



## **ROLE DESCRIPTION:**

### **COUNTY OUTDOOR ADVISER**

#### **Role**

Ensure members across all sections have the opportunity to take part in outdoor events and activities in a safe environment, and encourage enjoyment of the outdoors. Promote all aspects of learning and development for adults in the county to become more confident in running outdoor activities.

#### **Personal Qualities**

Have a passion for the outdoors and outdoor activities and understand the benefits and values for mental and physical wellbeing.

#### **Term**

Is appointed for an initial term of three years and may be re-appointed for a further two years. Reappointment is not automatic.

#### **Responsible to**

The County Commissioner

#### **Working with**

Outdoor Team Administrator  
County Narrow Boating Adviser  
County Water Adviser  
County Climbing Adviser  
Divisional Outdoor Advisers  
County Walking Adviser  
County Walking Administrator  
County Residential Adviser(s)

#### **Expenses**

Claimed from County Treasurer

#### **Responsibilities**

1. Be an active member of the county team and work collaboratively with all team members. Represent all aspects outdoors within that team.
2. Plan and promote county outdoor events and activities.
3. Support units with queries around adventurous activities to enable safe delivery in line with Girlguiding policies.
4. Co-ordinate and encourage the Outdoor team, including Division Advisers, to work together to support volunteers.

5. Carry out risk assessments and act as point of reference/support for Division Advisers and other members with queries on risk assessments.
6. Attend quarterly County Operation Group meetings to share and receive information and collectively work together. Ensure a representative attend in your absence.
7. Attend Region Outdoor Adviser meetings as required.
8. Receive and disseminate information received from the Country/Region to team members and Division Advisers (normally by way of meetings).
9. Chair regular team meetings.
10. Liaise with and act as Adviser to the County Trustees on outdoor matters.
11. Produce a written report for quarterly Trustee meetings and an annual report.
12. Produce a yearly budget for approval by the Trustees.
13. Attend Country/Region/Association training sessions where possible. Keep up-to-date with innovations and developments.
14. Keep up-to-date with all publications and new resources, including those published by Girlguiding UK and other governing bodies concerning youth group residentials, camping and the out-of-doors.
15. Use the County designated email address for correspondence relating to the role.
16. Only store records relating to the role on the County Microsoft Teams system.