**Teknowledge Shared Services Pvt. Ltd**

OPR for How to Check VoIP Speed Dial

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| SUBJECT | OPR for How to Check VoIP Speed Dial |
| DEPARTMENT | IT Support |
| RECORDER (Name & Designation) | Fowzan Rahumathullah |
| APPROVEDBY (Name & Designation) |  |
| CREATED DATE | 15 – May – 2019 |
| LAST UPDATED | 16 – May – 2019 |
| PATH ON NETWORK FOLDER | [Click Here](https://cisintlcom.sharepoint.com/:w:/g/itsupport/Ef36ZJc5vGhIlqaK_q-sKAQB7q37JpIBTWMs-Dwho2Dlpw?e=j2Udga) |
| NO. OF PAGES INCLUDING THIS PAGE | 05 Pages |

A screen shot of a smart phone

Description automatically generatedA close up of a screen

Description automatically generatedA screenshot of a cell phone

Description automatically generatedIn our contact list there is a number call as **“CIS US VoIP”** on Mobile

1. Go to Contact list of your mobile and search as **“CIS US VOIP”**
2. Then select **“CIS US VOIP”** and dial
3. After dialing it’ll ask extension number the give **“5361”** extension for SLHO

Then it’ll ask again Extension for the person

A screen shot of a smart phone

Description automatically generated

1. Then dial **“3892 – Fowzan Rahumathullah - IT”** extension of the person

If not working open browser **“Mozilla Firefox or Google Chrome”**

![A close up of electronics

Description automatically generated]()

1. Type **“IP of PABAX”** – 192.168.3.241

![A screenshot of a cell phone

Description automatically generated]()

1. Enter **“E-mail ID”** - [amilak@cisintl.com](mailto:amilak@cisintl.com)
2. Enter **“Password”**
3. Then click **“Login”** button

A screenshot of a cell phone

Description automatically generated

1. Go for **“Trunks”** option
2. ![A screenshot of a cell phone

   Description automatically generated]()![A screenshot of a cell phone

   Description automatically generated]()Select **“edit”** option of the Extension trunk
3. Select **“Advance Options”**
4. Select status as **“Deactivate”** and save

Then again select status as **“Activate”**

If it’s not working again

![A screenshot of a cell phone

Description automatically generated]()

1. Click **“Reload”** button and
2. Click **“Restart”** button