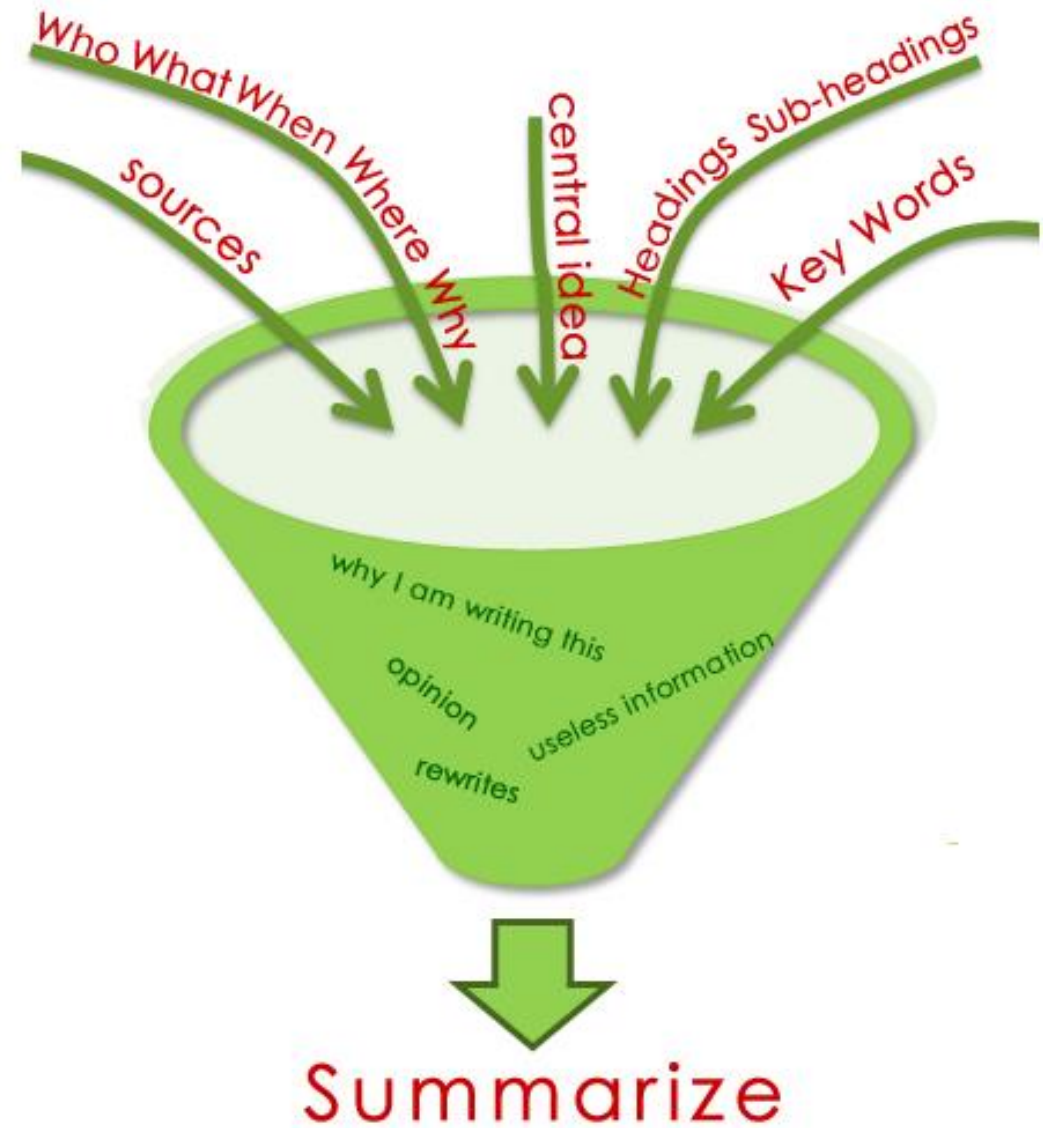


Summarizing

- EAP (IT1080)



Learning Outcomes



- Define summarizing
- Distinguish between relevant and irrelevant facts
- Practice summarizing techniques
- Write a coherent summary using the summarizing techniques

What is a summary?

- A concise/brief account of an original piece of writing (a research article, a book chapter, web article etc.)

Summary vs Paraphrase

Main points	All the points
No Simplification of the original	Simplification of the original
Shorter than the original	Almost the same length

Why should you learn summarizing?

