

THE PAIRATAHI TRUST

"Safe Day" Toolbox Meeting

take 3 - team tail gate				3 minutes 3 questions		change awareness	
✓	rate yesterday	(1) check the <u>reason</u> ✓					
1	safe and sound	near hit or harm		1	significant reason, behaviour or change?		3
▼		property damaged		▼			3
2	right first time	poor supervision		2	why did it happen?		2
▼		poor organisation		▼			2
3	process control	waste or downtime		3	how do we control it?		1
▼		uncontrolled hazard		▼			1
		poor spacing, dephasing					
3 achievement		(2) check the <u>behaviour</u> ✓		will change be a factor today?			
name:		risk taking				setting people (3) check <u>changes</u> : resources? surroundings? plan variation? stored energy?	
job:		to many chiefs					
best ever:		stress - fatigue					
current:		not asking for help					
		couldn't care attitude					
		signal anticipation failure		daily focus statement			