PROLOGIC
TECHNOLOGY SYSTEMS, INC.

TEAMS

www.ptsteams.com

The Power of One

+

What is the Power of One?

A single relational database that combines

finance modules

human resources modules

student modules

integrated modules

in one web-based application that increases staff
efficiency, decreases downtime and cost of ownership,
and eliminates manual data transfer.

TEAMS

TEAMS 101: Intro to the Power of One

Key Features
- Web-based
- Completely Scalable
- Off-the-Shelf
- Paperless Environment
- Competitive Pricing
- No uploads
- Outstanding Support
- Seamless Integration

> " Having one core administrative database, able to keep historical, current and future-dated information has given us power over our data we have always lacked. Our campus staff now have easy and secure access to the information needed to serve our students.... the data is all connected in real time. "
>
> Kevin Bogue
> Information Systems Coordinator
> Tyler Independent School District

A Single, Relational Database
This data model increases efficiency and cost-effectiveness across your district. Information is stored as a single data source. For example, a student's Discipline record is stored once and moves with the student from campus to campus. This eliminates district data entry, data entry redundancies, and the risk of error from having to re-enter data at each campus. Information is integrated and can be viewed at any level throughout the district.

One Flexible, Scalable Solution
One reason TEAMS is used in school districts of all sizes is because its J2EE standards, open systems architecture, and central database design—all in a Web-based solution—make it scalable to growth and adaptable to change. This also means TEAMS costs less to manage.

Off-the-Shelf Implementation
TEAMS is an industry-intelligent solution. It does not require customization. Prologic's Project Management Team has vast experience implementing TEAMS and will ensure a smooth transition.

Single-Tier Support
Support calls and tickets go directly to our Austin office and are handled by highly qualified and experienced professionals who understand your needs.

Real-Time Reporting
Because TEAMS is a real-time system and data changes are reflected immediately, administrators can be sure their reports reflect the most current information. For reporting, TEAMS contains a broad selection of distributed reports, as well as a built-in SQL query builder. Districts can also build custom reports as necessary.

Web-Based Simplicity
Because TEAMS is a Web-based solution, not Web-enabled, employees need only a Web browser to access TEAMS, which allows them to access TEAMS remotely with no difference in appearance or functionality from when they are on campus. Parents only need a Web browser to access Parent Self-Serve to view real-time information about their children, which facilitates parent/guardian involvement. Students can use Web browsers to enter their own course requests, which frees counselors to spend more time meeting with students. Through the simplicity of Web browser functionality, TEAMS can support not only the front and back office, but also the community.

PROLOGIC
TECHNOLOGY SYSTEMS, INC.

9600 N Mopac, Suite 300
Austin, Texas 78759
800.227.0571
sales@ptsteams.com

www.ptsteams.com

TEAMS Support

> "We receive excellent support from Prologic staff."
>
> Cindy Sutton
> Technology Services, System Manager
> Alvin ISD

> "We have been very pleased with the knowledge and responsiveness of support personnel."
>
> Sharon Krebs
> Director of Information Services
> Sherman ISD

Prologic Technology Systems has been in the software support business for over 17 years, and in that time we have provided unparalleled support for over 50 school districts.

Support services

Prologic offers several services that help you implement, maintain, and customize the TEAMS system to fulfill your needs. We bring a staff of knowledgeable and friendly consultants available to help seamlessly integrate your district's data and streamline your processes. We offer on and off-site training and consulting, printed user guides and enhancement documents, an extensive online Help system, and computer-based training.

Our philosophy

Prologic support begins long before an incident occurs. We provide superior training and implementation management to minimize the need for support - we'd rather spend more time tailoring the product to better address your district's needs. One of our main commitments is to be as proactive as possible with all concerns, often addressing the issue before it is ever logged as a customer request. We believe that superior customer service is our primary responsibility to the district.

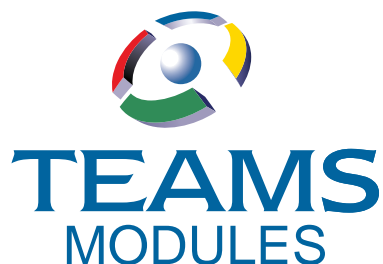## Flexibility and customization

Prologic provides on-site or off-site consulting, as your needs dictate. We are happy to assist you on a new project or advise you on a planned implementation. Our consultants follow a process that includes system analysis, recommendations, and documentation. In doing so, they create a baseline model of your current system, an outline of desired results, and an upgrade path from legacy systems to TEAMS. We can even offer you advice on future infrastructure improvements and updates on planned software functionality upgrades.

