

FOCUS™ Mobile App by Safe Fleet

User Guide



FOCUS
MOBILE APP



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FOCUS
Mobile App

Click here to connect
with the Body Camera

GO

Instructions to link Body Camera

SAFE FLEET

Version 3.7.0



FOCUS
Mobile App

Connect to the Body Camera
Tap **Instructions to link Body Camera** to see how to connect the Body Camera and the FMA. To connect them, tap **GO**.



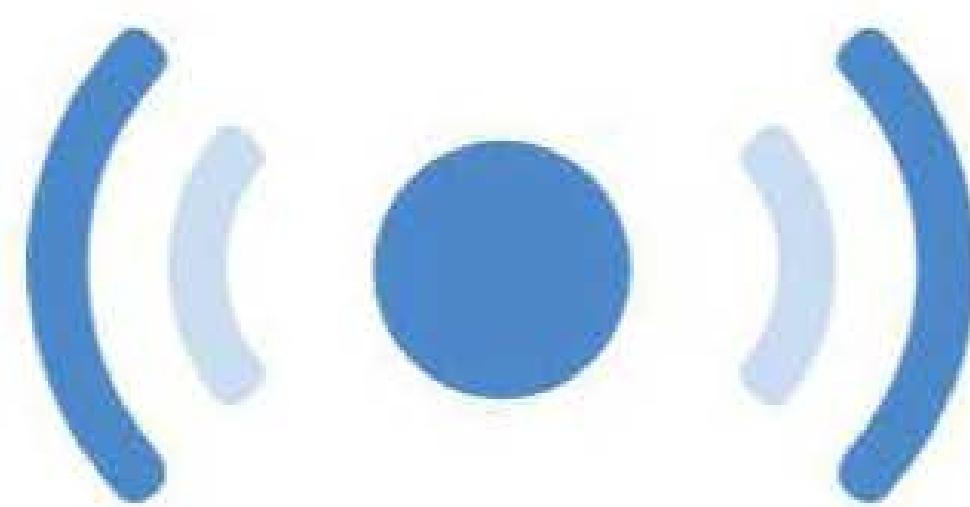
GO

Instructions to link Body Camera

SAFE  FLEET

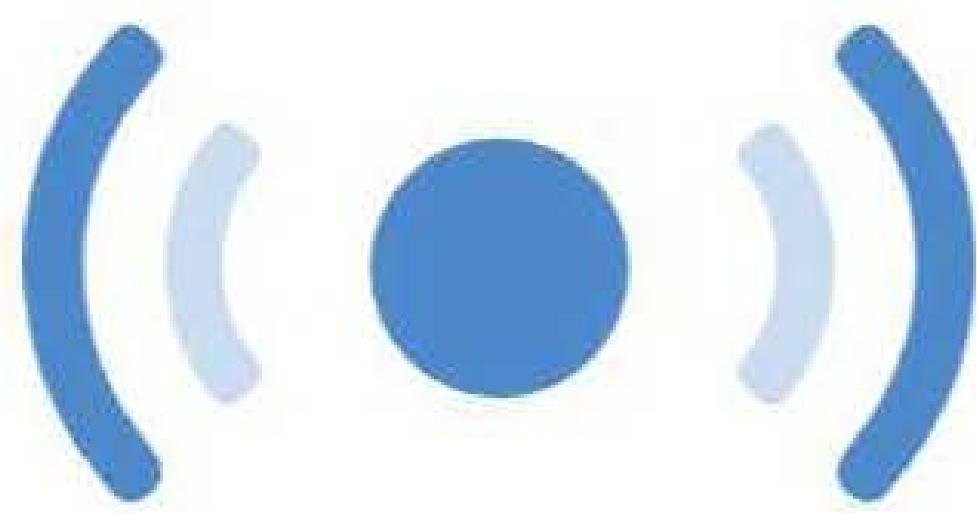
Version 3.7.0

Instructions to link Body Camera



1. Ensure that your Body Camera is charged. If you are using the ClipCam, connect it to your Body Camera.
2. Power on your Body Camera.
3. Press and hold the **Wi-Fi Activation** button for 3 seconds to activate the Wi-Fi as a hotspot for FMA. **FMA WiFi** will appear in the display area.
4. On your phone, enable Wi-Fi under Settings.
5. Tap your Body Camera SSID in the list of available networks. The SSID is an alphanumeric string that starts with an X.
6. When prompted, provide the SSID password to connect to the Body Camera.

Got it!



1. Ensure that your Body Camera is charged. If you are using the ClipCam, connect it to your Body Camera.
2. Power on your Body Camera.
3. Press and hold the **Wi-Fi Activation** button for 3 seconds to activate the Wi-Fi as a hotspot for FMA. **FMA WiFi** will appear in the display area.
4. On your phone, enable Wi-Fi under Settings.

Read the Pairing Instructions

Read the instructions for pairing the Body Camera with the FMA, and once done, Tap **Got it!**

6. When prompted, provide the SSID password to connect to the Body Camera.

Got it!



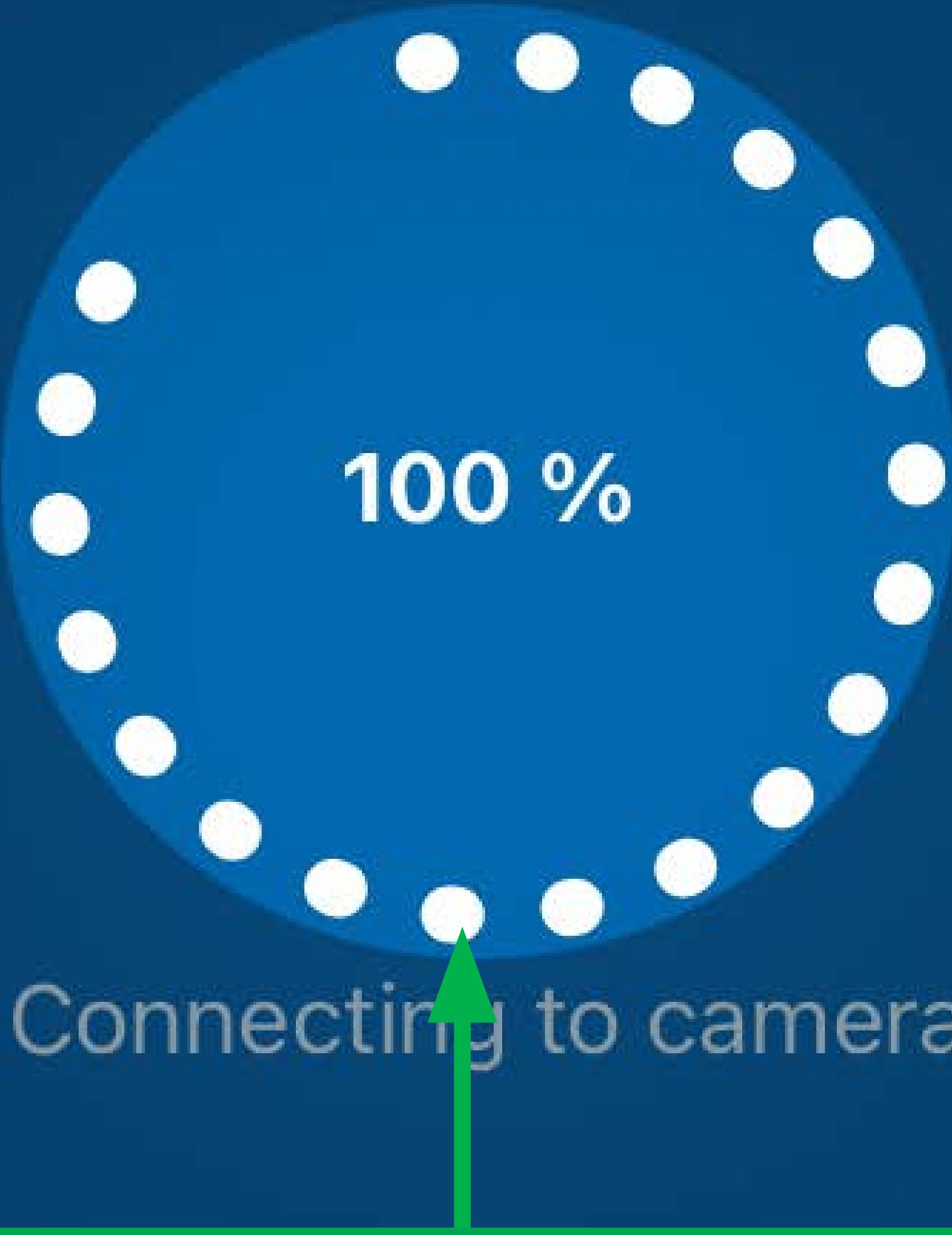
FOCUS
Mobile App



Connecting to camera



FOCUS
Mobile App



Connection Status

This graph is a visual representation of the progress of connection between the Body Camera and the FMA.



FOCUS
Mobile App

Please enter your password

Password

.....|

Login

SAFE  FLEET

Version 3.7.0



FOCUS
Mobile App

Please enter your password

Password

.....|

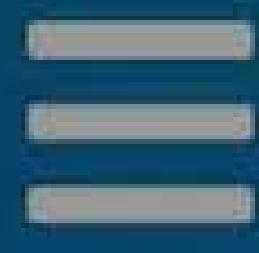
Login

Log on to FMA

Here, enter your officer password. If you do not know your password, get in touch with your administrator. Use your keypad to provide your password. Once done, tap enter or **Login**.



FOCUS
Mobile App



Body Camera Status



64 %



4% available



2021/12/16 15:12:59 ↕ ↗
↙ ↘

Live view

ON



Take Snapshot



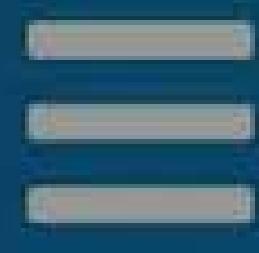
Record Video



View Snapshots



View Videos



Body Camera Status



64 %



4% available



2021/12/16 15:12:59



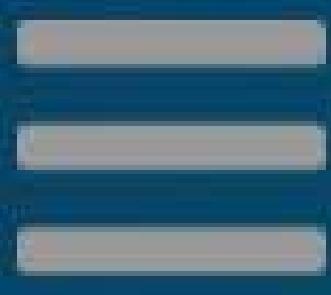
Live view

ON



Live View ON

If **Live view** is enabled, you'll see your Body Camera's feed here. You can view it in full screen mode by tapping the icon in the bottom-right corner of the video display area.



Body Camera Status

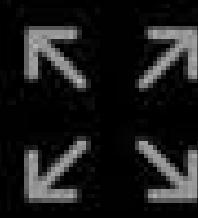
?



63 %



4% available



Live view



OFF



Take Snapshot



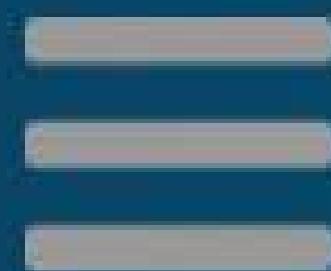
Record Video



View Snapshots



View Videos



Body Camera Status



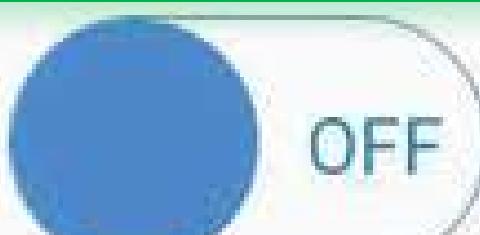
63 %



4% available

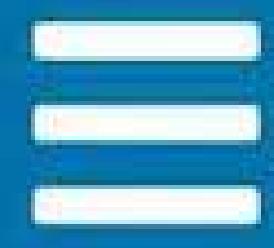


Live view



Live View OFF

Live view is enabled by default. If you disable it, the video display area will be grayed out, but snapshots and videos will be recorded as usual.

