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| **CTU – GINATILAN EXTENSION CAMPUS** | |
|  | OJT Form 6  October 2012  Revision: 0 |

**DAILY/WEEKLY/MONTHLY PERFORMANCE REPORT**

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| **Name of Student Trainee:** | | Nel Gonzales | | |
| **Course, Year & Major:** | | Bachelor of Industrial Technology Major in Computer Technology 4A | | |
| **Cooperating Agency:** | | LGU Ginatilan | **Inclusive Date:** | **From**: 10072024 |
| **Department Assigned:** | | IT Support Intern | | **To**: 10122024 |
| **Summary of Activities:** | |  | **Learning/Insights:** |  |
| This week, we regularly checked the water tank and water drain at the new building rooftop. We return the chairs back to the covered court. We tried to fix the internet connectivity at the LGU and used the internet connection from the second floor to supply the first floor. We fixed some faulty CPU’s. We replace the LAN switches at the LGU. We did the mapping of internet connections such as switches, routers, and modems. Lastly, we assist faculty with tasks such as formatting the PC. | | | This week, I learned how to regularly check and maintain the water tank and drain on the new building rooftop, which helped me understand the importance of building upkeep. I also gained experience in managing internet connectivity at the LGU by using the second floor's connection to supply the first floor. Additionally, I worked on fixing faulty CPUs, replacing LAN switches, and mapping internet connections like switches, routers, and modems, improving my networking and technical skills. Assisting faculty with tasks such as formatting PCs enhanced my ability to provide support in a variety of technical | |
| Prepared by:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Student Signature over Printed Name** | | | | |
| **CA (Cooperating Agency) Remarks:**  **Nel Gonzales** | | | | |
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| **OJT Chairman/Supervisor Remarks:** | | | | |
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