ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).

2.0 All information must be provided accurately.

3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.

4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: https://shorturl.at/hoss8 *(Please copy the link and paste in your*

5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Offic: Provincial Government of Benguet
Region: Cordillera Administrative Region
Address: Capitol, Poblacion, La Trinidad
Benguet

Agency Code/UACS:
Organization Type: Local Government Unit

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No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	-	Bag, paper, brown, #10, 100s pcs/pack	pack	8	8	8	24	2,321.04	8	8	8	24	2,321.04	8	8	8	24	2,321.04	8	8	8	24	2,321.04	96	96.71	9,284.16
2	-	Bag, paper, size #3, 100s/pack	pack	20	20	20	60	2,880.60	20	20	20	60	2,880.60	20	20	20	60	2,880.60	20	20	20	60	2,880.60	240	48.01	11,522.40
3	-	Battery, A76, LR44, 1.5-technical, for calculator	pc	10	10	10	30	882.00	10	10	10	30	882.00	10	10	10	30	882.00	10	10	10	30	882.00	120	29.40	3,528.00
4	-	Battery, Alkaline, 23A, 12V	pc	5	5	5	15	5,462.70	5	5	5	15	5,462.70	5	5	5	15	5,462.70	5	5	5	15	5,462.70	60	364.18	21,850.80
5	-	Battery, alkaline, 9 volts	pc	22	22	22	66	7,459.98	22	22	22	66	7,459.98	22	22	22	66	7,459.98	22	22	22	66	7,459.98	264	113.03	29,839.92
6	-	Battery, alkaline, size AA, 2 pcs/pack	pack	100	100	100	300	14,907.00	100	100	100	300	14,907.00	100	100	100	300	14,907.00	100	100	100	300	14,907.00	1200	49.69	59,628.00
7	-	Battery, alkaline, size AAA, 2 pcs/pack	pack	174	174	174	522	25,938.18	174	174	174	522	25,938.18	174	174	174	522	25,938.18	174	174	174	522	25,938.18	2088	49.69	103,752.72
8	-	Battery, Alkaline, size C	pc	9	9	9	27	3,402.00	9	9	9	27	3,402.00	9	9	9	27	3,402.00	9	9	9	27	3,402.00	108	126.00	13,608.00
9	-	Battery, Alkaline, size D	pc	18	18	18	54	1,828.44	18	18	18	54	1,828.44	18	18	18	54	1,828.44	18	18	18	54	1,828.44	216	33.86	7,313.76
10	-	Battery, CR 123A, lithium, 3 volts	pc	1	1	1	3	126.00	1	1	1	3	126.00	1	1	1	3	126.00	1	1	1	3	126.00	12	42.00	504.00
11	-	Battery, CR 2025, Lithium, Flat, 3 volts	pc	1	1	1	3	94.50	1	1	1	3	94.50	1	1	1	3	94.50	1	1	1	3	94.50	12	31.50	378.00
12	-	Battery, CR 2032, 3V	pc	8	8	8	24	756.00	8	8	8	24	756.00	8	8	8	24	756.00	8	8	8	24	756.00	96	31.50	3,024.00
13	-	Battery for Nikon and Sony Camera	pc		0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	525.00	0.00
14	-	Battery, LR 41	pc	4	4	4	12	189.00	4	4	4	12	189.00	4	4	4	12	189.00	4	4	4	12	189.00	48	15.75	756.00
15	-	Battery, LR 54		3	3	3	9	141.75	3	3	3	9	141.75	3	3	3	9	141.75	3	3	3	9	141.75	36	15.75	567.00
16	-	Battery, A27		1	1	1	3	608.01	1	1	1	3	608.01	1	1	1	3	608.01	1	1	1	3	608.01	12	202.67	2,432.04
17	-	Binder, comb, plastic, BLACK, 5/16" length 46"	pc	13	13	13	39	270.27	13	13	13	39	270.27	13	13	13	39	270.27	13	13	13	39	270.27	156	6.93	1,081.08
18	-	Ring Binder, Plastic, spiral 3" x 44"	pc	9	9	9	27	210.60	9	9	9	27	210.60	9	9	9	27	210.60	9	9	9	27	210.60	108	7.80	842.40
19	-	Binder, comb/spiral, round, plastic, 1.5" x 44"	pc	11	11	11	33	1,331.88	11	11	11	33	1,331.88	11	11	11	33	1,331.88	11	11	11	33	1,331.88	132	40.36	5,327.52
20	-	Binder, plastic, spiral, black, 12mm x 1.2m (0.5"x44")	pc	11	11	11	33	343.20	11	11	11	33	343.20	11	11	11	33	343.20	11	11	11	33	343.20	132	10.40	1,372.80
21	-	Binder, plastic, spiral, black 19mm x 1.2m (3/4" x44")	pc	1	1	1	3	43.32	1	1	1	3	43.32	1	1	1	3	43.32	1	1	1	3	43.32	12	14.44	173.28
22	-	Binder, plastic, spiral, black, 24mm x 1.2m(1"x44")	pc	11	11	11	33	929.28	11	11	11	33	929.28	11	11	11	33	929.28	11	11	11	33	929.28	132	28.16	3,717.12
23	-	Binder, plastic, spiral, 2" x 44	pc	1	1	1	3	131.25	1	1	1	3	131.25	1	1	1	3	131.25	1	1	1	3	131.25	12	43.75	525.00
24	-	Binder, plastic, spiral 2.5" x 44	pc	2	2	2	6	378.00	2	2	2	6	378.00	2	2	2	6	378.00	2	2	2	6	378.00	24	63.00	1,512.00
25	-	Binder, plastic, spiral, black, 19 mm x 1.2m (3/4x44")	pc	11	11	11	33	476.52	11	11	11	33	476.52	11	11	11	33	476.52	11	11	11	33	476.52	132	14.44	1,906.08
26	-	Binder, ring, metal, 19mm	pc	1	1	1	3	21.00	1	1	1	3	21.00	1	1	1	3	21.00	1	1	1	3	21.00	12	7.00	84.00
27	-	Binder, ring, metal, 2-1/2cm	pc	27	27	27	81	631.80	27	27	27	81	631.80	27	27	27	81	631.80	27	27	27	81	631.80	324	7.80	2,527.20
28	-	Binder, spiral ring,5/6	pc	1	1	1	3	85.05	1	1	1	3	85.05	1	1	1	3	85.05	1	1	1	3	85.05	12	28.35	340.20
29	-	Binder, spiral ring, 5/8	pc	1	1	1	3	43.32	1	1	1	3	43.32	1	1	1	3	43.32	1	1	1	3	43.32	12	14.44	173.28
30	-	Board, illustration, 30" x 40"	pc	8	8	8	24	982.80	8	8	8	24	982.80	8	8	8	24	982.80	8	8	8	24	982.80	96	40.95	3,931.20
31	-	Book, columnar, 24 columns	book	2	2	2	6	365.40	2	2	2	6	365.40	2	2	2	6	365.40	2	2	2	6	365.40	24	60.90	1,461.60
32	-	Book, columnar, 4 columns	book	4	4	4	12	441.00	4	4	4	12	441.00	4	4	4	12	441.00	4	4	4	12	441.00	48	36.75	1,764.00
33	-	Book, Clear, Refillable, 24 x 35.5 cm, 20 sheets	pc	8	8	8	24	1,209.60	8	8	8	24	1,209.60	8	8	8	24	1,209.60	8	8	8	24	1,209.60	96	50.40	4,838.40
34	-	Book, record, white, official, 300 pages	pc	45	45	45	135	22,113.00	45	45	45	135	22,113.00	45	45	45	135	22,113.00	45	45	45	135	22,113.00	540	163.80	88,452.00
35	-	Book, record, wide, official, 500 leaves, white and blue 8.5"x11"	pc	229	229	229	687	129,843.00	229	229	229	687	129,843.00	229	229	229	687	129,843.00	229	229	229	687	129,843.00	2748	189.00	519,372.00