Required when
writing project
reports/essay-type
assignments

Required when
incorporating ideas
from your
reference materials

Required when making
presentations
(university/workplace)

Skills needed for summarizing

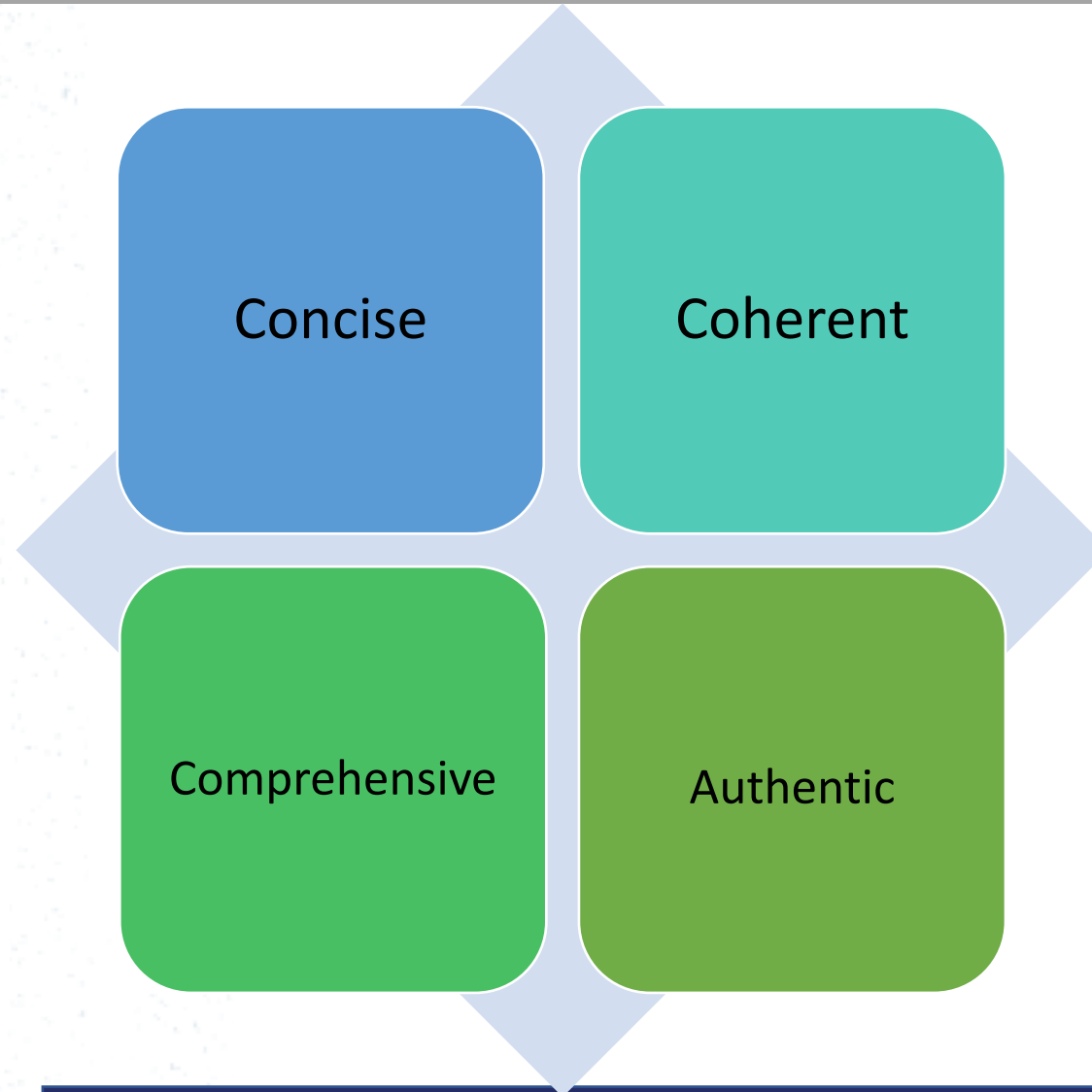


Reading comprehension skill



Rearrange the word order, use synonyms and other word forms

A GOOD SUMMARY IS



Steps to be followed



Read the original text and understand the content (read several times)



Locate the important ideas/Distinguish between main and subsidiary information



Delete most details and examples, unimportant information, anecdotes, examples, illustrations, data, etc.



Make notes and write your first draft using the notes



Double check with the original and finalize your summary

what to include and what to exclude

- The amphibia, **which is the animal class to which our frogs and toads belong**, were the first animals to crawl from the sea and inhabit the earth.
- The first animals to leave the sea and live on dry land are amphibians.

can be
omitted



Techniques

Find synonyms or alternative phrases for words in the original

Example: Elon Musk is internationally known for his entrepreneurial ventures.

Elon Musk is known worldwide for his entrepreneurship.

Techniques

Change the structure of the text. This includes:
changing adjectives to adverbs and nouns to verbs

- He is a **good** student.
- He studies **well**.
- His death was **tragic**.
- He died **tragically**.

Nouns into verbs

Education is the best gift for children.

Educating children is the best gift one could give them.

The new manager was good at providing motivation for the staff.

The new manager motivated the staff well.

Techniques

01

Reduce complex sentences to simple sentences

02

Examples:

03

It is undeniable that most non-native learners of English experience a number of problems in attempting to master the phonetic patterns of the language.

04

Many learners find English pronunciation difficult .