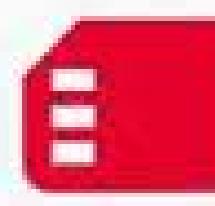


Body Camera Status

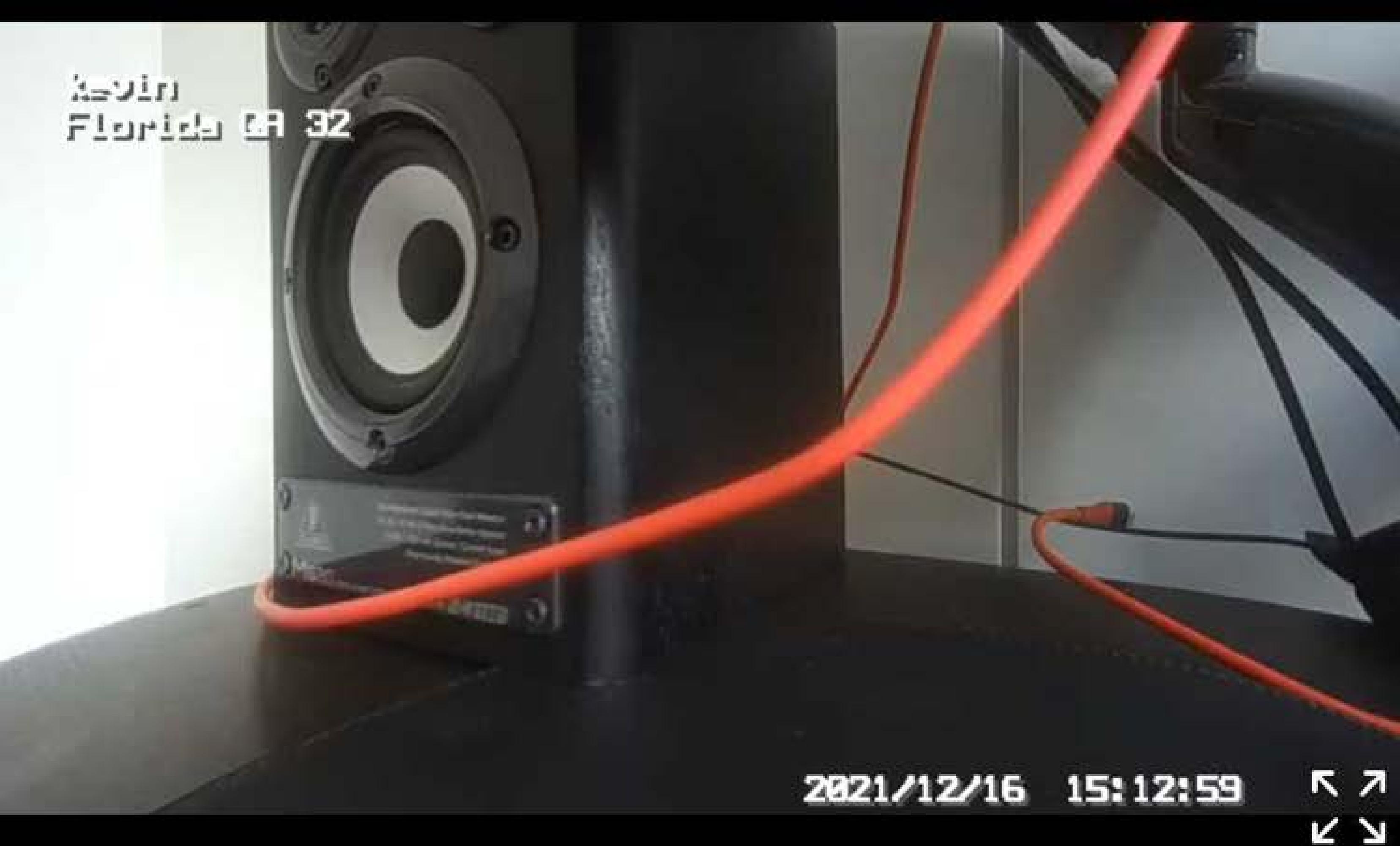
?



64 %



4% available



2021/12/16 15:12:59 ↺ ↻
↖ ↻

Live view

ON



Take Snapshot



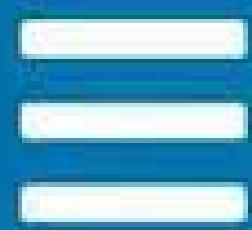
Record Video



View Snapshots



View Videos



Body Camera Status



64 %



4% available



Kevin
Florida LA 32



Body Camera Details

The **Body Camera Status** area displays the battery status of your Body Camera, as well as the memory usage details.

The icon in the top-right corner opens a number of menu options.

The icon opens a list of event notifications.

Clicking opens the in-app help.



Take Snapshot



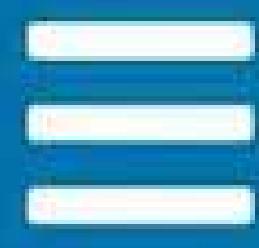
Record Video



[View Snapshots](#)



[View Videos](#)



Body Camera Status

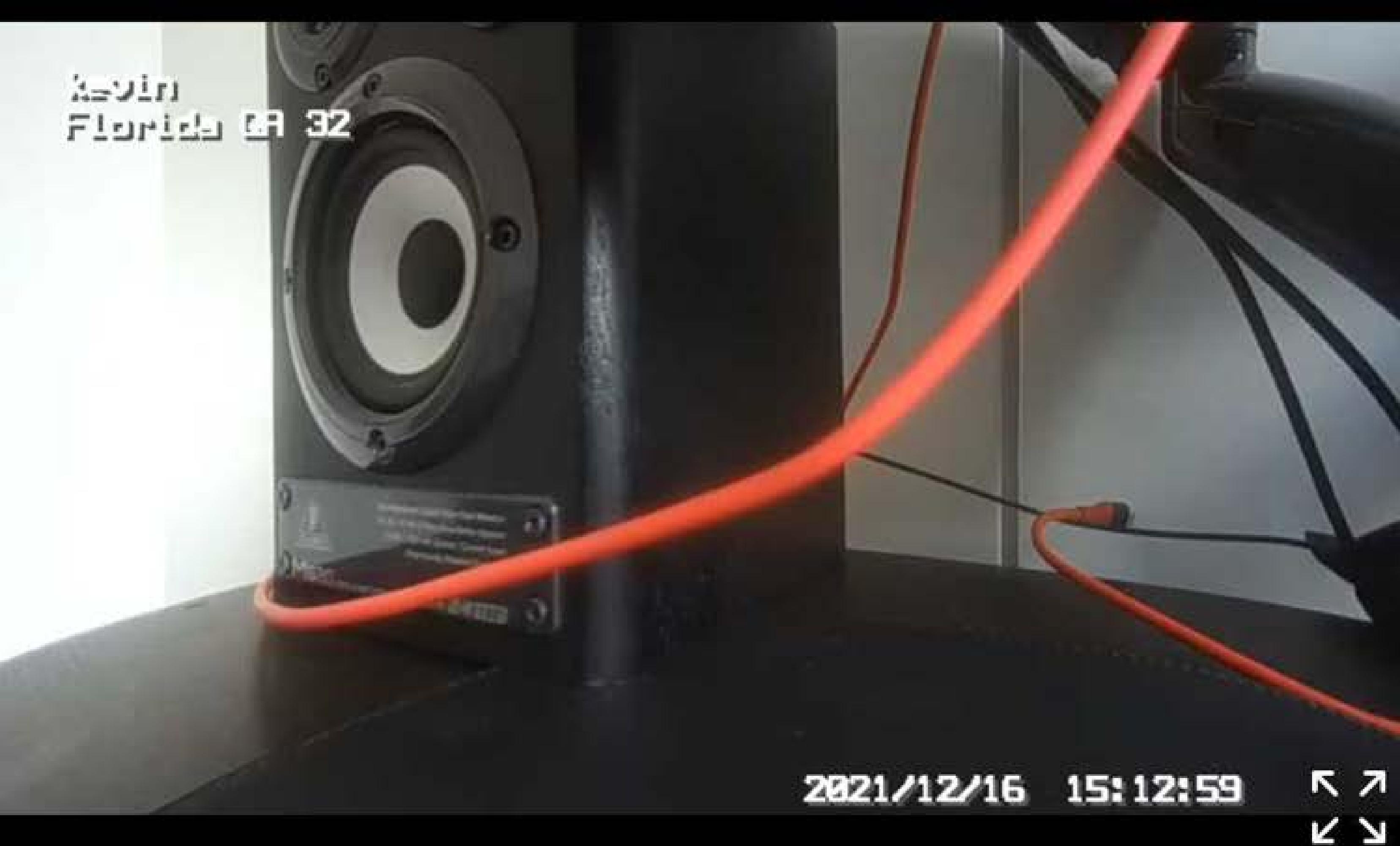
?



64 %



4% available



2021/12/16 15:12:59 ↺ ↻
↖ ↻

Live view

ON



Take Snapshot



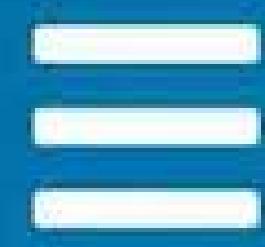
Record Video



[View Snapshots](#)



[View Videos](#)



Snapshots

You can take snapshots of what you see in the Body Camera feed at any time, even when a recording is in progress. Snapshots function as photo evidence in addition to the recorded videos.

Snapshots are captured when you tap the highlighted button. Once captured, snapshots are saved to the Body Camera's memory, and displayed in the **View Snapshots** list.

Live view

ON



Take Snapshot



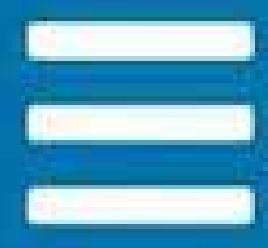
Record Video



View Snapshots



View Videos



Body Camera Status

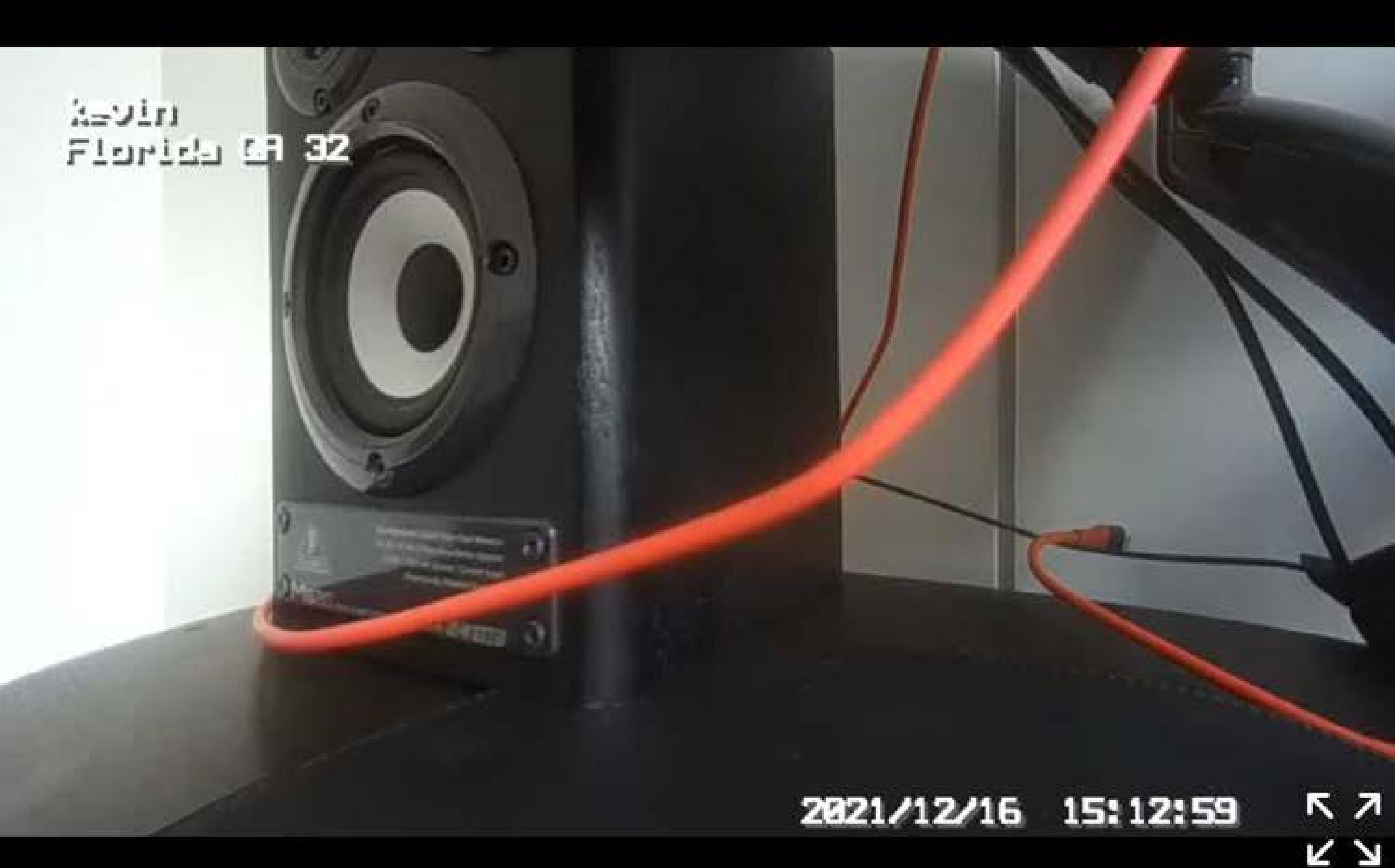
?



64 %



4% available



2021/12/16 15:12:59 ↺ ↻
↖ ↻

Live view

ON



Take Snapshot



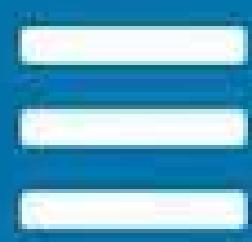
Record Video



View Snapshots



View Videos



Body Camera Status



Videos

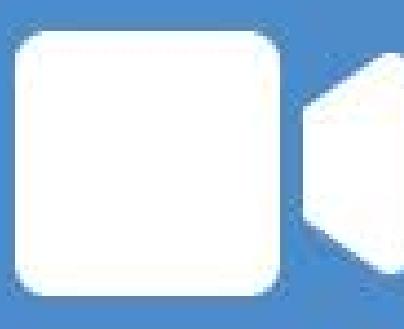
You can start recording from your Body Camera using the FMA whenever you feel the need for video evidence. The video display area displays the Body Camera's feed. Recording videos is simple; just tap the highlighted button. Once recorded, videos are saved to your Body Camera's memory, and displayed in the **View Videos** list.

