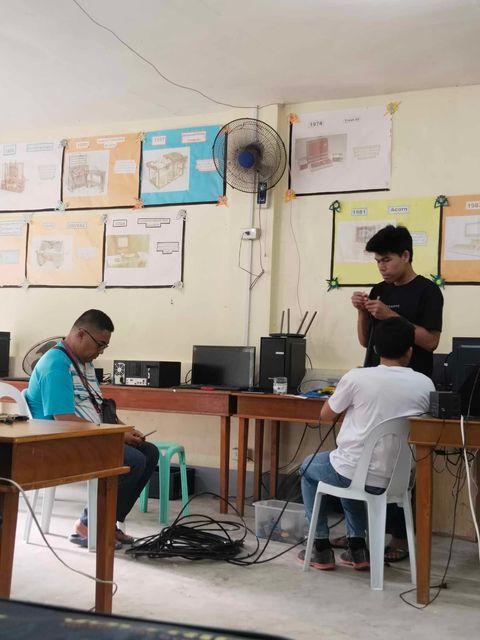
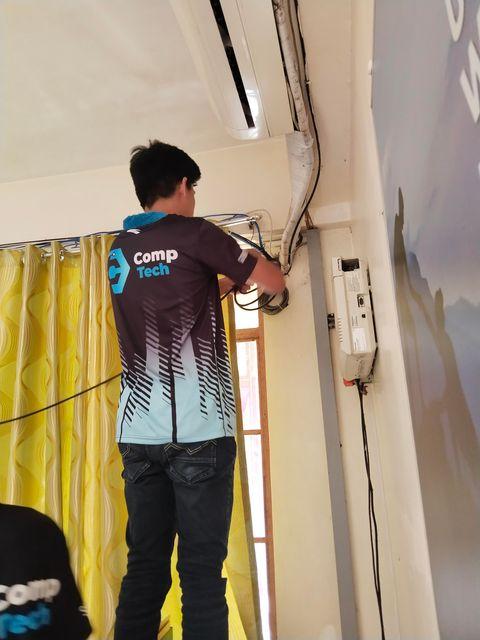
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| **CTU – GINATILAN EXTENSION CAMPUS** | |
|  | OJT Form 6  October 2012  Revision: 0 |

**DAILY/WEEKLY/MONTHLY PERFORMANCE REPORT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Student Trainee:** | | Nel Gonzales | | |
| **Course, Year & Major:** | | Bachelor of Industrial Technology Major in Computer Technology 4A | | |
| **Cooperating Agency:** | | LGU Ginatilan | **Inclusive Date:** | **From**: 11042024 |
| **Department Assigned:** | | IT Support Intern | | **To**: 11092024 |
| **Summary of Activities:** | |  | **Learning/Insights:** |  |
| This week, we troubleshooted the internet on LGU (main) and monitored LGU (Kayam). We installed LAN cables, activated the MS365 office package, replaced the LAN cables for the main connection (4th floor) at LGU (main), and cleaned the CTU new building rooftop. | | | This week, I learned how to troubleshoot internet issues at LGU (main) and monitor the connection at LGU (Kayam), improving my network management skills. I also gained experience installing LAN cables, activating the MS365 office package, and replacing LAN cables for the main connection on the 4th floor of LGU (main). Additionally, cleaning the CTU new building rooftop taught me the importance of building maintenance alongside technical tasks. | |
| Prepared by:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Student Signature over Printed Name** | | | | |
| **CA (Cooperating Agency) Remarks:**  **Nel Gonzales** | | | | |
|  | | | | |
|  |  | |  | **Signature Over Printed Name** |
| **OJT Chairman/Supervisor Remarks:** | | | | |
|  | | | | |
|  | | | | **Signature Over Printed Name** |

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