

**WYE VALLEY COMMUNITY COUNCIL**  
**CLAIM FOR REIMBURSEMENT OF EXPENSES**

NAME

DATE / PERIOD

DESCRIPTION

<b>FARES - COACH, BUS, TRAIN OR TAXI</b>	TICKETS/RECEIPTS ATTACHED	
<b>USE OF PRIVATE VEHICLE</b>	miles @ agreed rate of (per mile)	
<b>PARKING FEES</b>	RECEIPTS ATTACHED	
<b>ACCOMMODATION</b>		
<b>FOOD &amp; DRINK</b>		
<b>TOTAL CLAIMED</b>		

I certify that the amounts shown were  
expended while on Wyevalley Community  
Council business

CHEQUE  
NUMBER