Live view

ON



Take Snapshot



Record Video



View Snapshots



View Videos



Body Camera Status

?



64 %



4% available



2021/12/16 15:12:59 ↻ ↺ ↻ ↺

Live view

ON



Take Snapshot



Record Video



View Snapshots



View Videos



Body Camera Status



64 %



4% available



View Snapshots List

Snapshots are saved as JPG files to your Body Camera's memory, and displayed in the **View Snapshots** list. You can access this list from here. Snapshots can also be accessed by tapping the icon in the top-right corner.

2021/12/16 15:12:59

When the snapshots from your Body Camera are uploaded to the Digital Evidence Series (DES), your Body Camera's memory is cleared, and the list becomes empty.



Take Snapshot



Record Video



[View Snapshots](#)



[View Videos](#)



Body Camera Status

?



64 %



4% available



2021/12/16 15:12:59 ↻ ↺ ↻ ↺

Live view

ON



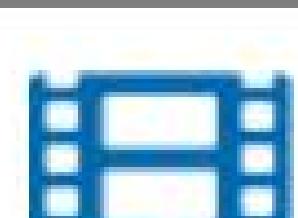
Take Snapshot



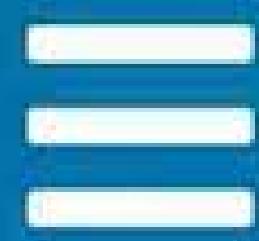
Record Video



View Snapshots



View Videos



Body Camera Status



64 %



4% available



View Videos List

Videos you record are saved to your Body Camera's memory as MP4 files, and displayed in the **View Videos** list. You can access the **View Videos** list by tapping here. Videos can also be accessed by tapping the icon.

When the videos are uploaded from the Body Camera to the DES, your Body Camera's memory is cleared. The **View Videos** list also appears empty.



Take Snapshot



Record Video



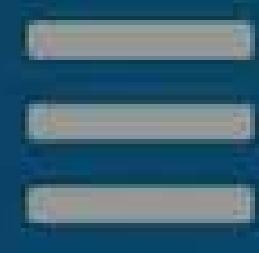
View Snapshots



View Videos



FOCUS
Mobile App



Body Camera Status



64 %



4% available



2021/12/16 15:12:59



Live view

ON



Take Snapshot



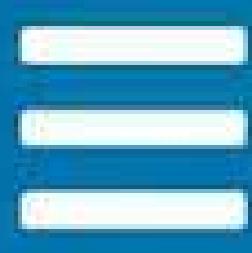
Record Video



View Snapshots



View Videos



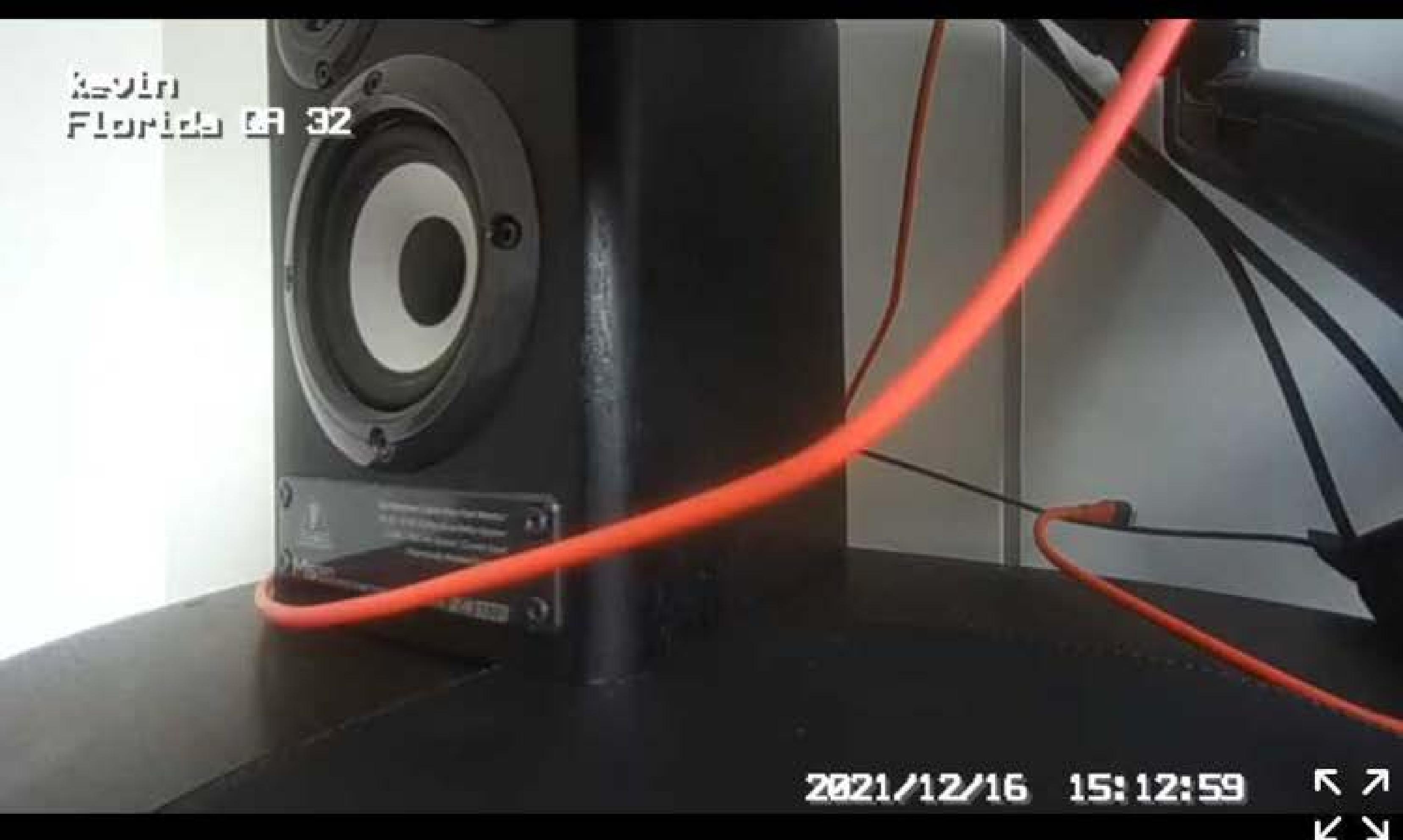
Body Camera Status



64 %



4% available



2021/12/16 15:12:59



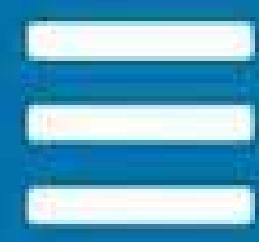
Live view

ON



Enable Live View

Live view is enabled by default. If it is not, enable it by dragging the slider. This way, you will be able to observe the Body Camera feed in the video display area.



Body Camera Status

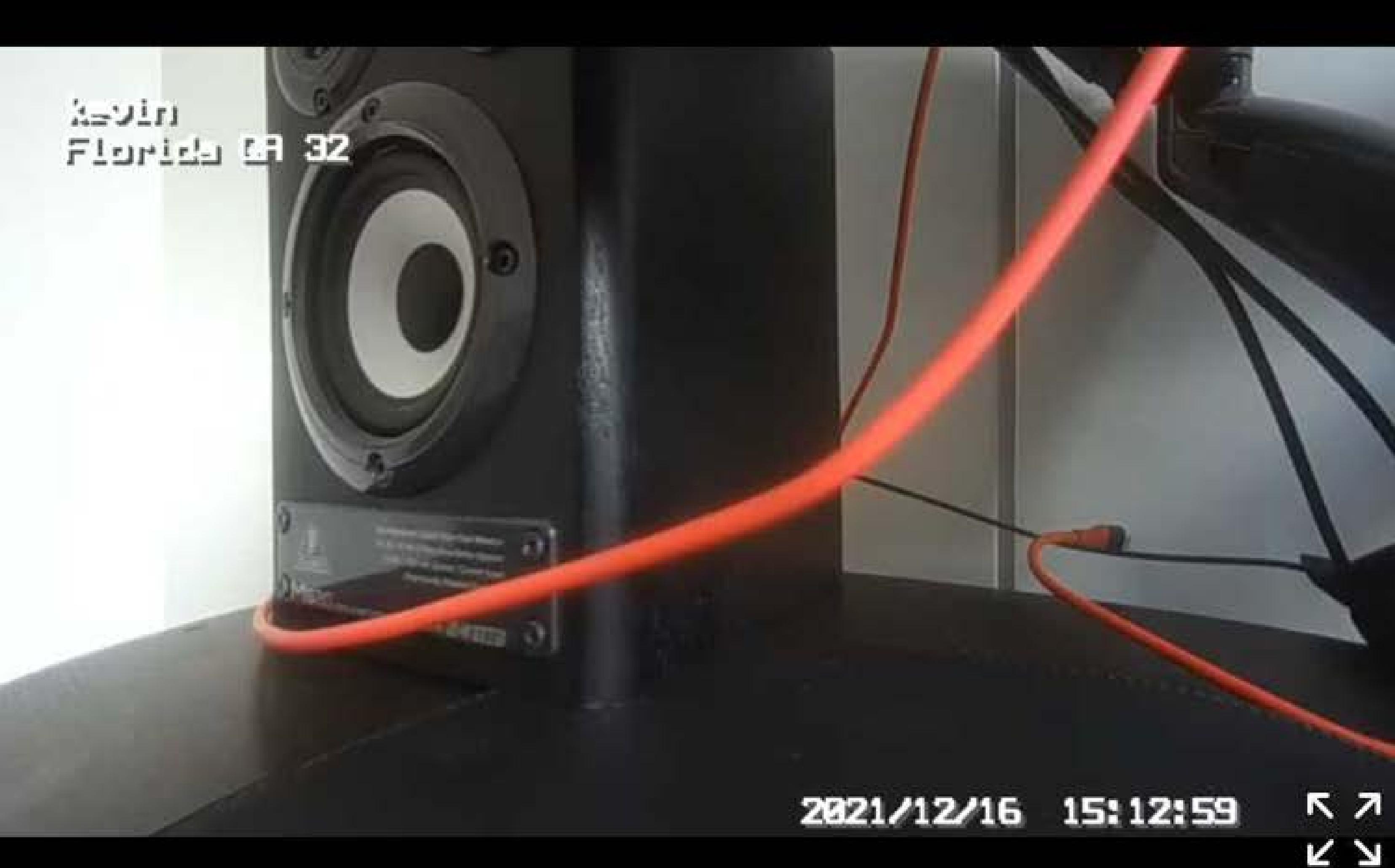
?



64 %



4% available



2021/12/16 15:12:59 ↺ ↻
↖ ↻

Live view

ON



Take Snapshot



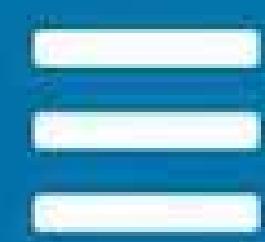
Record Video



[View Snapshots](#)



[View Videos](#)



Body Camera Status



64 %



4% available

Kevin
Florida CR 32

Take Snapshot

Observe the Body Camera feed in the video display area. To take a snapshot, tap this button. You should hear a click sound, indicating that the snapshot has been taken. The screen changes.



Take Snapshot



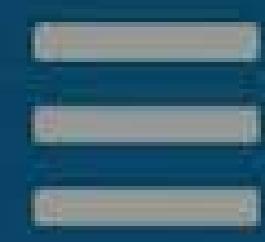
Record Video



View Snapshots



View Videos



Body Camera Status



64 %



4% available

kevin
Florida OR 32

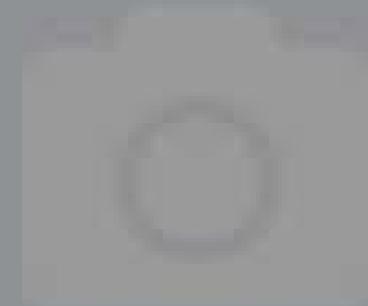


Taking snapshot

2021/12/16 15:10:00

Live view

ON



Take Snapshot



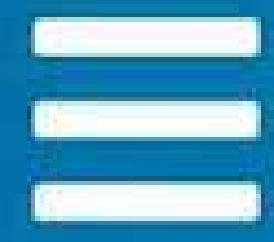
Record Video



[View Snapshots](#)



[View Videos](#)



Body Camera Status



64 %



4% available



kevin
Florida OR 32

Taking snapshot



Snapshot Progress

You will see the progress of the snapshot capture here.

Tap **View Snapshots** to access the snapshots list. The snapshots you captured will appear at the top.

