

From:

Your Company Name 123 Business Street City, State 12345

Phone: (555) 123-4567

To:

Client Name 456 Client Avenue Client City, State 67890

Product Name	Quantity	Rate	Total
Product 1	2	\$50.00	\$100.00
Product 2	1	\$75.00	\$75.00
Product 3	3	\$25.00	\$75.00

Subtotal:	\$250.00
Tax (10%):	\$25.00
Total:	\$275.00

Thank you for your business!

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