

# John Smith

## Project Manager

Phone 774-987-4009

LinkedIn [linkedin.com/johnutw](https://www.linkedin.com/johnutw)

E-mail [j.smith@uptowork.com](mailto:j.smith@uptowork.com)

Twitter @johnsmithutw

IT Professional with over **10 years** of experience specializing in **IT department management** for international logistics companies. I can implement effective **IT strategies** at local and global levels. My greatest strength is business awareness, which enables me to permanently streamline infrastructure and applications. Seeking to leverage my skills at SanCorp Inc.



## EXPERIENCE

- ◆ Dec 2006 - **Senior Project Manager**  
present Seton Hospital, ME
  - Oversaw all major hospital IT projects for 10+ years, focus on cost reduction.
  - Responsible for creating, improving, and developing IT project strategies.
  - Implemented the highly successful Lean Training and Six Sigma projects for all employees. Cut costs by 32%.
  - Reduced the costs of IT infrastructure maintenance by 5% in 2015 by successfully rebuilding the infrastructure.
- ◆ Sep 2004 - **Junior Project Manager**  
Dec 2006 Seton Hospital, ME
  - Streamlined IT logistics and administration operation cutting costs by 25%.
  - Diagnosed problems with hardware and operating systems and implemented solutions to increase efficiency.
  - Maintained the user database of over 30000 patients, implemented new solutions inside the dashboard.



## EDUCATION

- ◆ Sep 1996 - **Master of Computer Science, University of Maryland**
- May 2001
  - Graduated Summa Cum Laude.
  - Andersen Postgraduate Fellowship to study advanced nursing techniques.
  - Managed a student project to develop a weekly nursing podcast.



## SKILLS

- ◆ **Business Process Improvement** - history of successful innovations leading to cost savings.
- ◆ **Vendor Management** - proven track record of managing vendors in projects with budgets of over \$1'000'000.
- ◆ **Project Scheduling** - over 90% of projects led were finished in due time.



## SOFTWARE

- ◆ Microsoft Project
- ◆ Microsoft Windows Server

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Excellent

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Very Good



## CERTIFICATIONS

- ◆ May 2015 PMP - Project Management Institute
- ◆ Apr 2014 PRINCE2® Foundation