



VARSHA KAKWANI

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SUMMARY

Compassionate, creative and effective teacher with valuable experience in classroom administration, professional development and lesson planning. Equipped with extensive background in versatile education environments. Competent at performing independently or as member of teaching team. Well-versed in classroom and online technologies.

SKILLS

- Student engagement
- Experiential learning
- Student-Centered Learning
- Classroom management
- Technological Instruction
- Positive Reinforcement
- Curriculum Development
- Lesson Planning
- Leadership

EXPERIENCE

PRT ENGLISH • THE MAURYA SCHOOL, GURUGRAM, HARYANA **JULY 2019 TO MARCH 2020**

- Evaluated and revised lesson plans and course content to facilitate and moderate classroom discussions and student-centered learning.

CLASS COORDINATOR (GRADE 3) • THE MODERN SCHOOL, HARYANA **APRIL 2018 TO MARCH 2019**

- Established positive, stimulating learning environment for students and exciting education-focused setting for teachers.
- Helped fellow teachers with day-to-day work and complex problems by applying motivational and analytical strategies.

PRT ENGLISH • THE MODERN SCHOOL, HARYANA **MARCH 2016 TO MARCH 2019**

- Designed comprehensive English and EVS workbooks for students of Grade 1, 2 and 3.

PRT ENGLISH • RICHMONDD GLOBAL SCHOOL, NEW DELHI **MARCH 2015 TO MARCH 2016**

PRT ENGLISH • MOTHER DIVINE PUBLIC SCHOOL, NEW DELHI **OCTOBER 2014 TO MARCH 2015**

EDUCATION

- **BACHELOR OF EDUCATION • 2014 • UNIVERSITY OF JAMMU**
- **BACHELOR OF ARTS (ENGLISH) • 2013 • UNIVERSITY OF DELHI**
- **MASTERS OF ARTS (ENGLISH) • PURSUING • UNIVERSITY OF DELHI**

INTERNSHIP EXPERIENCE

INTERN • BEQUIRO, GURUGRAM **NOVEMBER 2014 TO FEBRUARY 2015**

ENGLISH PROJECT FELLOW • MAKE A DIFFERENCE (NGO), NEW DELHI **APRIL 2013 TO MARCH 2014**

- Handled day-to-day running of The English Project, ensuring high levels of productivity and progression.
- Managed team of volunteers, overseeing hiring and training.
- Identified issues, analyzed information and provided solutions to the problems for smooth flow of the project.

ENGLISH PROJECT MENTOR AND TEACHER • MAKE A DIFFERENCE (NGO), NEW DELHI **SEPTEMBER 2012 TO APRIL 2013**