

[Employee Details]

Employee ID : 716839
Employee Name : Reshma Ambili

Date of Joining : 26-Feb-2018
Date Of Submission : 28-Feb-2021

LTA (Cash Scheme)

No. Of Persons : 1

Relationship : Self

| Sl. | Bill Date | Bill No | GST No | Vendor Name | Expenditure Type | Description of Expense | Amount Spent (without GST) | GST % | Payment mode | Claim Amount | Approved Amount | Rejected Amount | Remarks |
|--------------|-------------|---------------------|-----------------|--------------------------------|------------------|--------------------------------|----------------------------|-------|--------------|--------------|-----------------|-----------------|-----------------|
| 1 | 19 Oct 2020 | IN2810 | 19ASTPA5078P1ZT | Amazon | Goods | Vikas Gift Gallery Tako Bell M | 232 | 18% | Digital | 274 | | | Not yet Audited |
| 2 | 19 Oct 2020 | INMAA44619504 | 33AAQCS4259Q1ZH | Amazon | Goods | Smartivity STEMWheels Modz Sto | 428 | 12% | Digital | 479 | | | Not yet Audited |
| 3 | 09 Nov 2020 | INV250138 | 32AAACQ1665J1ZJ | QRS | Goods | SAMM315FH 8517 AND SAMCAREPACK | 16566 | 18% | Digital | 19548 | | | Not yet Audited |
| 4 | 10 Feb 2021 | P181118012020003149 | 32AAJCS4517L1Z7 | STAR HEALTH AND ALIED INSURANC | Services | STAR HEALTH AND ALIED INSURANC | 9760 | 18% | Digital | 11517 | | | Not yet Audited |
| 5 | 01 Nov 2020 | FAC7HS2100044693 | 09AHEPT8509J1ZR | FLIPKART | Goods | skyler collection Full Functio | 473 | 12% | Digital | 530 | | | Not yet Audited |
| 6 | 30 Oct 2020 | FAEWJW2100236888 | 29AADCL8394E1Z3 | FLIPKART | Goods | Nike Downshifter 9Running Shoe | 1692 | 18% | Digital | 1997 | | | Not yet Audited |
| 7 | 20 Oct 2020 | FADZ0V2100178866 | 33AABCD3982G1ZS | FLIPKART | Goods | JBL C150SI Wired Headset | 422 | 18% | Digital | 498 | | | Not yet Audited |
| 8 | 26 Feb 2021 | 49293 | 32BIAPS8188J1ZS | SRI SABARIES | Goods | GOODS | 893 | 12% | Digital | 1000 | | | Not yet Audited |
| Total | | | | | | | | | | 35843 | 0 | | |

☒ I declare that the above information furnished by me is correct and true and nothing has been concealed by me. I have not claimed 2 trips in the current block and have unutilized amount of LTA eligibility this year.

In view of the LTA policy and provisions of law, I hereby understand that LTA can be claimed only twice in a block of four years and any carry forward journey can be utilized in the first year of the new block, as per the provisions of Income Tax Act, 1961/ Rules framed thereunder. For the purpose of this block of four years, any LTA claim made by me from any of my previous employer, should also be considered.

I understand that in case I fail to comply with the LTA policy of Company or I claim excess LTA in breach of law i.e., more than twice in one block of four years, the company shall without prejudice to the legal remedy(ies)/ recourse, it may have, may at its sole discretion initiate disciplinary action(s) against me, in accordance with the company policy(ies).

DECLARATION:

☒ I, Reshma Ambili, son/ daughter of **Suresh Kumar S P**, do hereby certify that the information given above is true & correct and due care has been taken to avoid duplicate submissions. I confirm that I will preserve all the original receipts/bills and produce the same for verification when required.

Place:

Designation:

Signature

Date : 28-Feb-2021