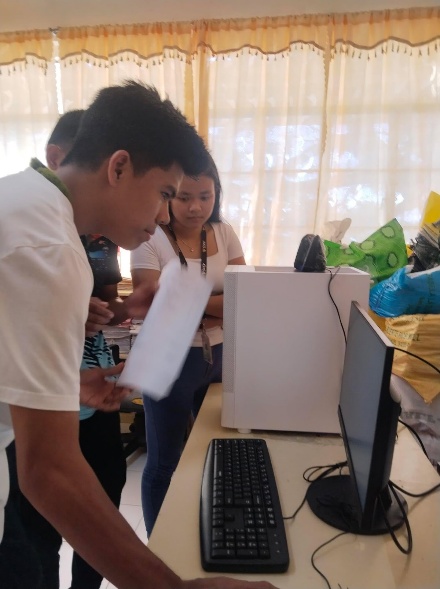
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| **CTU – GINATILAN EXTENSION CAMPUS** | |
|  | OJT Form 6  October 2012  Revision: 0 |

**DAILY/WEEKLY/MONTHLY PERFORMANCE REPORT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Student Trainee:** | | Nel Gonzales | | |
| **Course, Year & Major:** | | Bachelor of Industrial Technology Major in Computer Technology 4A | | |
| **Cooperating Agency:** | | LGU Ginatilan | **Inclusive Date:** | **From**: 12032024 |
| **Department Assigned:** | | IT Support Intern | | **To**: 12072024 |
| **Summary of Activities:** | |  | **Learning/Insights:** |  |
| This week, we checked the newly delivered PC’s at the LGU accounting office, such as their specifications, and we reassembled/returned the TV’s into their designated rooms after the techno days. | | | This week, I learned how to check the specifications of newly delivered PCs at the LGU accounting office, improving my knowledge of hardware and system requirements. I also gained experience in reassembling and returning the TVs to their designated rooms after the techno days, enhancing my organizational and equipment handling skills. | |
| Prepared by:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Student Signature over Printed Name** | | | | |
| **CA (Cooperating Agency) Remarks:**  **Nel Gonzales** | | | | |
|  | | | | |
|  |  | |  | **Signature Over Printed Name** |
| **OJT Chairman/Supervisor Remarks:** | | | | |
|  | | | | |
|  | | | | **Signature Over Printed Name** |

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