Take Snapshot

Record Video



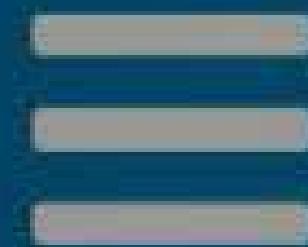
[View Snapshots](#)



[View Videos](#)



Snapshots



Select



Date and time

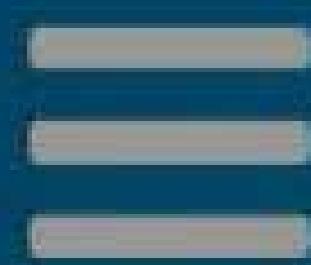
2021-05-05 16:49:36

2021-04-27 09:41:40

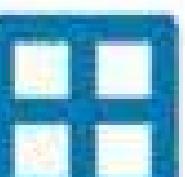
2021-04-27 09:41:40

2021-04-27 09:41:40

Snapshots



Select



Date and time ▾

2021-05-05 16:49:36

2021-04-27 09:41:40

2021-04-27 09:41:40

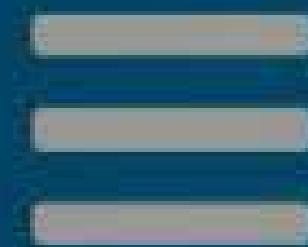
2021-04-27 09:41:40

View Snapshots List

The snapshots captured by the Body Camera appear here. This list is displayed in list format. You can also choose to view it in grid format, by tapping in the top-right corner.



Snapshots



Select



Date and time

2021-05-05 16:49:36

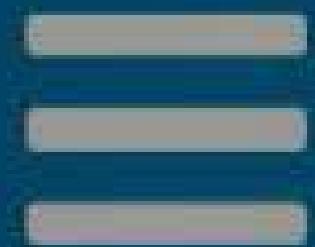
2021-04-27 09:41:40

2021-04-27 09:41:40

2021-04-27 09:41:40



Snapshots



Select



Date and time ▾

2021-05-05 16:49:36

2021-04-27 09:41:40

2021-04-27 09:41:40

2021-04-27 09:41:40

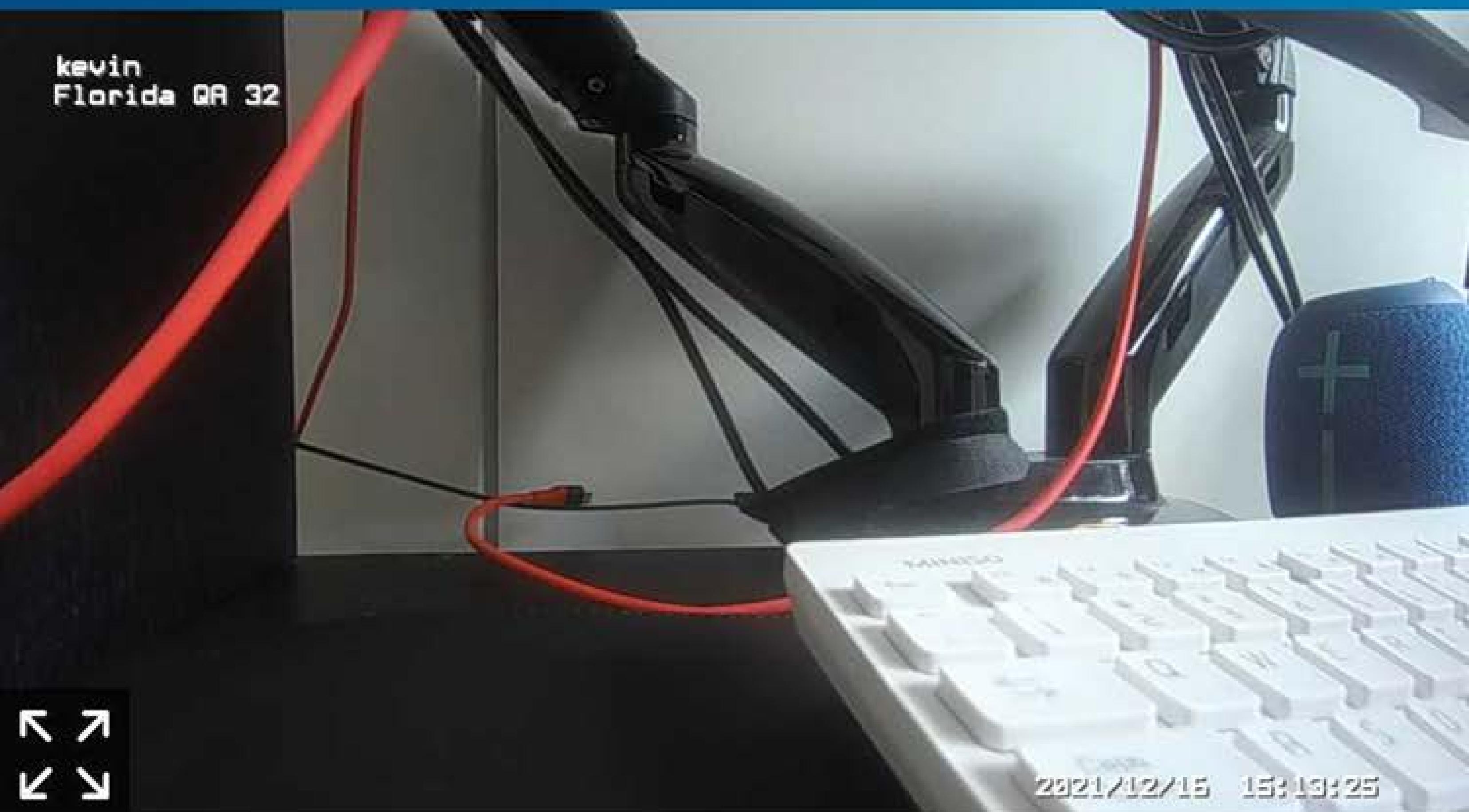


View Snapshot Properties

To view the properties of a snapshot, open the snapshots list. Tap a snapshot to see its properties.



Snapshot Detail



Name

kevin@20211216-01120129-15132600.JPG

Date & Time

2021-12-16 15:13:26

Associated officer

None

[Associate with an officer](#)



Snapshot Detail

kevin
Florida QA 32

Snapshot Detail

You'll see the name of the snapshot, the date it was taken, and the officer it is associated with.

Tap **Associate with an officer** at the bottom to associate this snapshot with an officer.

Name

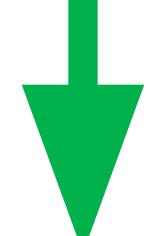
kevin@20211216-01120129-15132600.JPG

Date & Time

2021-12-16 15:13:26

Associated officer

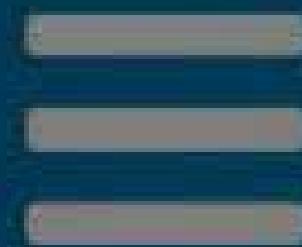
None



Associate with an officer



Snapshots



Select



Date and Time ▾

2021-05-05 16:49:36

2021-04-27 09:41:40

2021-04-27 09:41:40

2021-04-27 09:41:40



Snapshots



Select



Filter the Snapshot List

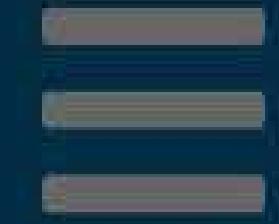
You can filter the snapshots list by tapping in the top-right corner. This way, only a subset of the full list of snapshots is displayed.

2021-04-27 09:41:40

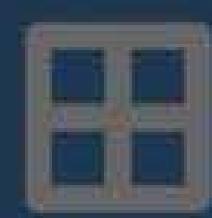
2021-04-27 09:41:40



Snapshots



Select



Filter



Start date

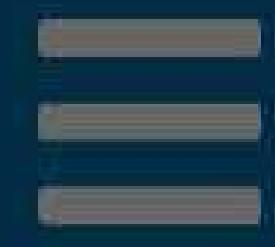


End date



Cancel

Apply



Filter the Snapshot List

Set a start date and an end date, and then tap **Apply**. You need not use both the fields to filter the list. For example, you can filter the list by using only **End date**.

Filter



Start date



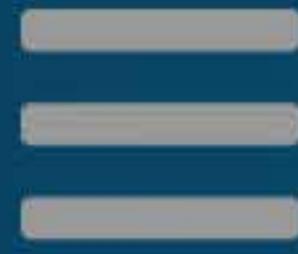
End date



Cancel

Apply

Snapshots



Select



2021-05-05 16:50:48



2021-05-05 16:50:42



2021-05-05 16:49:36



2021-04-27 09:41:40



2021-04-27 09:41:40



2021-04-27 09:41:40



Snapshots



Select



Enable Snapshot Selection

To select snapshots, first tap **Select** in the top-left corner. Check boxes will appear next to snapshots. Here, the snapshots are displayed in grid view.



2021-05-05 16:49:36



2021-04-27 09:41:40

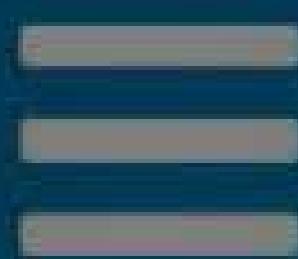


2021-04-27 09:41:40

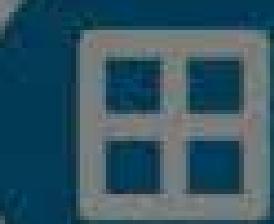


2021-04-27 09:41:40

Snapshots



6 Selected



2021-05-05 16:50:48



2021-05-05 16:50:42



2021-05-05 16:49:36



2021-04-27 09:41:40



2021-04-27 09:41:40



2021-04-27 09:41:40

Associate with an officer



Snapshots



6 Selected



2021-05-05 16:50:48



2021-05-05 16:50:42



2021-05-05 16:49:36



2021-04-27 09:41:40

Associate Snapshots

Now, tap the check boxes next to the snapshots that you want to associate. Next, tap **Associate with an officer**.



Associate with an officer

Snapshots



X 6 Selected



2021-05-05 16:50:48



2021-05-05 16:50:42



2021-05-05 16:49:36



2021-04-27 09:41:40

Associate with an officer



Enter officer ID

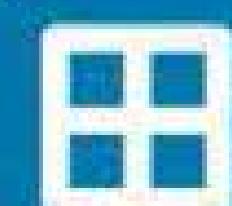
Officer ID

Associate with an officer

Snapshots



6 Selected



2021-05-05 16:50:48



2021-05-05 16:50:42

Provide Officer ID

In the **Enter officer ID** box, enter the ID of the officer with whom you want to associate the snapshots. Tap **Associate with an officer**.