We're with you All the way

Prologic provides step-by-step assistance from initial project planning to installation, training, and ongoing support of our software, including hardware configuration, operating system configuration, product installation, data conversion, and data integrity testing.

PROLOGIC
TECHNOLOGY SYSTEMS, INC.

9600 N Mopac, Suite 300
Austin, Texas 78759
800.227.0571
sales@ptsteams.com

www.ptsteams.com

TEAMS
MODULES

Finance

Account Number Maintenance
General Ledger / Journal Entries
Grants Management
Non-Personnel Budgeting
Vendor Management
Bid Management
Procurement
Procurement Card Management
Accounts Payable
Accounts Receivable
Cash Receipts/Deposits
Bank Reconciliation
Warehouse Management
Fixed Asset Inventory

Human Resources

Electronic Job Announcements
Online Application – Internal and External
Applicant Qualification and Eligibility
Applicant Management
Applicant Selection and Hiring
Position Management
Employee Management
Employee Self-Serve
Electronic Employee Contracts
Employee Certification
Employee Highly Qualified Status and Reporting
Employee Absence and Substitute Management
Time Card Management
Employee Benefits Management
Employee Separation
Payroll Records
Payroll Processing
Personnel Budgeting
Staff Allocation

Student

Enrollment
Demographics
Attendance
Discipline
Grading
Transcripts
Health
Master Schedule Builder
Scheduling
Special Programs
Student TAKS Assessment
Teacher Gradebook
Parent Access
Textbook
PEIMS Reporting Student

Integrated

State Reporting
(PEIMS, TRS, Workforce Commission, New Hire)
Security Maintenance
System Notifications
Process Management Workflow
Service Logs
Electronic Document Management
Embedded Reports
Copy Center/Print Shop
After School Care

PROLOGIC
TECHNOLOGY SYSTEMS, INC.

9600 N Mopac, Suite 300
Austin, Texas 78759
800.227.0571

www.ptsteams.com

Finance Management

ˈfīnans-, ˈma-nij-mənt

noun

1. *a powerful TEAMS product that allows districts to more efficiently manage important and complex financial and reporting processes*
2. *such a product that works with Human Resources, Student Management, and Integrated modules to streamline tasks, improve data integrity, reduce redundancy, and consolidate information management*

Benefits

Combined Cash Management Functionality

Integrated bank reconciliation tools provide operational controls over accounts payable, accounts receivable, and cash management tasks. When you reconcile, TEAMS automatically pulls transaction information from all related finance tools.

Tiered Vendor Structure (Vendor to Company)

The multi-tiered vendor structure in TEAMS groups multiple vendors under one company. This way, district personnel can store information about and search for multiple branches of one company. Further, because we store all information regarding transactions in one place, district personnel know exactly how much they spent at one company. This methodology makes purchasing and reporting much easier.

Ready Access, User Accessible

In TEAMS, users have ready access to drill into the deepest level of detail regarding a transaction. This way, if district personnel want to view detailed information about a transaction, all authorized personnel have ready access without having to involve other district staff.

Ease of Decentralization

TEAMS streamlines the requisitions process. In other systems, requisition requests go through multiple personnel in a central office for approval. For instance, if a teacher wanted glue, he or she had to send the paper request to a secretary, then to a principal, and then to a purchasing office just to get it ordered. TEAMS streamlines this process because the teacher can make the electronic request from the classroom. All interested parties then approve the purchase with the click of a button.

> "Thank you, thank you, thank you! It would normally take me two days to budget for the district-wide copiers but with TEAMS it took me only 15 minutes!"
>
> Betty Knox
> Purchasing Department
> Arlington ISD

Solution Vendor Database 1

Finance Management

TEAMS Finance modules include:

Requisitions

We know how important accuracy is in your requisitioning process. This is why we wanted TEAMS to create financial encumbrances the instant they are entered into the system, and when they are rejected, the funds are immediately released. This way, you can see exactly how much you spent, and thus exactly how much you have. Further, TEAMS uses an electronic workflow oriented process, so it delegates responsibility to the appropriate departments. This also allows TEAMS to show only the information that these appropriate departments need to see so that they do not have to sort through irrelevant information to approve some element of a requisition. Additionally, the vendor catalog is integrated into the system. Once you add an item to the catalog, that item is saved in the system so that you can reorder it. We know that many people requisition the same set of items repeatedly, so this streamlines that process and prevents data redundancy.

