

# Sprint #12 Retrospective

April 18, 2023

## WHAT WENT WELL?

Team Member	What went well?
Haley	Discord stand up bot
	Trello: Good job on organizing what's left over for SCRUM docs <ul style="list-style-type: none"><li>- Easy to tell what each person had to fill out</li></ul>
Matthew	Keeping on top of updating SCRUM documents
Githel	Leftover sprint documents were organized well in preparation for Team Review
	Kudos to Allie for helping with calendar feature
Allison	Great work on all the peer reviews!

## WHAT COULD BE IMPROVED?

Team Member	What could be improved?
Joshua	I feel like we're definitely more productive when we take the time to meet up in person, I am willing to dedicate these upcoming weekends during this last sprint to meet in person.
Haley	Same here, I have this weekend and next weekend open before code review. Would be nice to meet up since my reminders features collab with a lot of u guys

Githel	More group focus hours together so we can be on the same page with any features that integrate w each other !
Allison	We should meet more in-person since standups were completely async the past week

## FOR THE NEXT SPRINT & ACTION PLAN

Team Member	For the next sprint...	Team Member	Action Plan
Matthew	Focus on finishing all sprint items by the end of the sprint, no roll overs considering end of semester is near	Haley	Meeting before class @ 3:30 to prepare for code reviews
		Allison	Have 3 in-person work session with everyone from the team (one for each weekend leading up to final in-class demos)
			Address blockers immediately after they are reported through standup bot. <ul style="list-style-type: none"> <li>- Hold a meeting (virtual or in-person) with entire team to unblock</li> </ul>
Allison	Maintain the same level of productivity this next sprint (at least 80%)	Allison	Use the same capacity as the previous sprint (which was 2 days shorter) and reduce it by 10% to account for finals

