OPR for Work Flow Tasks

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| **SUBJECT** | OPR for workflow tasks |
| **RECORDER (Name Designation)** | Tharindi Galhena |
| **APPROVED BY (Name Designation)** | Manori Hewavitharana |
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1. Observations and monitoring of all ongoing researches

* Daily visual Observations of each Experiments, Tanks and other set ups
* Monitoring the recommended parameters daily during the research
* Check for any deviations from methodology
* Taking corrective measurements for any outliers

1. Attend meetings

* Weekly R&D Meetings or Farm Meetings
* Discuss each project progress
* Suggest new research projects

1. Data collection of each experiment

* Determine the parameters considering the nature of projects & collect readings of specific parameters
* Record keeping

Ex: Water Quality data, Pictures, Fish counts, feed amounts, size of fish…etc

* Collect early documented data for Case studies

1. Data analysis

* Analyze data using statistical software

1. Report writing

* Represent analyzed data & observations in detail with graph/charts/pictures
* Report includes Table of Content, Title, Objective, Methodology, Observations, Results & Discussion and Conclusion.

1. Literature review relevant to project title

* Reading previously done researches on specific research assigned and studying the background and history.

1. Proposal writing

* Write project proposal for each project after reviewing literature
* Proposal includes Table of Content, Title, Objective, Methodology, Reference

1. Execute methodology of each experiment

* Following the steps mentioned in the project proposal
* Add further improvements for methodology throughout the research

1. Take care of experimental tank

* Cleaning & Siphoning
* Feeding
* Disease checking & treatments
* Water changing
* Sorting
* Fry collecting
* Record DOH/DOA of fish rearing under R&D
* Request dry goods/set ups/tanks required for each research