Combine simple sentences into complex sentences

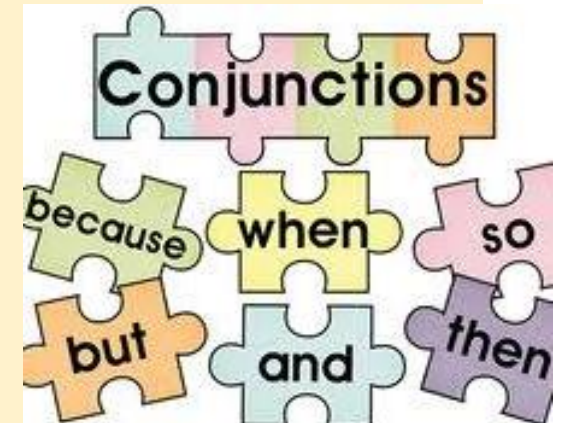
Smart phones are quite useful. Some teenagers are addicted. This can cause health hazards.



Even though smart phones are quite useful, they can cause health hazards as teenagers are addicted to them.

Use appropriate conjunctions to enhance coherence

- I was late to school. **Then** I missed the usual bus.
- I was late to school **because (better option)** I missed the usual bus.
- He needed money **for** paying expenses.
- He needed money **so (better option)** he could pay expenses.





- To avoid plagiarism (use your own words)
- To use your own writing style
- To cite your sources
- Not to misinterpret the original
- Not to incorporate your ideas



Summarizing Part

2

PRACTICE ACTIVITIES

Let's start !

- All the Sri Lankans should act in a responsible manner.
- Every Sri Lankan is required to exhibit responsible behavior.
- My sisters and brothers love to walk by the beach during their free time.
- Beach strolling is my siblings' favorite leisure time activity.

A few more

- The distribution of new tablets was done by the mayor.
- The mayor distributed the new tablets .
- The influence Social Media has on our lives is alarming.
- Social Media influences our lives in an alarming way.

One of the most noticeable phenomena in any big city, such as London or Paris, is the steadily increasing number of petrol-driven vehicles, some in private ownership, others belonging to the public transport system, which congest the roads and render rapid movement more difficult year by year.



Big cities have growing traffic problems

A spider fell but climbed up again.

**Incy Wincy spider climbed up the waterspout
Down came the rain and washed the spider out
Out came the sun and dried up all the rain
And, Incy Wincy spider climbed up the spout again**



An egg called Humpty Dumpty fell and was irreparably broke.

**Humpty Dumpty
Sat on a wall.
Humpty Dumpty
Had a great fall.**



**All the King's horses
And all the King's men
Couldn't put Humpty
Together again.**

Original Text

Overall, the first two quarters of 2008 have been profitable to the company. Nineteen of twenty departments report cutting costs at least twenty percent, and sales from fifteen departments have risen five percent, or about \$5 million. Despite these positive developments, most department heads believe that they will not be able to maintain these levels for the remainder of the year.

Summary

The company has driven profits from January to June of 2008, but the rest of the year is not expected to be as good.

Source: [Purdue Online Writing Lab](#)

Summary Challenge

- “Illiteracy is a problem in many of the world’s poorest countries. Even in wealthier nations like the United States, many children struggle with reading and writing. But in 19 cities across the country [United States], the volunteers of Experience Corps are helping youngsters learn to read. The volunteers, all over 50, work with students in low-income areas.”
(Older Volunteers Help Children Learn to Read, Voice of America, voanews.com)

Sample summary

- Older Experience Corps volunteers help poor children from 19 US cities improve their literacy skills.

One more!

- Since differences in the anatomy and physiology of human males and females are so obvious it is easy to be misled into believing that sex-linked roles and statuses are primarily biological rather than cultural phenomena.

Sample Summary

- The clear differences in the size and shape of the bodies of men and women make it easy to believe that the roles and positions that men and women have in life are a result of nature rather than society.



Independent study

padlet

📖 REMAKE ➦ SHARE ⚙️ ... J

J Jayathri Kalinga • 1m

Summarizing

Summarize the article and give a suitable title.

Parents not only refer their child's physical ailments to doctors but lately, the child's behavioral problems as well. Riding on this trend, the American Academy of Paediatricians (AAP) has recommended that doctors, during routine medical check-ups, inquire about children's use of the media. This will go a long way in helping to identify patterns that can threaten the emotional and physical health of the child.

Many times parents have received complaints from the school about their child's aggressive behavior. Often, this has been referred to the family physician rather than the behavioral psychologist. Says a doctor at the AAP, "You look at the history and then note that the child has not only been sitting in front of the TV for hours watching violent shows but also playing aggressive computer games. At the least, this is something to start with." Says another, "The child could be modeling violent behavior and the parents are unaware of it."

Another related problem is obesity. This problem troubles many parents. After talking to the child, the doctor discovers that the child has similarly spent hours watching TV and video and not getting sufficient exercise. "It's another way where media habits can affect health," says the doctor.

The AAP recommends that two hours of quality TV or video shows a day for older children is sufficient. However, as far as toddlers below two are concerned, the AAP recommends that they should not be allowed to watch any TV. Excessive and indiscriminate media viewing can lead to other side effects and these include repeated aggression with peers or adults, poor

**Good
Luck**