TEAMS Requisitions module

Fixed Assets

Account number procurement qualified items provide the basis of assets to be tracked by the district. Based on the account number and dollar value, you can decide whether items will be booked as a fixed asset. When you purchase an item using a specific account number, it is automatically identified as a fixed asset.

General Ledger

Federal programs and grants sometimes do not coincide with your district's fiscal year, which can be problematic in other systems because these systems cannot handle overlaps in begin and end dates. But with TEAMS, effective dated account strategies allow you to track federal programs and grants whether or not they coincide with the district's fiscal year. Additionally, other systems do not allow you to easily track and report multi-fiscal year funding. For instance, if you have a project that needs funding for two and a half years, with TEAMS you can effectively and easily track and report the required information related to the project. Further, TEAMS' business process features use intelligence in the chart of accounts to control actions within one system. With TEAMS, you get this kind of flexibility and power.

www.ptsteams.com

Human Resources Modules

'(h)yoŏmən -, ˈrēˈsôrses

plural noun

a global data management tool produced by Prologic Technology Systems, Inc. that provides access to structures for effective oversight of the costliest segment of school district business operations

Benefits

Flexibility

TEAMS' Human Resources functionality streamlines complex tasks while remaining flexible. With TEAMS, district personnel can define groups of employees and run different scenarios for how to manage information about them. For instance, you can give a group of employees a 2% pay increase while allowing another group to get a $1,000 per month pay increase. Further, altering a group's pay has never been easier. After you define that group, Human Resources personnel can notify all interested parties with the a click of a button.

Powerful, Real Time

Because TEAMS is Web-based, projections are drawn from production data, which means it is the most current data available. Other systems use frozen files, which are copies of data that may or may not be completely up-to-date. But with TEAMS, Human Resources personnel can pull from calendars and pay grades, for example, that use the most current production data to develop projections.

Drill Down

TEAMS allows you to drill down from high-level information to more detailed information. For example, TEAMS stores an electronic version of your district's organization chart. It shows the ordered representation of the authorized workforce at each organization. You can then view all information about each position within that organization at your district. Getting more specific, you can decide how they are going to be paid and exactly what they do. You can do all of this without having to change to a completely different product or database within the same product.

Self-Balancing Tools

Self-balancing tools are built into the system to help payroll managers identify variances in pay population based on the last check run. This includes additions of employees, separated employees, pay changes, and threshold limited changes in pay. The system will tell you what is different from your last pay run.

> " With TEAMS, our HR staff are finally able to track our staffing changes, (incoming, outgoing and current) and match that data to our student, financial and state reporting. Being able to leverage that information for use with our student system is a great advantage. "
>
> Kevin Bogue
> Information Systems Coordinator
> Tyler ISD

Solution Vendor Database 1

TEAMS Human Resources modules include:

Position Inventory

TEAMS' Position Inventory function is the central hub of the Finance system. It allows administration to control, manage, and identify your district's authorized workforce. With TEAMS, it's about the role, not the individual employee who performs that role. This groups employees into a smaller number of categories so that you can control and manage information about them as a whole, rather than at the individual level.

Organization Editor	Organization Roles	Positions	Associated Positions	Sectors	Stipends	Work Flow

Include Closed Positions?   ○ Yes ● No

Organization Positions

Sort | Clear   **Sorted by:** (default)

PCN	Pos. Status	AFTE%	PFTE%	Last Name	First Name	Emp. Status	Date	Location	Role Name	Grade Taught	Manager
21087	Filled	100.0	100.0	Thompson	Laurie	I	08-20-2007	Vines High	Secondary Teacher	09*	✕
530	Filled	100.0	100.0	Thomas	Jacqueline	C		Vines High	Secondary Teacher	09*	✕
12183	Filled	100.0	100.0	Toledo	Terri	C		Vines High	Secondary Teacher	09*	✕
20674	Vacant	100.0	100.0	Grant	Vanessa	C		Vines High	Special Education Teacher	09*	✕
549	Filled	100.0	100.0	Gasaway	Jane	C		Vines High	Special Education Teacher	09*	✕
40264	Filled	100.0	100.0	Rios	David	I	08-20-2007	Vines High	Secondary Teacher		✕
484	Filled	100.0	100.0	Higgins	Laurie	C		Vines High	Secondary Teacher	09*	✕
486	Filled	100.0	100.0	Delaney	Kevin	C		Vines High	Secondary Teacher	09*	✕
12389	Filled	100.0	100.0	Grandal	Mary	C		Vines High	Secondary Teacher	09*	✕
580	Filled	100.0	100.0	Luppa	Jeri	C		Vines High	Office Manager Campus		✕
40188	Filled	.0	100.0	Zwall	Mary	I	08-20-2007	Vines High	Secondary Teacher	09*	✕
20193	Filled	100.0	100.0	Goodrich	Stacey	C		Vines High	Secondary Teacher	09*	✕

