**TEKNOWLEDGE SHARED SERVICES-SRI LANKA**

**OPR PETCO.COM #651 FILLRATE REPORT**

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| SUBJECT | OPR PETCO.COM #651 FILLRATE REPORT |
| DEPARTMENT | PRODUCTION PLANNING |
| RECORDER | SIVANTHA SAMEERA |
| APPROVED BY | BUDDIKA MADURANGANA |
| CREATED DATE | 11.22.2016 |
| LAST UPDATED |  |
| PATH ON NETWORK FOLDER |  |
| NO. OF PAGES INCLUDING THIS PAGE |  |

**Objective**

Customer expected Fill rate is 100% and need to have a detailed report which provide individual item fill rate on weekly basis to identify the issues and fix them.

While preparing the Fill rate, we have to consider

1. PO week- Thursday to Wednesday
2. Shipping week- Friday to Thursday

**Preparation of Fill Rate Report**

1. Get the Items, Item value received for the PO week

EDI Details > PO summery Report > Provide PO week date range > Customer 651#> copy to excel

1. Get the shipped quantity details

EDI Details > Shipped quantity report > Provide ship week date range > Customer 651# > copy to excel

1. Update each items with,
2. Received quantity & Shipped Qty.
3. Calculate fill rate %
4. Update the comment for short supply or zero shipped item.

This information to be filled in below format and send the report on Friday.

