Efficient List

Task Management Application

User Guide

Version 1.0| Jan 2018

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1 Introduction

Efficient List is a data recording task, make a memorandum to help complete the work efficiently, record the past tasks and plannings for the future.In order to improve the work efficiency and convenience of users for the purpose of life,it can add the task, make the mission plan, set up the task in time to remind, have the function of data analysis.
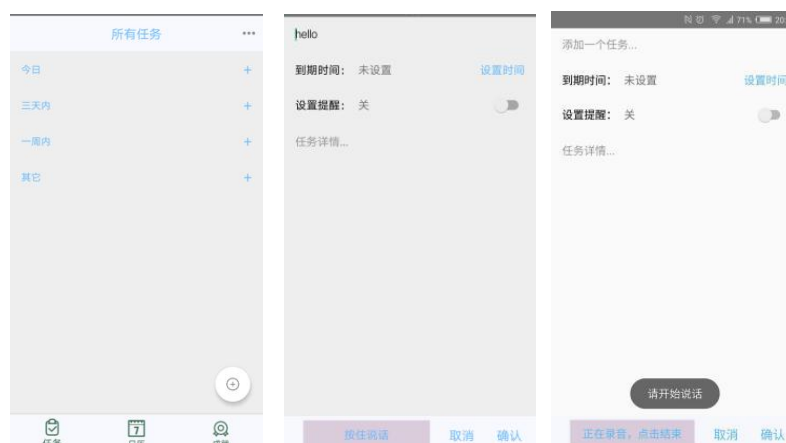
2 Application Usage Overview

Click the bottom navigation bar into the page you want to into.
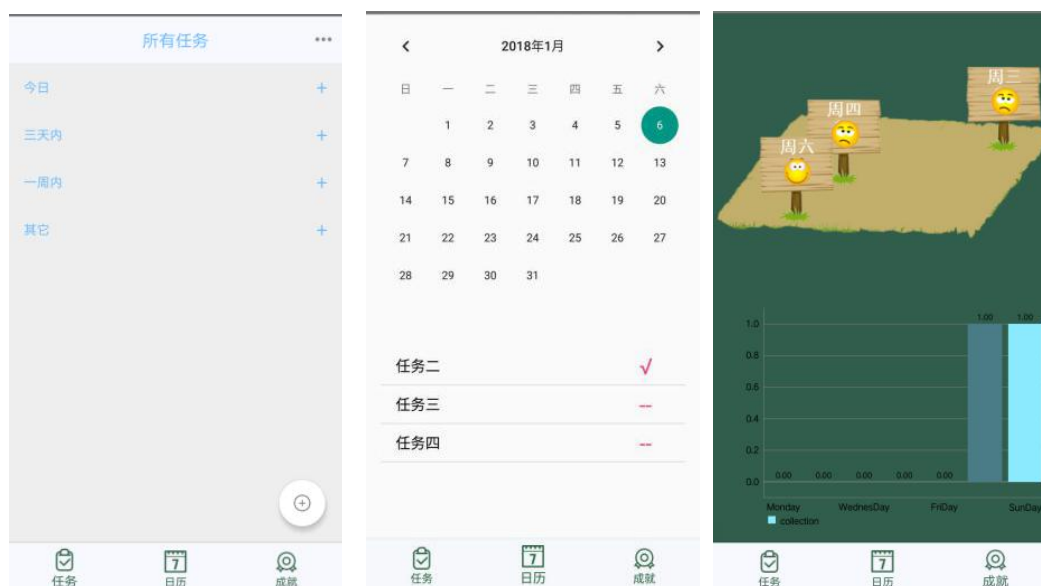
3 Tasks

3.1 Add a task

Click the float button to turn to the add-task page. You can use the voice to add a task, and set a alarm clock to alarm you to do it.

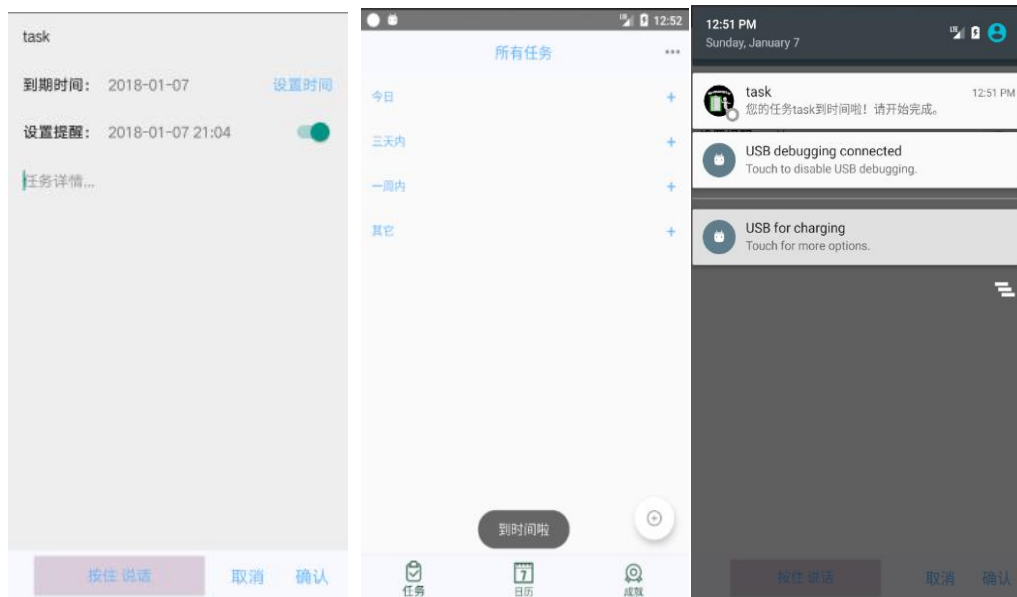## 3.2 Long click to a task to Delete or Finish

Long Click a task to delete or finish it. If you click finished, the task would be added to the achievement page.

3.3 Click a task to show detail of a task
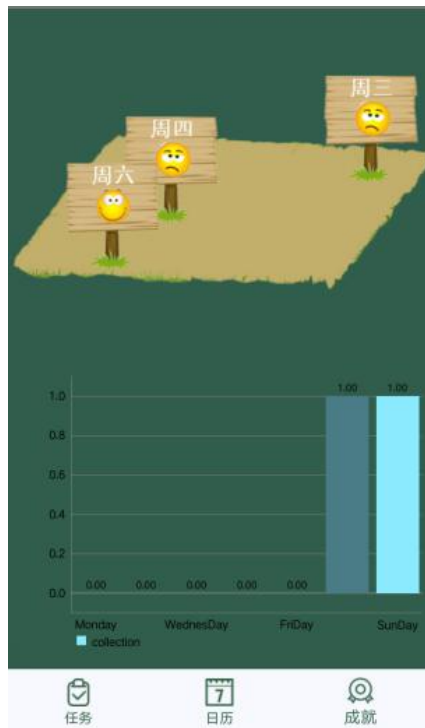
3.4 Alarm clock in time if set

4 Calendar

Click the calendar bottom bar, you would turn to the calendar page which can see，delete or finish the detail task in one day.

5 Achievement

Click the Achievement bottom bar, you would turn to the Achievement page which can see how many tasks you finished in one week.If you finish more than a half,you would get a smile emotion; otherwise you will get a sad emotion.

6 About This User Guide

This simple user guide is made by Group 21.If you want to more about it, you can read the Project Report and watch the video.