record count: 140 of 140

Create Position	Edit Position	Position History	Set as Organization Manager	View Master Schedule

The Positions tab in Position Inventory shows you which positions are filled or vacant

Payroll

TEAMS' Payroll module is date-effective. This means that districts can control who is going to be paid what and when. For instance, after district personnel identify an employee or role, they can tell the system that a specific employee or role will be paid a certain amount from a particular start date to an end date. This way, district staff do not have to remember or manually control the system so that it does not continue to pay an employee beyond his or her pay period.

Personnel Budgeting/Staff Allocation

TEAMS provides features that give you the ability to perform an endless number of "what-if" scenarios to forecast your budget. For instance, you can use this function if you want to know what your budget would look like if you gave all teachers a 5% raise. Furthermore, you can take these projections and post them so that you do not have to redevelop that budget in another system by reentering data. TEAMS also gives you the power to factor in all of the burden/overhead such as taxes and insurance.

Benefits

TEAMS' true Benefits Management module allows you to manage benefits outside of the payroll process. You do not have to remember cryptic codes because payroll and benefits are tied together. Further, TEAMS has an end-user self-serve component that is invaluable to districts during open enrollment. This feature allows employees to update benefit enrollment annually or as needed because of "life changing events."

Enroll. Prologic Technology Systems, Inc., produces the **Total Education Administrative Management Solution (TEAMS)** – the comprehensive solution to your district's administrative needs. For more information, contact one of our representatives at **800.277.0571** or visit our website at **www.ptsteams.com**.

Student Management

'stü-dənt-,'ma-nij-mənt

noun

1. *a comprehensive management tool that allows your district to tie relevant student information to campus resource needs*
2. *such a management tool that works with human resources, finance, and system-wide modules to streamline district processes and minimize redundant data*

Benefits

Real-Time Integration of Data

TEAMS is a real-time system, so all data is immediately accessible once it is entered, even from across departments. For instance, teachers can see new students and schedule changes immediately after students have been enrolled and scheduled. Campus administration can see Attendance, Assignments, and Report Card grades instantly after entered by teachers. TEAMS also reaches beyond the campus: with an internet connection, parents have real-time, immediate access to their student's attendance and grades from home.

Web-based System

TEAMS is 100% Web-based, so teachers, counselors, and administrators can access TEAMS anywhere they have internet access. A Web-based system also means that district personnel can access the same interface they see on campus, which prevents them from having to learn a new system or deal with awkward interface changes.

Single Database

TEAMS is the Power of One: it is designed with one, central database in which information is entered and retrieved. For instance, if administrators want to see information about students, they do not have to know in which campus students are enrolled. They can simply search for students by name or identification number. Another benefit of the Power of One methodology is that students are easily transferred between campuses. This makes transferring students' grade and attendance information easy because school schedules can be linked across the district.

PEIMS and State-Report Driven

Prologic Technology Systems, Inc., built TEAMS around Texas' reporting requirements. Integrated PEIMS edits catch bad data at the point of entry, not at a later date. This way, end-users can help with data corrections as they occur rather than after all campus personnel have left for the summer. Furthermore, TREX, PET, PEIMS, and Pre-Codes are built into the product with single-step processing.

> "Information Services loves the way the schedule changes, grade entry cut-off for report cards, and posting grades to the report card are automated, easing the burden from managing the product."

Brenda Richmond
Administrator/Trainer
Beaumont ISD

Solution Vendor Database 1

Student Management

TEAMS Student modules include:

Attendance

Teachers can take attendance from a list or seating chart in a matter of seconds and have quick access to their students' demographic information, grades, and schedule. Attendance clerks are able to work from an online unapproved absence list as a quick way to enter absence reasons for students.

TEAMS Attendance

Grading/Gradebook

The Gradebook allows teachers to manage their assignment grades in a paperless environment. Each campus can decide if a teacher will use a standard set of categories or can add his or her own. Student averages are updated in real-time and can easily be posted for Progress Reports and Report Cards. Further, campus personnel and parents are able to see the student's progress immediately.

