

# Elections for the 2025/2026 Term

## **President**

*See 'How to Apply' on page 4 for further details.*

### **Position Summary:**

The President is the face of the Gado-Gado Indonesian Students Association of UBC ("GISAU") and sets the Club's strategic missions, vision, and goals for the 2025/2026 academic year. The President leads the executive team through 12+ events.

### **Time Commitment:**

- 10-15 hours per week (up to 20 hours per week during event periods)

### **Term of Employment:**

- May 2025 – April 2026

### **Key Responsibilities:**

- Oversees all events planned by GISAU
- Directs the strategic goals of the Club for the 2025/2026 academic year
- Chairs all executive meetings
- Maintains strong relationships with other Indonesian students' associations
- Liaise with the Consulate General of the Republic of Indonesia in Vancouver
- Recruits and trains the executive team
- Drive member engagement
- Represents GISAU at all external functions, meetings and gatherings
- Be a part of FIESTA's Core team

### **Qualifications:**

- Strong team player
- Strong interest in growing the Indonesian community at UBC
- Excellent time management skills
- Excellent problem-solving skills
- Effective communication and organizational skills
- Past involvement with the Indonesian community is an asset
- Event management and leadership experiences is an asset
- Having at least one year of experience on the GISAU executive team is an asset
- Experience in a club executive position is an asset

## **Vice-President**

*See 'How to Apply' on page 4 for further details.*

### **Position Summary:**

The Vice-President (VP) works closely with the President in setting the Club's strategic mission, vision and goals for the 2025/2026 academic year. The Vice-President works with the President to ensure that the Club's goals are met and steps in when the President is unavailable. The VP leads the executive team in running events, promoting the club and mentoring members.

### **Time Commitment:**

- 5-10 hours per week (up to 15 hours per week during event periods)

### **Term of Employment:**

- May 2025 – April 2026

### **Key Responsibilities:**

- Oversees all events planned by GISAU
- Assist in directing the strategic goals of the Club for the 2025/2026 academic year
- Chairs all executive meetings when the President is unavailable
- Maintains strong relationships with other Indonesian student associations
- Liaise with the Consulate General of the Republic of Indonesia in Vancouver
- Assist the President in recruiting and training the executive team
- Drive member engagement
- Represents GISAU at all external functions, meetings, and gatherings
- Be a part of FIESTA's Core team

### **Qualifications:**

- Strong team player
- Strong interest in growing the Indonesian community in Vancouver
- Excellent time management skills
- Excellent problem-solving skills
- Effective communication and organizational skills
- Past involvement with the Indonesian community is an asset
- Event management and leadership experience is an asset
- Experience in a club executive position is an asset

## **Treasurer**

*See 'How to Apply' on page 4 for further details.*

### **Position Summary:**

The Treasurer works closely with the President and Vice-President to set GISAU's financial budget and oversee the Club's sponsorship, financial strategy and reimbursement policies.

### **Time Commitment:**

- 5-10 hours per week (up to 15 hours per week during event periods)

### **Term of Employment:**

- May 2025 – April 2026

### **Key Responsibilities:**

- Creates and submits an annual budget
- Monitors account balances throughout the year
- Arranges for club expenses and processes reimbursements
- Maintains GISAU's float box and bank accounts
- Coordinates with the Events Team to manage ticket sales for paid events
- Assists the President and Vice-President in hiring, training, and maintaining a strong executive team
- Work closely with the External Affairs portfolio in designing sponsorship packages and pitching the Club to potential partners
- Be a part of FIESTA's Finance team
- Manage club inventory alongside the secretary
- Purchase any items required by the various departments in GISAU

### **Qualifications:**

- Strong team player
- Strong interest in growing the Indonesian community in Vancouver
- Excellent time management skills
- Excellent problem-solving skills
- Effective communication and organizational skills
- Past involvement with the Indonesian community is an asset
- Event management and leadership experience is an asset
- Experience in a club executive position within a finance-related role is an asset

## **How to Apply**

*Please note that only **current members** of GISAU can run and/or vote for President, Vice-President or Treasurer.*

### **IMPORTANT INFORMATION:**

Every application must include the following:

- 1-page resume uploaded to **qualtrics**
  - *Candidates for president, vice-president, and treasurer must each submit their own resume*
- Answer the following questions in **qualtrics**:
  - *“Why should members vote for you as the [position]?”*
  - *“What are your plans for GISAU in the upcoming year?”*
  - *Candidates for president, vice-president and treasurer should answer the question above individually*
- Your Vision for GISAU 2025/2026 (in **qualtrics**)
  - *Your vision will be broadcasted on GISAU’s Instagram page when announcing the candidates*
- Your Missions for GISAU 2025/2026 (in **qualtrics**)
  - *Your missions will be broadcasted on GISAU’s Instagram page when announcing the candidates*
- A photograph that you would like us to feature on the announcement of your candidacy for your chosen position.

Please submit your application through this Qualtrics form: [here](#). Applications must be submitted by **Sunday, March 19th** at **11:59PM**. Late submissions will not be considered.

## **Successful Applicants and Annual General Meeting**

An Instagram question box will be opened on March 21st on @gisauabc. Questions submitted will be given to respective candidates by March 22nd. Candidates must then submit their responses by March 23rd at 11:59 PM. Responses must be in a short video (max. 15 seconds). Candidates’ responses will then be shared through @gisauabc’s Instagram story on:

- March 24th: Treasurer candidate(s) answers published
- March 25th: Vice-President candidate(s) answers published
- March 26th: President candidate(s) answers published

Applicants must be available for GISAU’s Annual General Meeting (AGM) on **Thursday, March 27th, from 7:00 PM - END**.

AGM is an event where our members can vote for President, Vice-President, and Treasurer.

- There will be a Q&A session where our members can clarify any doubts or concerns regarding your vision/ missions for the coming year.
- This event will be held in person. Details will be provided later.

Please note that all the time listed in this document is in Vancouver time, GMT -8. Should you have any questions/concerns, please contact us at [contact.gisau@gmail.com](mailto:contact.gisau@gmail.com).