

Agile Project Charter

Project Name:

Final as of (Date):

Author:

Document Location:

Approvals

This document requires the following approvals.

Signed approval forms are filed at this location:

Name	Title
	Project Manager
	Project Sponsor
	Steering Committee Chair

Distribution

This document has been distributed to the following people.

Name	Title

Project Description

Project Scope

Project Manager Responsibilities

Project Manager Authority

Known Assumptions, Risks, and Constraints

Initial Business Justification and Estimated Benefits for the Project