

# MY WORKFLOW

By: Geomar C. Dalaoyan

## CUSTOMER SUPPORT SERVICES

Welcome! I specialize in delivering top-notch customer service by ensuring seamless communication, quick problem resolution, and a personalized experience. Whether handling inquiries, resolving issues, or enhancing customer satisfaction, I am committed to providing friendly, efficient, and professional support that builds lasting relationships. Let's create a positive customer experience together!

### LIST OF SERVICES:

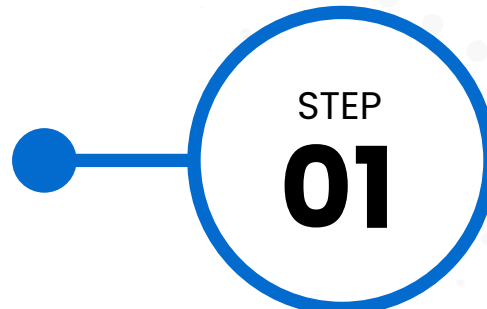
- PHONE SUPPORT
- EMAIL SUPPORT
- LIVE CHAT
- SOCIAL MEDIA SUPPORT
- REMOTE ASSISTANCE
- FAQ & KNOWLEDGE BASE



## Social Media Marketing

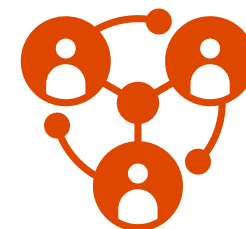
# PROJECT TIMELINE

**Week 1-2**  
Strategy Planning  
& Goal Setting



**Week 3-4**  
Content Creation &  
Calendar Development

**Week 5-6**  
Campaign Launch &  
Audience Engagement



**Week 7-8**  
Performance Analytics  
& Optimization

## INFOGRAPHIC TIMELINE

# PROJECT MANAGEMENT



### STEP 01

Research Target  
Audience



### STEP 02

Developing Idea  
& Design



### STEP 03

Feedback and  
Review



### STEP 04

Present & Share  
The Final Results

# HOW TO GROW YOUR BRAND ON SOCIAL MEDIA



**Determine a consistent upload schedule.**



**Understand your target demographic.**



**Keep track of social media analytics.**



**Encourage interaction with your posts.**



**Engage directly with your audience online.**

# Stages of Sales Cycle

CUSTOMER RELATIONSHIP MANAGEMENT