Enter officer ID

Officer ID

Associate with an officer

Snapshots



Select



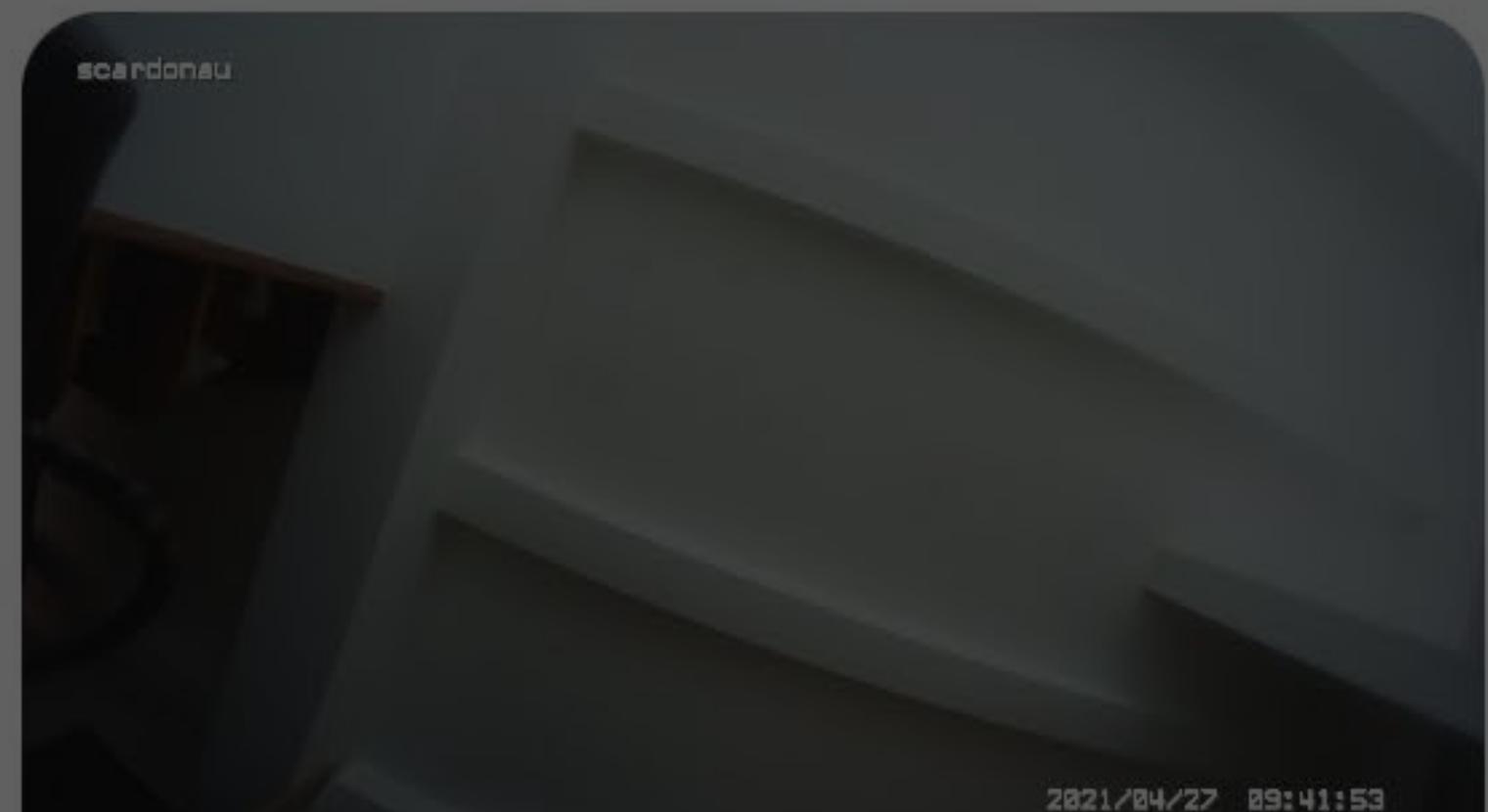
2021-05-05 16:50:48



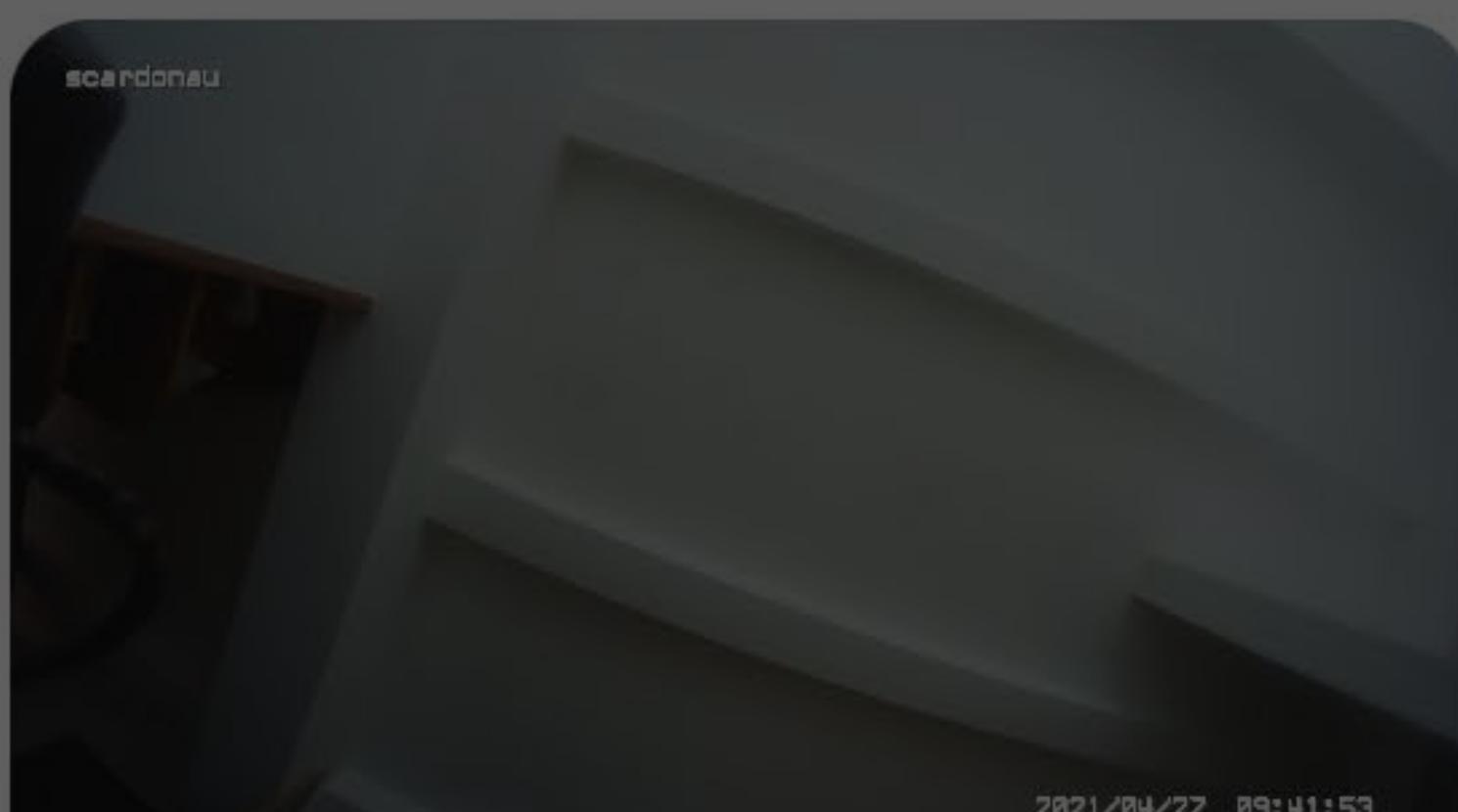
2021-05-05 16:50:42



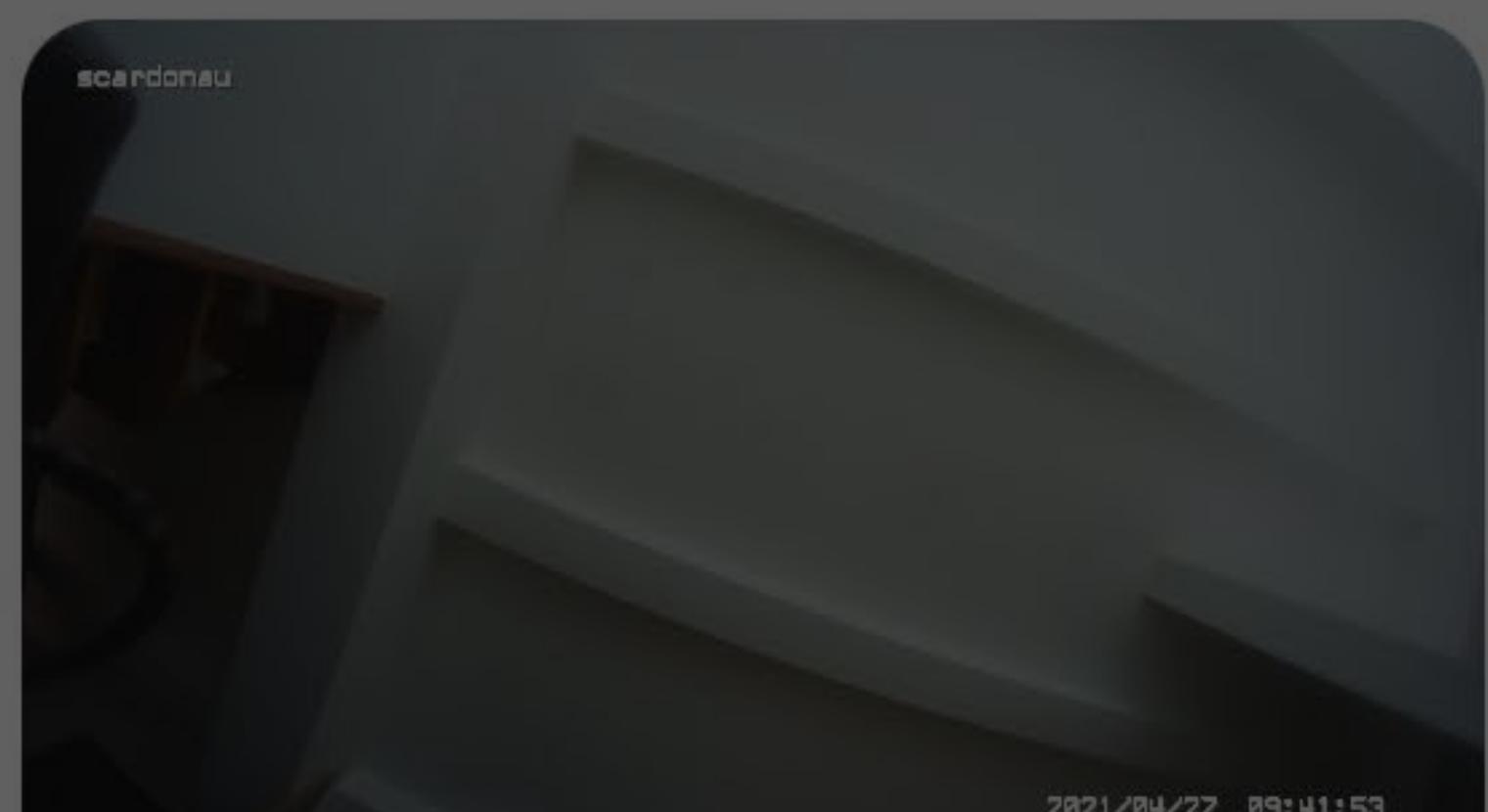
2021-05-05 16:49:36



2021-04-27 09:41:40



2021-04-27 09:41:40



2021-04-27 09:41:40



The Partner ID has been associated successfully.



Snapshots



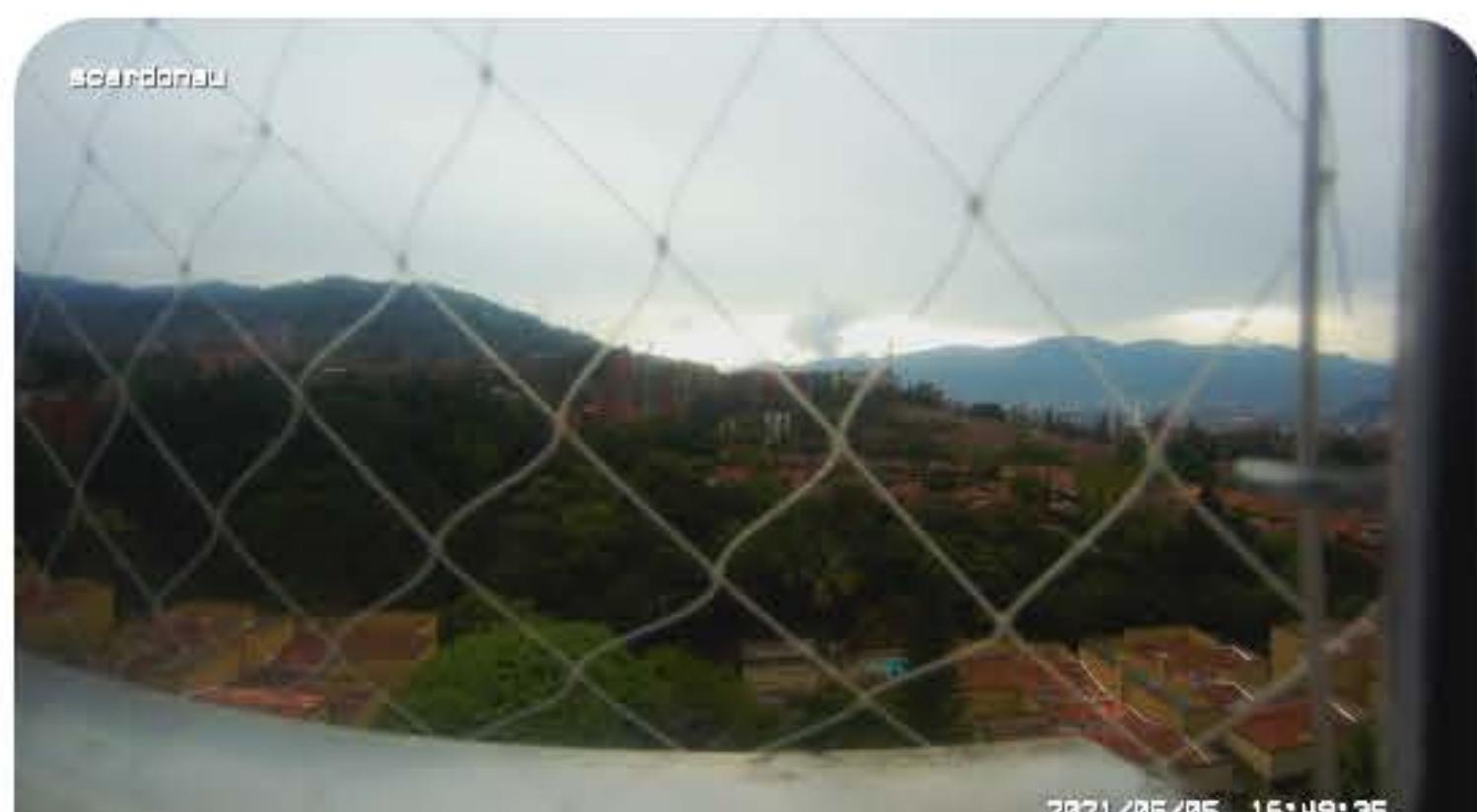
Select



2021-05-05 16:50:48



2021-05-05 16:50:42



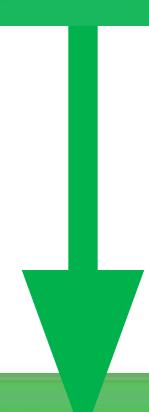
2021-05-05 16:49:36



2021-04-27 09:41:40

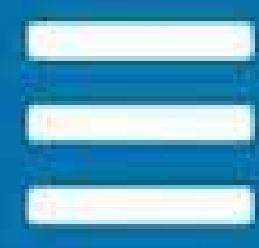
Snapshots Association

This indicates that the snapshots are associated with the officer whose partner ID you provided.



The Partner ID has been associated successfully.





