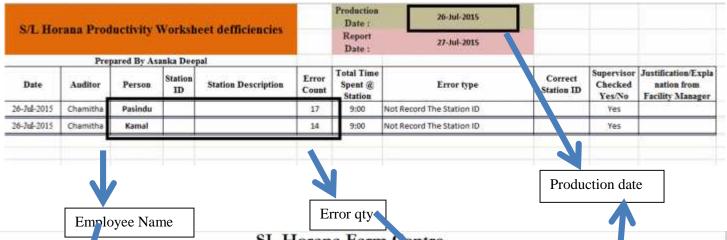
Teknowledge Shared Services (pvt) Ltd

OPR FOR WEEKLY PRODUCTIVITY WORK SHEET DEFICIENCIES REPORT

Subject	How to Complete SL Horana Weekly Productivity Work Sheet Deficiencies Report
Department	Labor Management
Recorder	Dilumi Menuka
Approved by	Dilan Maduranga
Created date	29/07/2015
Last updated	20/03/2016
No. of pages including this page	02

SL Horana Weekly Productivity Deficiencies Report

- 1. Weekly Productivity work sheet deficiencies Report complete in every Monday
- 2. Weekly Productivity work sheet deficiencies report needs to be posted in SL Horana Farm every Monday.
- 3. Weekly productivity work sheet deficiencies report Is A Summary of daily deficiencies Report, on this report any one can inquire previous week deficiencies (number of errors done by Employee
 - a. First get the previous week daily Deficiencies report and record the error quantity on each employee (on weekly deficiencies report).
 - b. And after entered the previous week error quantity More errors will be queued up to the employee to reduce employee (sort largest to smallest)



SL Horana Farm Centre

SL Horana Weekly Productivity Worksheet Defficiencies Report

Last Updated Date : 27th July 2015 Report Date : 27th July 2015

Production Veek of : 20th July 2015 - 26th July 2015

Report Cre ted By : Asanka Deepal

Taployee Name	20-Jul Mon	21-Jul Tue	22-Jul Wed	23-Jul Thu	24-Jul Fri	5-Jul Sat	26-Jul Sun	Total Error Count
Y.Kamal	12	11	13	11	7	0	14	68
Thilakarathna	13	16	8	8	0	15	0	60
Kasindu Sandeepa	12	9	10	9	8	8	0	56
Siniaya Damayanthi	0	15	15	15	10	0	0	55
Shashi Kumar	0	8	12	10	7	14	0	518

Sort largest to smallest