INDIA

PATENTS | DESIGNS | TRADE MARKS
GEOGRAPHICAL INDICATIONS

Required Documents

-  Company Incorporation
Certificate & Pan Card
 -  Brand Name &
Logo
 -  Directors/ Partners
Pan & Aadhaar Card
 -  GST Certificate &
Bank Account Details
 -  Company MOA &
AOA

SAMPLE CERTIFICATE

प्राप्त असरी - 2
Form RG - 2

भारत सरकार

Government of India
व्यापार विभाग
Trade Marks Registry

व्यापार चिह्न अधिनियम, 1999
Trade Marks Act, 1999

व्यापार चिह्न के रजिस्ट्रेशन का प्रमाणन, धारा 23 (2), नियम 56 (1)
Certificate of Registration of Trade Mark, Section 23 (2), Rule 56 (1)

व्यापार चिह्न नं./Trade Mark No. 4464325

दिनांक / Date 05/03/2020

ज. संखा J. No. 1951

यह प्राप्ति किया जाता है कि चिह्न का चिह्न के सम्बन्धी द्वाके साथ संबंध है, कि जो से दीर्घालु ही पुण है।

यह प्राप्ति किया जाता है कि चिह्न का चिह्न के सम्बन्धी द्वाके साथ संबंध है, कि जो से दीर्घालु ही पुण है।
Certified that Trade Mark / a representation is annexed hereto, has been registered in the name(s) :-
BUJOY CHAND SEN, TRADING AS M/S. KHUENDRA, 313, RABINDRA SARANI, KOLKATA - 700006, WEST BENGAL, SOLE
PROPRIETORSHIP, (Single Firm)

In Class 30 Under No. 4464325 as of the date 05 March 2020 in respect of

SWEETMEATS

Trade Mark as annexed

मेरे लिए यह चिह्न के ग्राम के के दिल के इस पर मुझ लगाये गए

Sealed at my direction, this 06th day of November , 2020

okgupte

कमाल लेली गोपनीय
Registrar of Trademarks

प्राप्ति की तिथि का अनुदान तात्पर्य के लिए यह अप्राप्ति का लिए यह अप्राप्ति का लिए यह अप्राप्ति का लिए यह अप्राप्ति का लिए

Registration for 10 years from the date of application and may then be renewed for a period of 10 years and also at the expiration of each period of 10 years.

यह अप्राप्ति की तिथि का अनुदान तात्पर्य के लिए यह अप्राप्ति का लिए यह अप्राप्ति का लिए यह अप्राप्ति का लिए

This certificate is issued for the date of application and may be renewed for a period of 10 years and also at the expiration of each period of 10 years.

प्राप्ति की तिथि का अनुदान तात्पर्य के लिए यह अप्राप्ति का लिए यह अप्राप्ति का लिए यह अप्राप्ति का लिए यह अप्राप्ति का लिए

Note: Upon any change of ownership of this Trademark, or change in address, of the principal place of business or address for service in India a sequel should **AT ONCE** be made to register the change.

Trade Mark No. 4464325

Annexure of Certificate No.: 2552186
Date 05/03/2020

Import Export Code Registration



आयात निर्यात कोड पंजीकरण
ORGANIZATION OF
IMPORT EXPORT CODE REGISTRATION



आयात निर्यात कोड पंजीकरण
ORGANIZATION OF
IMPORT EXPORT CODE REGISTRATION

Required Documents

- Company Incorporation Certificate & Pan Card
- Directors/ Partners Pan & Aadhaar Card
- Company Address Proof & Branch Details
- GST Certificate & Cancel Cheque of Bank A/C
- Company MOA & AOA or Partnership Deed

SAMPLE CERTIFICATE

Government of India
Ministry of Commerce and Industry
Directorate General of Foreign Trade

Office of the Additional Director General of Foreign Trade, Kolkata
4, Esplanade East, Kolkata

Importer-Exporter Code

This is to certify that SUJATA CARGO & LOGISTICS PRIVATE LIMITED is issued an Importer-Exporter Code (IEC) ABGCS4321N with details as follows –

| | |
|-------------------------------------|---|
| IEC | ABGCS4321N |
| स्वाहा खाता सं. (पैन) / PAN | ABGCS4321N |
| फर्म का नाम/ Firm Name | SUJATA CARGO & LOGISTICS PRIVATE LIMITED |
| नियम की प्रकृति / Nature of Concern | Private Limited |
| जारी करने की तारीख/ Date of Issue | 31/07/2021 |
| पता/ Registered Address | 4 FAIRLIE PLACE, HMP HOUSE,4 FAIRLIE PLACE, HMP HOUSE,KOLKATA,KOLKATA,WEST BENGAL,700001 |
| पालक का नाम / Name of the Signatory | RAJIB KUMAR BASAK |
| Director / Partner Details | Refer online at https://dgft.gov.in or scan the QR Code |
| शाखा/इकाई /Branch Details | Refer online at https://dgft.gov.in or scan the QR Code |

Last Modified : 31/07/2021
File Number : KOLECPAPPLY00017436AM22

Note : This is a system-generated certificate. Authenticity / Updated details of the IEC can be checked at official DGFT website <https://dgft.gov.in> by entering the IEC and Firm Name under Services > View Any IEC Details. You can also authenticate the certificate by scanning the QR code.

Government of India
Ministry of Commerce and Industry
Directorate General of Foreign Trade

Office of the Additional Director General of Foreign Trade, Kolkata
4, Esplanade East, Kolkata

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| नियम की प्रकृति / Nature of Concern | Private Limited |
| जारी करने की तारीख/ Date of Issue | 31/07/2021 |
| पता/ Registered Address | 4 FAIRLIE PLACE, HMP HOUSE,4 FAIRLIE PLACE, HMP HOUSE,KOLKATA,KOLKATA,WEST BENGAL,700001 |
| पालक का नाम / Name of the Signatory | RAJIB KUMAR BASAK |
| Director / Partner Details | Refer online at https://dgft.gov.in or scan the QR Code |
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GEM Registration



GeM
Government
e Marketplace



GeM
Government
e Marketplace

Required Documents

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- ✓ Company Address Proof & Branch Details
- ✓ GST Certificate & Cancel Cheque of Bank A/C
- ✓ Company MOA & AOA or Partnership Deed
- ✓ ITR Form of the Company With Acknowledgment.

Our Associated Partners



OUR CLIENTS





SUJATA ASSOCIATES CONSULTANCY PVT. LTD

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