Body Camera Status

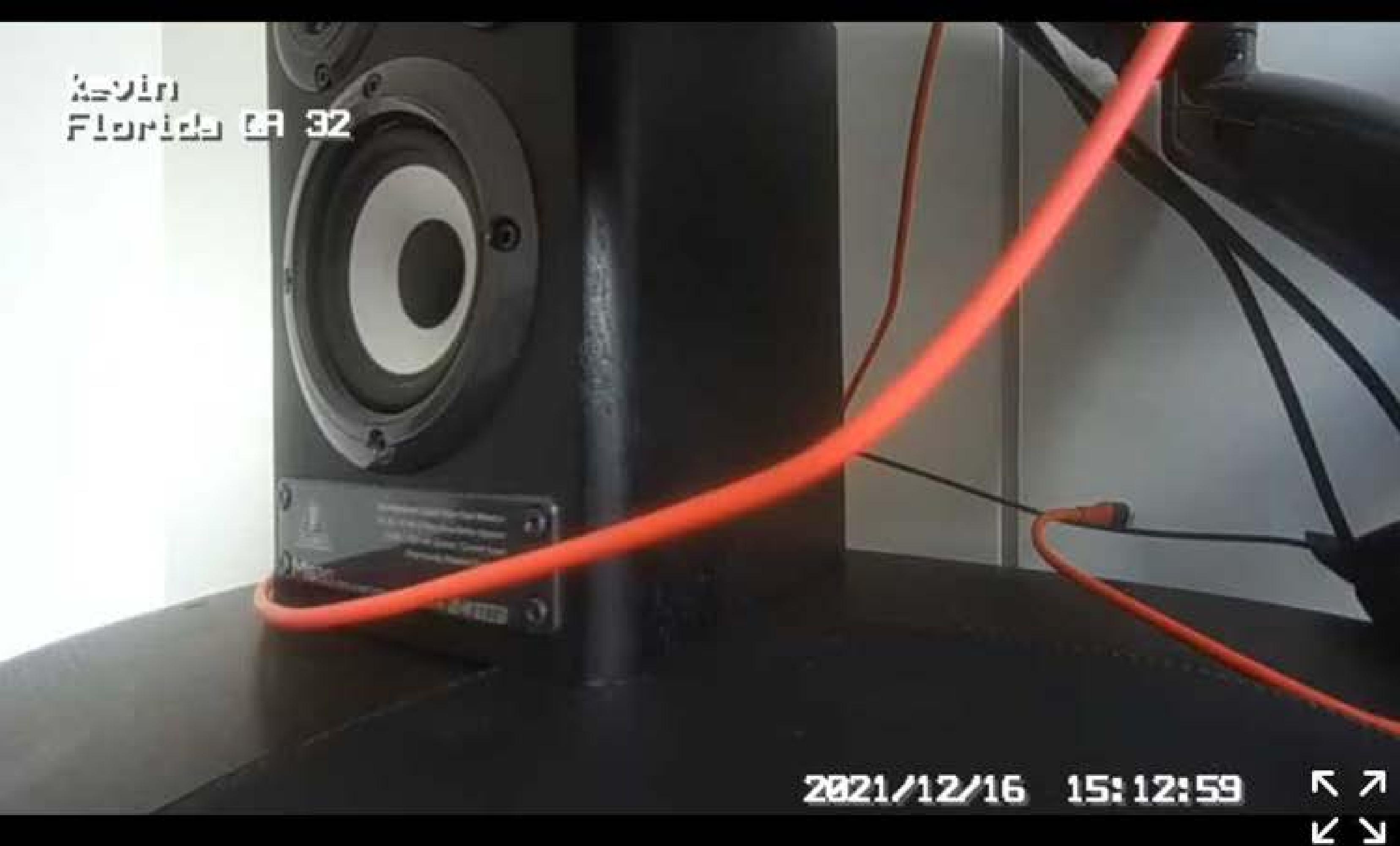
?



64 %



4% available



2021/12/16 15:12:59 ↺ ↻
↖ ↻

Live view

ON



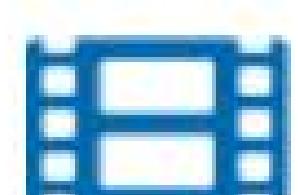
Take Snapshot



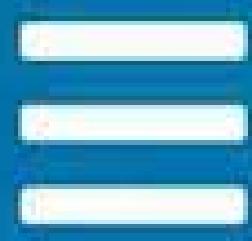
Record Video



[View Snapshots](#)



[View Videos](#)



Body Camera Status



64 %



4% available

Record Video

Observe the Body Camera feed, and when appropriate, tap this button. The icon changes to: . This indicates the Body Camera is recording.

At the same time, the Body Camera will vibrate, blink the front LED, or do both, depending on your settings.



Take Snapshot



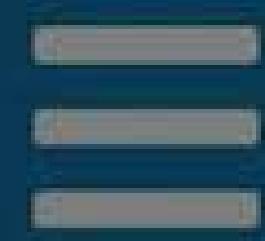
Record Video



View Snapshots



View Videos



Body Camera Status

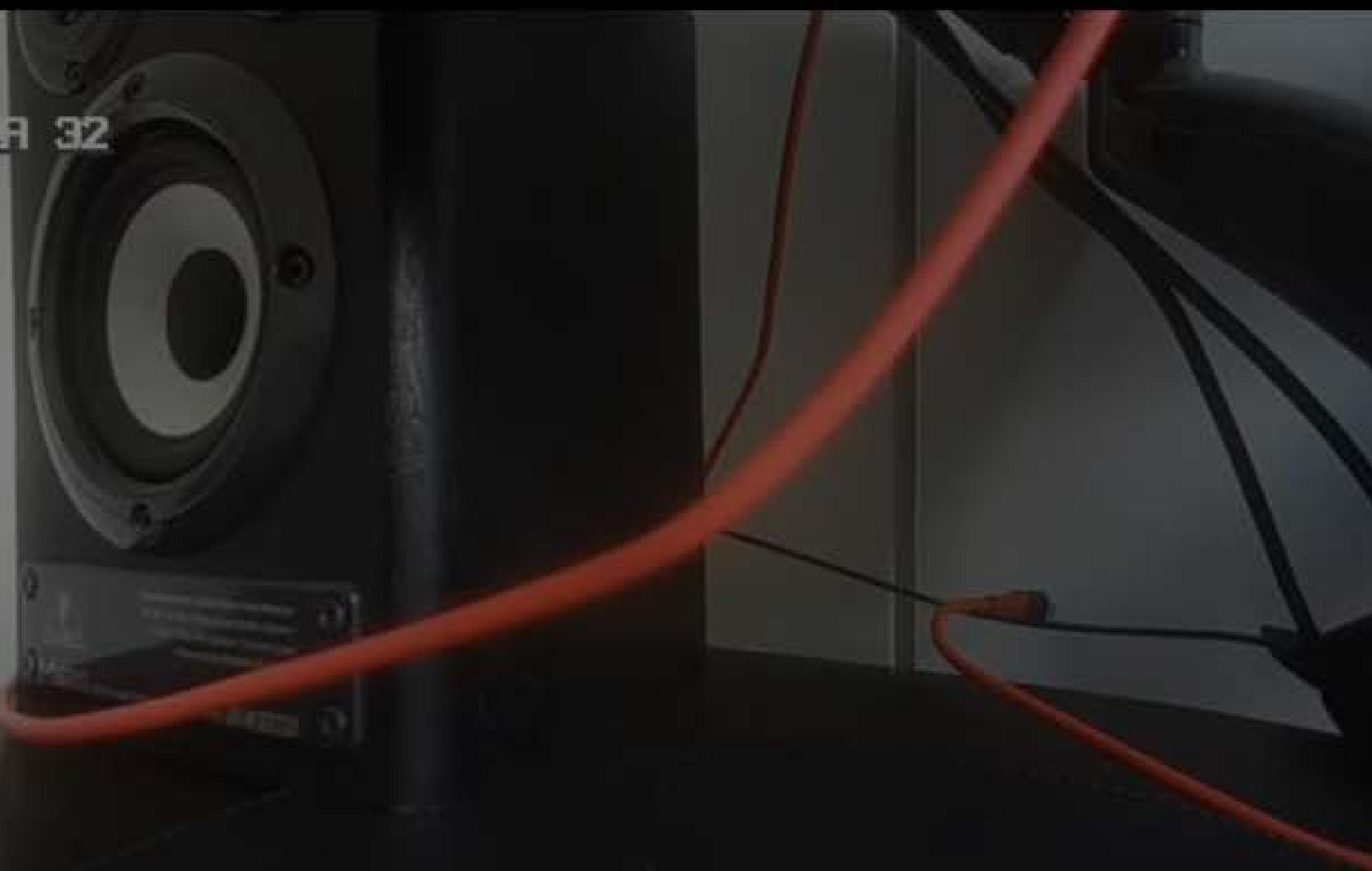


64 %



4% available

Kevin
Florida CR 32



2021/12/16 15:12:59 ↻ ↺ ↻ ↺

Live view

ON



Recording



Take Snapshot



Stop



View Snapshots



View Videos



Body Camera Status



64 %



4% available

Stop Recording

When a video is recording, the recording icon appears next to the **Live view** slider.

Recording can be stopped by tapping here. The icon will then change to , indicating that the recording has stopped.

Live view

ON

Recording



Take Snapshot



Stop



View Snapshots



View Videos



Body Camera Status

?



64 %



4% available



2021/12/16 15:12:59 ↻ ↺ ↻ ↺

Live view

ON



Take Snapshot



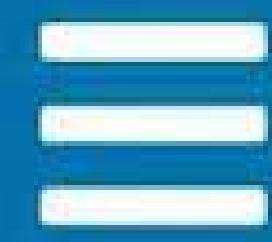
Record Video



View Snapshots



View Videos



Body Camera Status

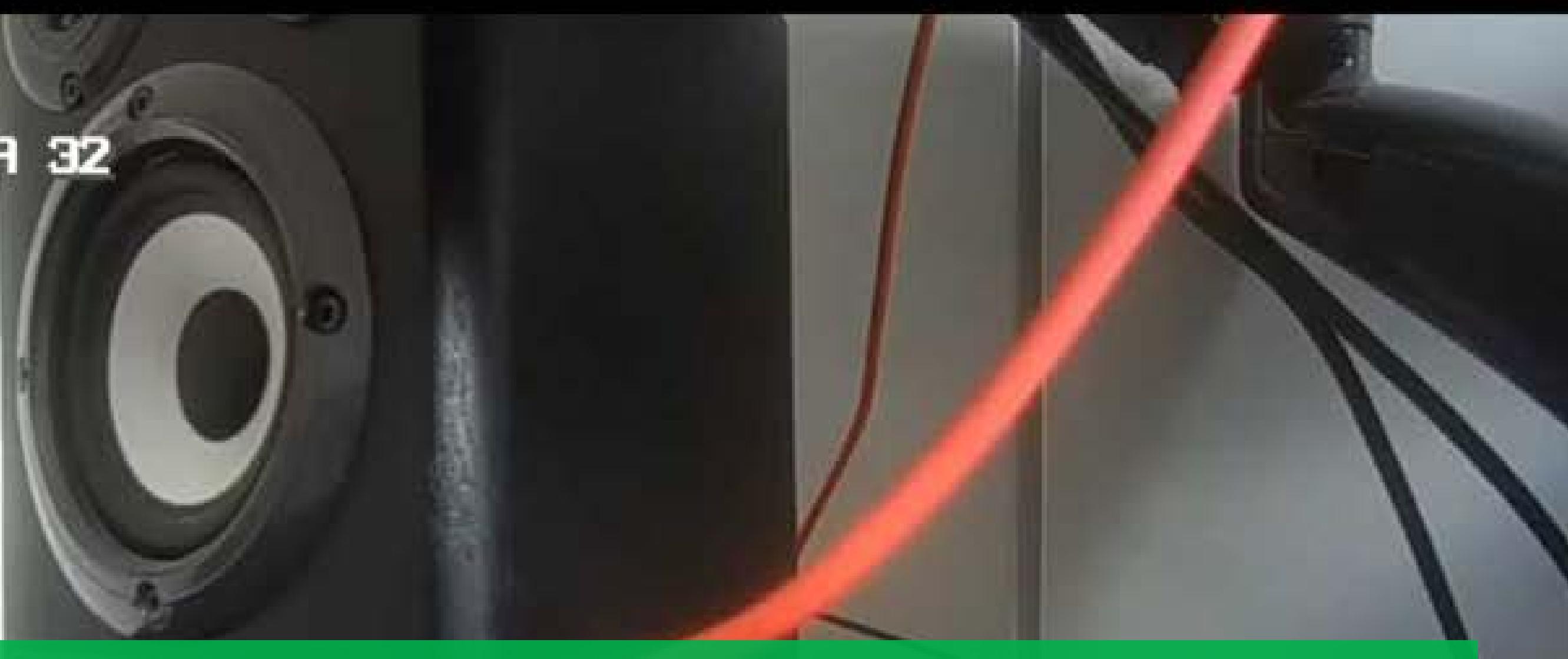


64 %



4% available

Kevin
Florida LA 32



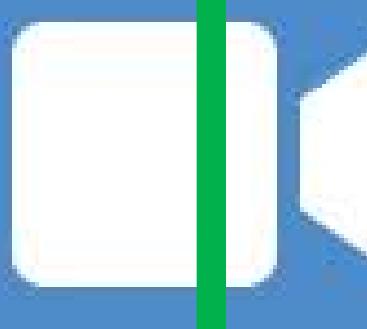
Access Videos List

The video you recorded appears at the top of the videos list.

