

PEV113:UPPERINTERMEDIATE VERBAL ABILITY

L:2 T:0 P:2 Credits:3

Course Outcomes: Through this course students should be able to

CO1 :: interpret grammatical structures to enhance the proper use of language in communication

CO2 :: utilize acknowledged grammatical structures and strategies to effectively elaborate on ideas in spoken communication

CO3 :: apply refined writing strategies to elevate professionalism and clarity and peer interaction in correspondence

CO4 :: demonstrate clear communication through language usage in both speaking and writing to excel in society

CO5 :: analyze diverse forms of communication to enhance comprehension skills, integrating vocabulary acquisition

CO6 :: develop life skills by generating engaging communication through the selection of diverse linguistic structures for clarity

Unit I

Subject-verb agreement : singular and plural nouns, verbs, rules of subject-verb agreement

Verb tense : introduction to verb tense, rules of verb tense errors

Unit II

Voice and accent : vowels and consonants, word stress, sentence stress

Oral presentation : purpose, introduction, types and rule of the presentation

Unit III

Vocabulary : root words, synonyms and antonyms, contextual vocabulary, phrasal verbs, various exercises based on antonyms and synonyms

Sentence completion : introduction to cloze test, eliminating options using verbal clues, exercises based on cloze test

Unit IV

Email Writing : purpose and functional role of e-mail, structural components of e-mail, do's and don'ts of e-mail writing

Unit V

Reading comprehension : importance of reading comprehension, types of questions in reading comprehension, reading comprehension questions based on main idea, reading comprehension questions based supporting idea, exercises based on main idea and supporting idea questions

Unit VI

Direct and Indirect speech : narration and narrative, descriptive formations, persuasive writing

Para jumbles : introduction, rules and types of para jumbles

List of Practicals / Experiments:

Associated Skills

- practice worksheets on subject-verb agreement
- verb tense games
- practice worksheets on sentence completion
- practice worksheets on vocabulary
- practice worksheets on direct indirect skills
- practice worksheets on para jumbles

Speaking skills

- understanding job description, adjective placement, summarizing and articulating job description

- connection between cv and jd, various parts of cv, cv justification, company-specific key words, adjective and adverb placement
- group interaction activities, role plays and simulations
- interview skills: role of passive instructions, useful phrases and clauses, situational competency, selective and attentive listening, panel discussion scenarios
- phonic drill on sounds

Reading skills

- practice sessions on reading comprehension

Writing skills

- functional aspects of writing
- practice exercises on email writing

References:

1. VERBAL ABILITY- IPM(INTEGRATED PROGRAMME IN MANAGEMENT) by NISHIT K. SINHA, PEARSON