

TINTERN COMMUNITY COUNCIL
CLAIM FOR REIMBURSEMENT OF EXPENSES

NAME

DATE / PERIOD

DESCRIPTION

FARES - COACH, BUS, TRAIN OR TAXI	TICKETS/RECEIPTS ATTACHED	
USE OF PRIVATE VEHICLE	miles @ agreed rate of (per mile)	
PARKING FEES	RECEIPTS ATTACHED	
ACCOMMODATION		
FOOD & DRINK		
TOTAL CLAIMED		

I certify that the amounts shown were
expended while on Tintern Community
Council business