Tap here to access this list. Videos list can also be accessed by tapping the  icon.



Take Snapshot



Record Video



View Snapshots



View Videos



Select



Date and time

2021-05-10 10:27:48

2021-05-10 10:27:46

2021-05-10 10:27:42

2021-05-10 10:27:39

2021-05-10 10:26:05

Event

Videos



Select



Date and time

2021-05-10 10:27:48

2021-05-10 10:27:46

2021-05-10 10:27:42

2021-05-10 10:27:39

2021-05-10 10:26:05

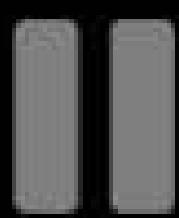
Event

Videos List

The videos stored in the Body Camera's memory appear here. Tap any video to edit its properties.



Video Detail



00:00:14/00:01:09



Name	Duration
kevin@20211216 -01120129-151750AA .MP4	00:01:09

Start Time
2021-12-16 15:17:50

Event

Select



Partner ID



Video Detail

kevin
Florida QA 32

Video Properties

The video that you tapped starts playing. Now, you can edit its properties. Observe that **Name**, **Duration**, and **Start Time** cannot be edited.

Scroll up and down to see more properties. Notice that **Event** is available as drop-down list.

Name

**kevin@20211216
-01120129-151750AA
.MP4**

Duration

00:01:09

Start Time

2021-12-16 15:17:50

Event

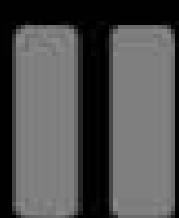
Select



Partner ID



Video Detail



00:00:14/00:01:09



Name

**kevin@20211216
-01120129-151750AA
.MP4**

Duration

00:01:09

Start Time

2021-12-16 15:17:50

Event

Select



Partner ID



Video Detail



Select an Event

Take the example of **Event**.
The values for this property are populated in the DES your PD uses.
That is why when you tap inside the box, a list of values appears. Scroll to find the value you are looking for, and select it.

Event

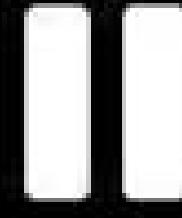
Select



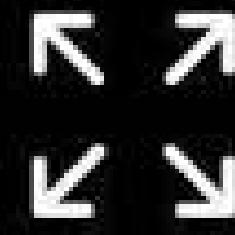
Partner ID

Video Detail

2021/12/16 15:17:09



00:00:14/00:01:09



Name

**kevin@20211216
-01120129-151750AA
.MP4**

Duration

00:01:09

Start Time

2021-12-16 15:17:50

Event

Select



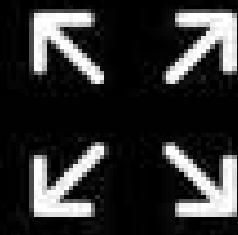
Partner ID

Save

Video Detail

2021/12/16 15:17:09

00:00:14/00:01:09



Name

kevin@20211216
-01120129-151750AA
.MP4

Duration

00:01:09

Start Time

Edit Properties

For other properties, you must enter the values manually. For example, for the property **Partner ID**, tap in the box, and type the value using your keypad.

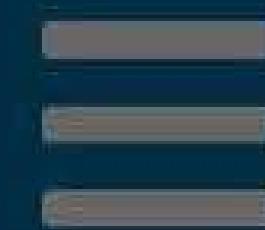
Once done, tap **Save**.



Save



Videos



Select



Date and time ▾

Event ▾

Filter



Select event



Start date

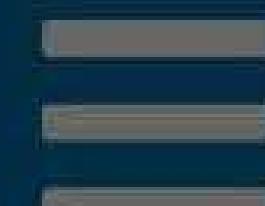


End date



Cancel

Apply



Filter the Video List

Use any of these filters to view a filtered list: **Event**, **Start date**, and **End date**. Now tap **Apply**. You need not use all the filters at the same time. For example, you can use only **event** to filter the list.

Filter



Select event



Start date

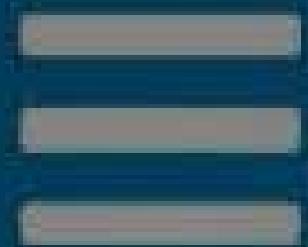


End date



Cancel

Apply



Select



Date and Time

Event

2021-05-10 10:27:48

2021-05-10 10:27:46

2021-05-10 10:27:42

2021-05-10 10:27:39

2021-05-10 10:26:05



Select



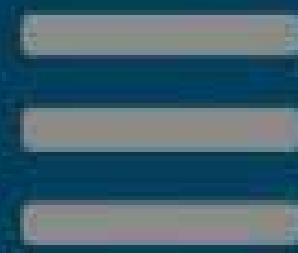
Enable Video Selection

If necessary, filter this list of videos in order to display a subset of the full list.

Tap **Select** in order to enable video selection. You will now see check boxes next to videos. At this point, you can select multiple videos.

2021-05-10 10:27:39

2021-05-10 10:26:05



 2 Selected



Date and time 

Event 

 2021-05-10 10:27:48

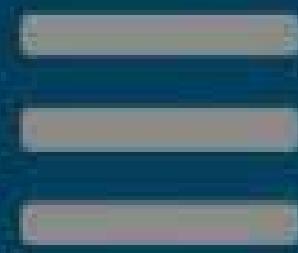
 2021-05-10 10:27:46

 2021-05-10 10:27:42

 2021-05-10 10:27:39

 2021-05-10 10:26:05

Associate with an officer



2 Selected

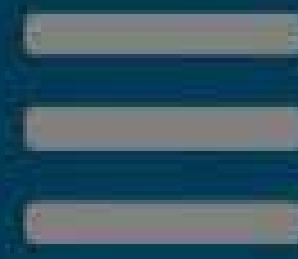
**Date and time****Event**2021-05-10 10:27:482021-05-10 10:27:462021-05-10 10:27:422021-05-10 10:27:39

Select Videos

Tap the check boxes next to the videos you want to associate. Here, filters are first applied, after which two videos are selected.

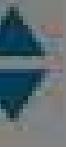
Finally, tap **Associate with an officer**.

**Associate with an officer**



 2 Selected

Date and time 

Event 

2021-05-05 16:59:18

2021-05-05 16:59:00

2021-05-05 16:58:42

2021-05-05 16:58:38

2021-05-05 16:58:04

Associate with an officer 

Enter officer ID

Officer ID

Associate with an officer



2 Selected

Date and time **Event** 2021-05-05 16:59:18

Provide Officer ID

Now, use your keypad to enter the ID of the officer with whom you want to associate the snapshots.

Tap **Associate with an officer**.

 2021-05-05 16:58:04

Associate with an officer

Enter officer ID

 Officer ID

Associate with an officer



Select



Date and time ▾

Event ▾

2021-05-10 10:27:48

2021-05-10 10:27:46

2021-05-10 10:27:42

2021-05-10 10:27:39

2021-05-10 10:26:05



The Partner ID has been associated successfully.





Select



Date and time ▾

Event ▾

2021-05-10 10:27:48

2021-05-10 10:27:46

2021-05-10 10:27:42

2021-05-10 10:27:39

2021-05-10 10:26:05

Videos Association

This indicates that the videos are associated with the officer whose partner ID you provided.



The Partner ID has been associated successfully.





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Date a

2021-0

2021-0

2021-0

2021-0

2021-0

2021-0

2021-0

2021-0

2021-0

Dashboard

[View Snapshots](#)

[View Videos](#)

[Notifications](#)

[Body Camera Diagnosis](#)

[Help](#)

Access Diagnostics

When you tap  in the top-right corner, several menu options appear. From the list, tap **Body Camera Diagnosis**.

This initiates a diagnostic test in order to determine if the Body Camera is facing issues. For example, if there is an issue with upgrading the Body Camera's firmware, the diagnostic test will report that.

