

JUSTIN GIRA

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An organized and hardworking individual that can adapt to any kind of environment, who possesses excellent skills in providing great customer service, knowing how important it is to maintain high standards and professionalism at all times. Have good ICT skills and the ability to communicate confidently at all levels. Able to work well under pressure being focused and determined to get the objective done.

SKILLS

- Have good knowledge of HTML/CSS
- Computing skills; familiar with software such as Microsoft office and Adobe Dreamweaver/ Photoshop
- Always wanting to improve my skills needed for current and future role
- Determine to meet targets/deadlines
- Time management: manage time effectively, prioritizing task and able to work to deadlines
- Stress tolerance; can remain calm under pressure
- Teamwork; work confidently within a group

EXPERIENCE

JULY 2019– MARCH 2020

MULTIDROP DRIVER, MASH PURVEYORS

Perform minor maintenance and interior cleaning of vans, support the fleet team in identifying and transporting vans for off-site maintenance, as well as ensuring the overall cleanliness and organisation of the physical yard area itself.

- Check if the vehicle is safe to drive on the road by careful observation, check fuel level, ad-blue, screen wash
- Load and unload goods safe and secure
- Make customer deliveries in a professional manner in line with the customer's order to the delivery address in a timely, safe and responsible manner within the company policies.

APRIL 2015 – JANUARY 2018

MARSHALL, OCADO

Managing the effective inbound reception of vans returning from routes, aid the efficient loading of vans for outbound routes, perform minor maintenance and interior cleaning of vans, support the fleet team in identifying and transporting vans for off-site maintenance, as well as ensuring the overall cleanliness and organisation of the physical yard area itself.

Duties

- Check the vans for damage, temperature, fuel levels, and direct the vans to the relevant parking location in the yard. Inform the fleet team of any defects requiring their attention through the relevant process.
- Ensure that vans are parked correctly and efficiently in order that the warehouse dispatch team can easily collect vans and bring to the dock doors for loading.
- Assisting each driver has all the portable van assets that he or she requires for the completion of their route.

JUNE 2011 – APRIL 2015

DUTY MANAGER, ICELAND

Responsible for handling customer queries, managing the team and ensuring the business is running successfully.
Duties

- Delegating specific areas of responsibility to staff for which they will be accountable.
- Monitoring, taking corrective action where necessary, and the communication standards of operational excellence to ensure the smooth running of the company whilst on shift.
- Producing a staff roster and managing labor levels throughout key periods of trade.
- Managing, motivating and developing the team, ensuring that training standards are maintained, and always providing excellent customer service.
- In charge of handling profits at end of shifts and making sure we are meeting the targets required

INTERESTS

Self-improvement drawn to anything that would add value to my personality

Computing enjoy spending some time browsing online and social media

Sports passion for fitness, attend local gym and participate in a basketball league

REFERENCE

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