TEAMS Gradebook

Enrollment

Student demographic and enrollment history follow students as they move between campuses. Each time a student is enrolled in a new campus, the address of the parent/guardian they live with is validated to verify that the student lives within campus boundaries. Demographic and contact information can be accessed with the click of a button by all users throughout the product, including teachers.

Scheduling

The scheduling process starts with a self-serve application that allows students to enter course requests using a Web portal. This enables counselors to concentrate on student educational needs instead of data entry. Once course requests are entered, TEAMS provides a builder to pick the best day/period to teach a course and a scheduler to assign students to classes. After school has started, schedule changes can be made quickly and without the loss of grading or attendance information.

Enroll. Prologic Technology Systems, Inc., produces the **Total Education Administrative Management Solution (TEAMS)** – the comprehensive solution to your district's administrative needs. For more information, contact one of our representatives at **800.277.0571** or visit our website at **www.ptsteams.com**.

www.ptsteams.com

Integrated Modules

ˈin-ti-grey-tid-, ˈmoj-ool

noun

1. *functionality in TEAMS that crosses over into one or more Student, Finance, and/or Human Resources modules*
2. *a TEAMS business product that pulls information from Student, Finance, and/or Human Resources applications to build a synergistic utility for school districts*

Benefits

Flexibility of User Access

With TEAMS, you have an increased level of control over what users can access. You can allow or deny access to entire modules or to only a few fields on a page. Additionally, users access TEAMS with the same username and password that they use to access the network. This way, they do not need to remember or enter multiple usernames and passwords. Further, with TEAMS, users have the freedom to sign in wherever they have an internet connection while still maintaining district control.

Designed with State Reporting in Mind

TEAMS was designed to minimize the amount of time you spend preparing and entering data for reporting. You do not need a third-party product, additional functionality, or custom add-ons to enter data necessary for state reporting. Furthermore, because it is built into the system, you save time because TEAMS allows you to enter the data necessary for reporting over time rather than all at once. This way, when reporting deadlines arrive, a majority of the work is already done.

Event-based Communications

TEAMS has a complex and innovative communications system that notifies you of certain events that you define. You can subscribe to be notified of system events that matter to you. For instance, if you want to know that a process in TEAMS has a stranded purchase order, TEAMS will send you an email that lets you know. You can also control who can subscribe to system notifications. For instance, since teachers do not need to know that a payroll process has completed, you can limit their ability to subscribe to that notification. Furthermore, parents/guardians can be notified if their child has been absent or are in danger of having too many absences. This ensures that all interested parties are aware that the child has been absent.

Integrated Business Rules

We include your district's best practice procedures into your system deployment. This offers you an opportunity to reduce errors and improve efficiency through system implementation.

> " Some of the benefits we have seen are: having a voice in the design and function of applications....Users require only Internet access; no installation or support of emulations! "
>
> Sharon Krebs
> Director of Information Services
> Sherman ISD

Solution Vendor Database 1

Integrated Modules

TEAMS Integrated modules include:

State Reporting (PEIMS and TRS)

TEAMS compiles data in the TEA-prescribed reporting data standards and formats. In addition, we worked closely with TRS to ensure that our product was built so that it would comply with the latest reporting requirements.

Security Maintenance

With TEAMS, security is allocated to positions, not to people. Teachers, for example, can be given access to the Gradebook function, but not to the Payroll function. This way, you can set security access more efficiently. Another benefit of this method is that when a person is promoted, his or her security settings do not need to be reset because security is preset for positions. Furthermore, the district has control over when users can write purchase orders. Business operation parameters grant system access to current, prior, and future fiscal year activities.

The Security Maintenance module allows you to control what district personnel can access

Electronic Documents

TEAMS provides the ability for users across the spectrum—from applicants to teachers to vendors—to work in a paperless environment. This is especially useful in employee evaluations, electronic contracts, eSignature, and all components of the Employment folder. Another impressive component is that when applicants access an electronic posting, they can attach documents to their application and name it in terms of what the district requires.

Copy Center/Print Shop Tools

The TEAMS Copy Center offers the management of all professional duplication services offered at any commercial copying services center. Our product provides unlimited copying options for all of your district's needs. Further, the TEAMS Copy Center accepts outside business. It is cost-center based, which generates funds for your district.

www.ptsteams.com