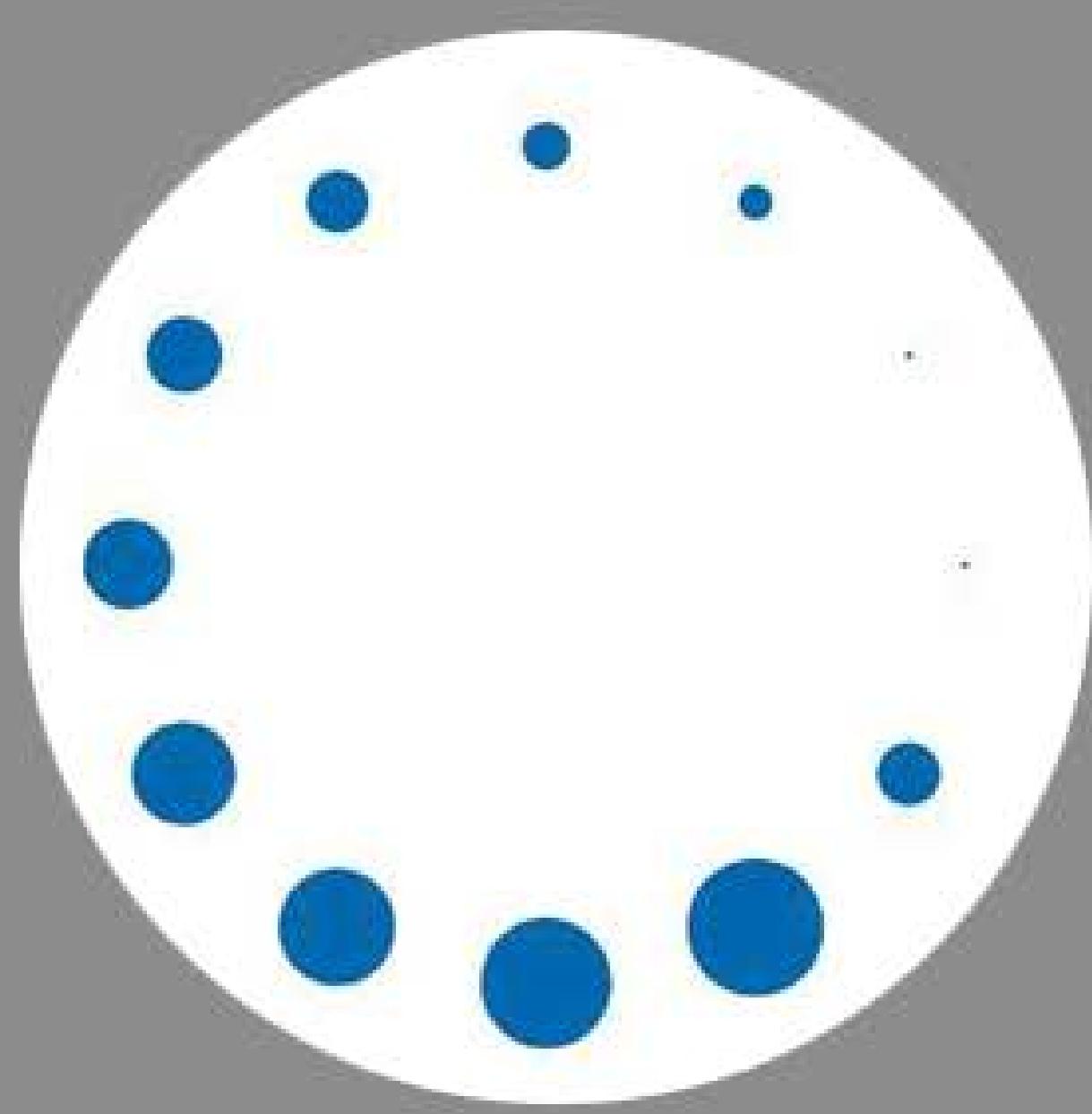
Notifications

Body Camera Diagnosis

Help

Body Camera Diagnosis

X

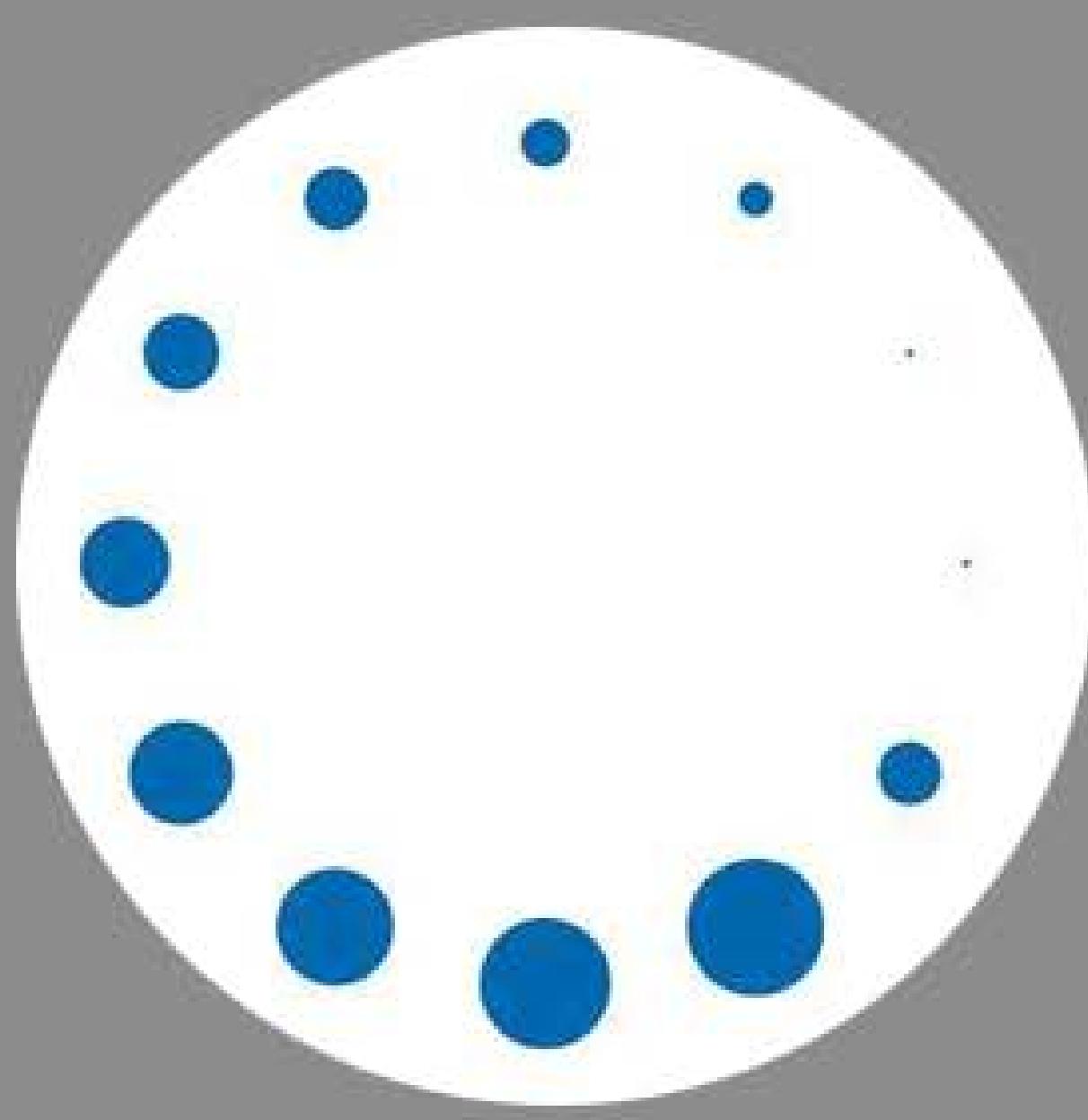


Diagnosing...



Diagnostics in Progress

As the diagnostics test runs, you will see your screen change to display a loading icon.



Diagnosing...

Body Camera Diagnosis



Success

Your Body Camera hardware
is operating properly with no
issues found.

OK

Body Camera Diagnosis

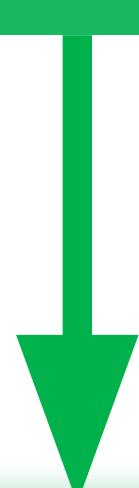


Success

View Test Results

Your Body Camera hardware is operating properly with no issues reported. Once the test completes, the results are displayed here. In this example, no issues were reported. However, if the test reports issues, contact your administrator to see how to fix them.

Once done, tap **OK**.



OK



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Date a

2021-0

2021-0

2021-0

2021-0

2021-0

2021-0

2021-0

2021-0

2021-0

Dashboard

[View Snapshots](#)

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[Notifications](#)

[Body Camera Diagnosis](#)

[Help](#)

Access Notifications

The  icon displays the notification count whenever new notifications are available. You can access notifications either by tapping this icon or by tapping **Notifications** from the menu options that appear after you tap  in the top-right corner.

This opens a list of notifications, if any.

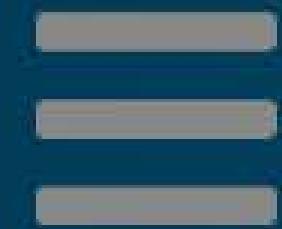
 **Notifications**

Body Camera Diagnosis

Help



Notifications



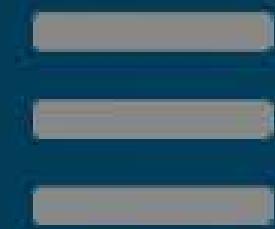
Type

Date and time

No notifications



Notifications



Type Notification

Date and time

View Notifications

Notifications, if any, appear here.
Examples of notification entries are
“low battery” and “full memory”.
Here, there are no notifications to
display.

No notifications



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Date a

2021-0

2021-0

2021-0

2021-0

2021-0

2021-0

2021-0

2021-0

2021-0

Dashboard

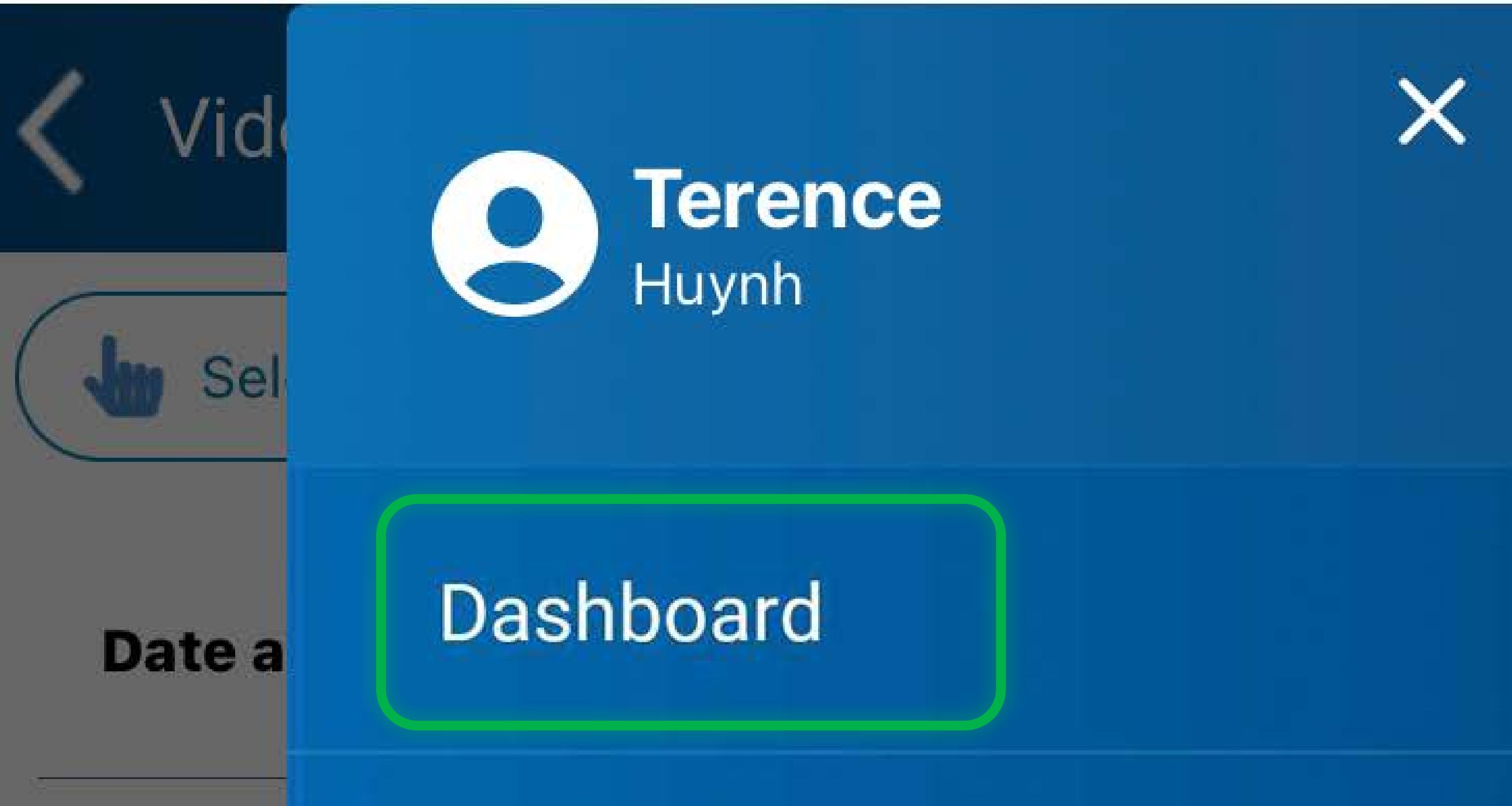
[View Snapshots](#)

[View Videos](#)

[Notifications](#)

[Body Camera Diagnosis](#)

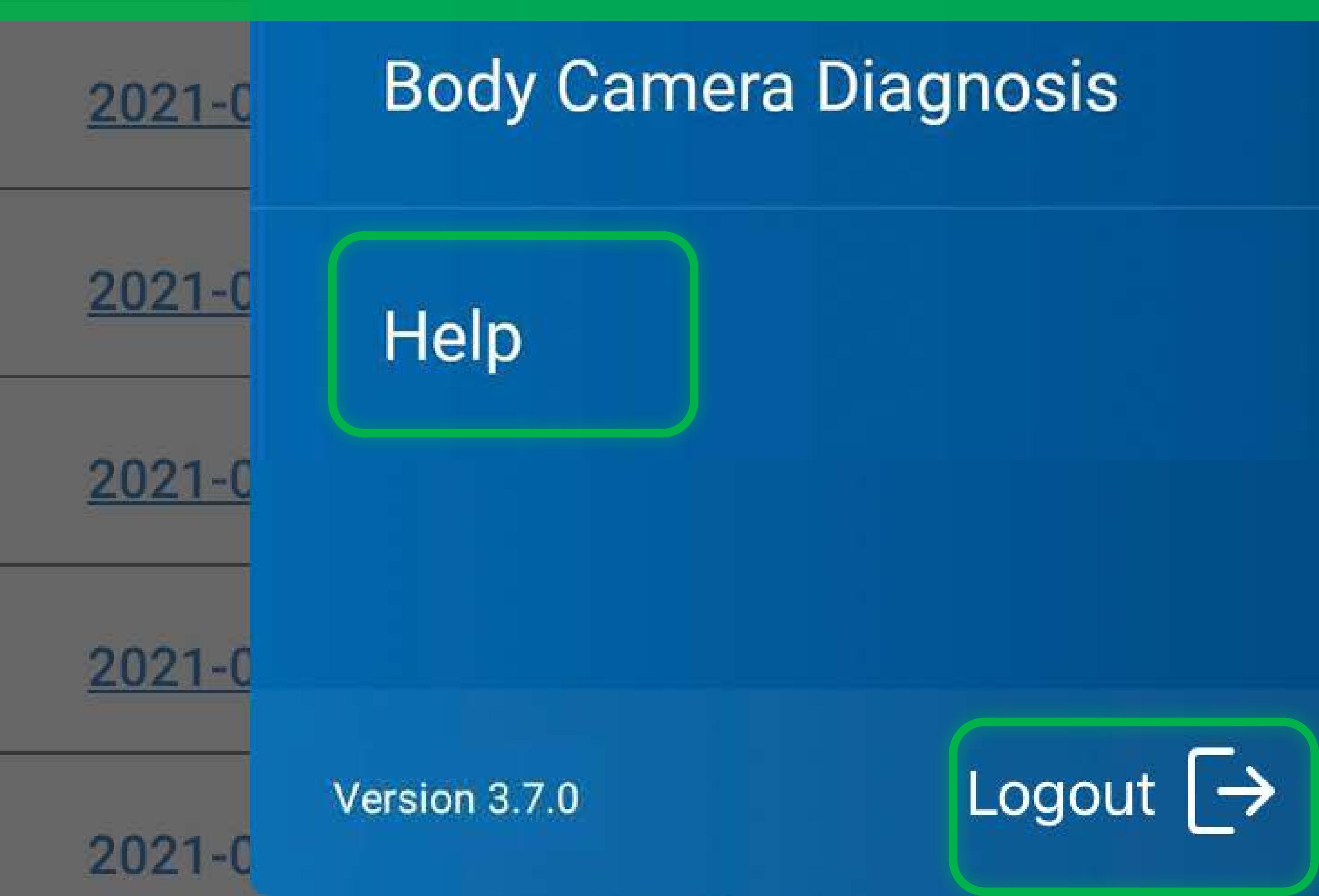
[Help](#)



Other Menu Options

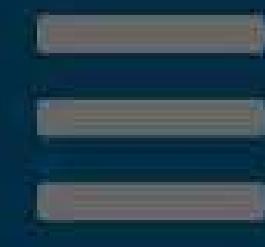
If you tap **Dashboard**, the FMA home screen will appear. Tapping **Help** opens the in-app help, which you are reading right now.

If you tap **Logout**, you will be logged out from FMA. This will also result in closing FMA.





Notifications



Type ◀ Notification ◀

Date and time ◀

Exit FMA



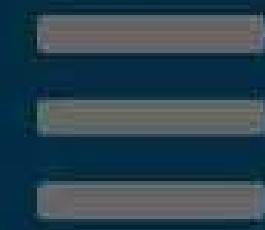
Are you sure you want to exit
the FOCUS Mobile App?

Cancel

Accept



Notifications



Type ◆ Notification ◆

Date and time ◆

Exit FMA



Are you sure you want to exit
the FOCUS Mobile App?

Cancel

Accept

Exit FMA

Tap **Accept** to close FMA.