

# wedBooker's *Ultimate* Wedding Planning Checklist

Here at wedBooker, we like to help busy Australian brides plan their weddings with ease – so, we've created our ultimate wedding planning checklist to help you start planning for your big day. From your engagement, right through to post-nuptials, this list is a sure fire way to help guide you through the wedding planning process, leaving less time for stress and more time for bubbles. Cheers!

*The wedBooker Team xo*



## *Once you're engaged :*

- ☐ Announce your engagement to friends and family.
- ☐ Host an epic engagement party (you can book your [Suppliers & Venues](#) quickly and easily with [wedBooker](#)). Start thinking about your vision and theme – [Pinterest](#) is a great tool for this.
- ☐ Start talking about your wedding budget with your partner.
- ☐ Pick your bridal party (maid of honour, bridesmaid, best man, groomsmen).
- ☐ Start researching possible [ceremony and reception venues](#), and [celebrants](#) ([wedBooker](#) is a great way to research options and compare quotes).
- ☐ Start researching [honeymoon locations](#), seasons and availability.

## *12+ months before :*

- ☐ Set a budget, and determine how costs will be divided. ([wedBooker's](#) planning dashboard helps you keep track of your budget and spending)
- ☐ Select a date, and reserve venue(s) for the ceremony and reception.
- ☐ Write a draft guest list to get your best cost estimate.
- ☐ Find an officiant or [celebrant](#).
- ☐ Start a folder for all wedding-related receipts.
- ☐ Hire your [planner](#) or [day-of coordinator](#).
- ☐ Book your [florist](#), [photographer](#), [videographer](#) and [DJ or band](#).

## *6 - 9 months before :*

- ☐ Find a [caterer](#) if the venue doesn't offer one.
- ☐ Choose bridesmaids' attire and your groomsmen's suits.
- ☐ Set up a register for gifts (we recommend [The Wedding Nest](#) or [My Gift Registry](#)).
- ☐ Start planning your [honeymoon](#).
- ☐ Go shopping for your wedding dress. We recommend taking one or two of your nearest and dearest for some help... and to pop bubbly with when you find the right one.
- ☐ Send save-the-date announcements.
- ☐ Arrange [transportation](#) for the day - between any of the venues, or to and from accommodation if it's a destination wedding.

## *4 - 6 months before :*

- ☐ Finalise guest list.
- ☐ Mail your [wedding invitations](#) (or go paperless with a [wedding website!](#)).
- ☐ Meet with your officiant.
- ☐ Choose ceremony readings and reach out to readers.
- ☐ Arrange room blocks at [hotels](#) for out-of-town guests.
- ☐ Reserve any rental items needed for ceremony or reception ([photo booths](#), decorations etc.)
- ☐ Find your [makeup artist](#) and [hairstylist](#), and make your day-of and trial-run appointments.



## 2 - 4 months before :

- ☐ Shop for your wedding rings.
- ☐ Order your wedding cake.
- ☐ Organise and purchase your favours and gifts.



## 6 - 8 weeks before :

- ☐ Buy or rent suits for your groomsmen.
- ☐ Finalise your menu choices, beverage selection and your flowers.
- ☐ Meet with vendors to work out the final details.

## 2 - 6 weeks before :

- ☐ Print your seating cards and programs.
- ☐ Create your seating plan.
- ☐ Have your final dress fitting.
- ☐ Write your vows.
- ☐ Finalise all the details, and confirm with your vendors.
- ☐ Organise any final payments for suppliers.

## 1 week before :

- ☐ Confirm arrival times with your vendors and wedding party.
- ☐ Delegate any tasks to your wedding party.
- ☐ Provide all wedding professionals with an emergency phone number to call on the day of the wedding - the best man or your maid of honour are the best.
- ☐ Drop off your place cards, favours, table plan to your wedding planner or reception coordinator.
- ☐ Sort out payment for any final balances to be paid at the end of the reception.



## The day of :

- ☐ Give wedding bands to the best man to hold during the ceremony.
- ☐ Introduce your reception coordinator to your wedding planner (if you're having one), or bridesmaid/best man for questions or problems during the reception.

## Post-wedding :

- ☐ Prearrange for someone from the bridal party to return any rentals.
- ☐ Prearrange for someone from the bridal party to take the bride's gown for cleaning.
- ☐ Send thank you notes to guests and any vendors who were especially helpful.

Make wedding planning a breeze with  **wedBooker**



### 1. TELL US WHAT YOU NEED

Whether you're looking for a florist, venue or any other supplier for your wedding, use our quick and easy template to post a job detailing what you need for your wedding event.



### 2. COMPARE QUOTES

We'll match-make you with businesses from our professional network of suppliers and venues, so they can send you a quote. Or if you'd prefer, you can request quotes directly from your favourite businesses.



### 3. BOOK & GET READY TO PARTY

Compare quotes, request any changes and then book & pay for your chosen suppliers all in your planning dashboard. Plus we'll remind you when payments are due. Less time for stress, more time to pop bubbly.

**Start planning for free**