**TEKNOWLEDGE SHARED SERVICES-SRI LANKA**

**OPR FILL RATE REPORT**

|  |  |
| --- | --- |
| SUBJECT | OPR FILL RATE REPORT |
| DEPARTMENT | PRODUCTION PLANNING |
| RECORDER | BUDDIKA MADURANGANA |
| APPROVED BY |  |
| CREATED DATE | 01/11/2016 |
| LAST UPDATED |  |
| PATH ON NETWORK FOLDER |  |
| NO. OF PAGES INCLUDING THIS PAGE |  |

Objective

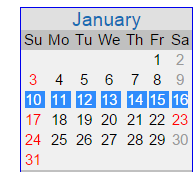
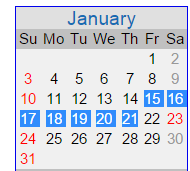
Customer expected Fill rate is 95% and need to have a detailed report which provide individual item fill rate on weekly basis to identify the issues and fix them.

While preparing the Fill rate, we have to consider

1. PO week- Sunday to Saturday
2. Shipping week- Friday to Thursday

Example:

**PO Week Ship Week**

**Fill rate calculation= Number of Item shipped in shipping week/Number of item received in PO weekX100**

**Preparation of Fill Rate Report**

1. Get the Items, Item value received for the PO week

EDI Details > PO summery Report > Provide PO week date range > copy to excel

1. Get the shipped quantity details

EDI Details > Shipped quantity report > Provide ship week date range > copy to excel

1. Get remaining item quantity for the PO week

EDI Detail > Back order report > Provide PO week date range> Customer 193> Copy to excel

1. Combine the item list taken from received list and shipped list and make master item list for the week
2. Update each items with,
3. Received quantity & total value and Individual value
4. Shipped quantity for each item
5. Remaining quantity for each item
6. Calculate actual shipped quantity (Received Qty-Remaining qty)
7. Calculate back order quantity (Total shipped Qty-Actual shipped qty)
8. Zero out quantity

This information to be filled in below format and send the report on Friday.

Meeting will be conducted with Matt Rice, Lalindra Perera, Andy Hettiarachi & Buddika Madurangana on every Tuesday 9.15 US time.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  |  |  | |
| **Toal Value for the Week:** | | |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  |  |  | |
| **Actual Sale for the Week:** | | |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  |  |  | |
| **Value of Qty not shipped:** | | |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  |  |  | |
| **Value in $ brought forward:** | | |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  |  |  | |
|  |  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  |  |  | |
| **Total Value of back Orders** | | |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  |  |  | |
| **Value of Back Orders shipped:** | | |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  |  |  | |
|  | | | **Loss for the week** | **Loss for the back order** | | |  | |  | |  | |  |  |  | |  | |  | |  | |  | |  |
| **Loss of the Qty Zero Shipped:** | | |  |  | | |  | |  | |  | |  |  |  | |  | |  | |  | |  | |  |
| **Loss of the Qty Cancelled:** | | |  |  | | |  | |  | |  | |  |  |  | |  | |  | |  | |  | |  |
|  |  |  |  |  | | |  | |  | |  | |  |  |  | |  | |  | |  | |  | |  |
| **Lost % including Not shipped +Zero shipped+Cancellation:** | | |  |  | | |  | |  | |  | |  |  |  | |  | |  | |  | |  | |  |
| **Lost % including Zero shipped+Cancellation :** | | |  |  | | |  | |  | |  | |  |  |  | |  | |  | |  | |  | |  |
|  |  |  |  |  |  |  | | |  | | | |  |  |  | |  | |  | |  | |  | |  |
|  |  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  |  |  | |
| **PO details** | | **Item Details** | | | **PO Type** | | **Promo Details** | | | | | | | **Reg. Order details** | | | | | | | | | **Back Orders** | | |
|  |  |  |  |  |  |  |  | | | | | | |  | | | | | | | | |  | | |
| PO Week | Shipping Week | Item Code | Item Description | EOQ | Regular | Promo | # of Stores in Promo | Total Qty Ordered | | Total Qty Shipped | | Qty Zero shipped | | Reg. Qty Ordered for the Week | | Reg. Qty Shipped | | % | | Qty Not shipped | | Zero Shipped | Shipped Qty | Value in $ | |
| 02.14-02.20 | 02.19-02.25 | 811-041458 | BETTA-BABY BOY | 6 | **x** |  |  |  | |  | |  | | 1842 | | 1836 | | 100% | | 6 | |  | 0 | 0 | |
|  |  | 811-041468 | BETTA-BABY GIRL | 3 | **x** |  |  |  | |  | |  | | 1392 | | 1377 | | 99% | | 15 | |  | 0 | 0 | |
|  |  | 147-04215 | BETTA-BUTTERFLY 2" | 6 | **x** |  |  |  | |  | |  | | 1806 | | 1770 | | 98% | | 36 | |  | 36 | 171 | |
|  |  | 171-110914 | BETTA-CROWNTAIL FEMALE | 4 | **x** |  |  |  | |  | |  | | 2172 | | 2156 | | 99% | | 16 | |  | 36 | 32.94 | |
|  |  | 171-110814 | BETTA-CROWNTAIL MALE | 6 | **x** |  |  |  | |  | |  | | 2310 | | 2298 | | 99% | | 12 | |  | 12 | 12.54 | |
|  |  | 171-111014 | BETTA-DELTA TAIL MALE | 6 | **x** |  |  |  | |  | |  | | 1854 | | 1824 | | 98% | | 30 | |  | 30 | 72.75 | |
|  |  | 173-11945 | BETTA-DOUBLE TAIL-MALE | 8 | **x** |  |  |  | |  | |  | | 4376 | | 4360 | | 100% | | 16 | |  | 24 | 54.96 | |
|  |  | 147-04315 | BETTA-DOUBLETAIL-HALFMOON-MALE | 6 | **x** |  |  |  | |  | |  | | 1728 | | 1716 | | 99% | | 12 | |  | 12 | 52.68 | |
|  |  | 147-04225 | BETTA-DRAGON SCALE 2" | 6 | **x** |  |  |  | |  | |  | | 1668 | | 1644 | | 99% | | 24 | |  | 6 | 25.5 | |