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
36	-	Bottle, spray	bot	8	8	8	24	630.00	8	8	8	24	630.00	8	8	8	24	630.00	8	8	8	24	630.00	96	26.25	2,520.00
37	-	Carbon Film, long 100 sheets per pack, international film carbon, blue 216mm x 330mm	pack	3	3	3	9	6,238.17	3	3	3	9	6,238.17	3	3	3	9	6,238.17	3	3	3	9	6,238.17	36	693.13	24,952.68
38	-	Card, bundy, size: 3 1/4" x 7/12, color: cream, thick	pc	32	32	32	96	328.32	32	32	32	96	328.32	32	32	32	96	328.32	32	32	32	96	328.32	384	3.42	1,313.28
39	-	Card, Calling card	box	0	0	1	1	367.50	0	0	1	1	367.50	0	0	1	1	367.50	0	0	1	1	367.50	4	367.50	1,470.00
40	-	Card, index, size 5 x 8, 100s/pack	pc	204	204	204	612	385.56	204	204	204	612	385.56	204	204	204	612	385.56	204	204	204	612	385.56	2448	0.63	1,542.24
41	-	Card, Index, index of payment to employees	pc	8	8	8	24	352.80	8	8	8	24	352.80	8	8	8	24	352.80	8	8	8	24	352.80	96	14.70	1,411.20
42	-	Card, bin card	pc	8	8	8	24	226.80	8	8	8	24	226.80	8	8	8	24	226.80	8	8	8	24	226.80	96	9.45	907.20
43	-	Card, stock card	pc	158	158	158	474	7,437.06	158	158	158	474	7,437.06	158	158	158	474	7,437.06	158	158	158	474	7,437.06	1896	15.69	29,748.24
44	-	Card, Leave Ledger, cream, thick	pc	91	91	91	273	3,549.00	91	91	91	273	3,549.00	91	91	91	273	3,549.00	91	91	91	273	3,549.00	1092	13.00	14,196.00
45	-	Card, PVC for ID, A4, 50	ream	1	1	1	3	4,725.00	1	1	1	3	4,725.00	1	1	1	3	4,725.00	1	1	1	3	4,725.00	12	1,575.00	18,900.00
46	-	CD- Rewritable, with case	pc	24	24	24	72	2,795.76	24	24	24	72	2,795.76	24	24	24	72	2,795.76	24	24	24	72	2,795.76	288	38.83	11,183.04
47	-	Clip, Board, long	pc	21	21	21	63	5,103.00	21	21	21	63	5,103.00	21	21	21	63	5,103.00	21	21	21	63	5,103.00	252	81.00	20,412.00
48	-	Clip, bulldog, 3"	pc	91	91	91	273	10,374.00	91	91	91	273	10,374.00	91	91	91	273	10,374.00	91	91	91	273	10,374.00	1092	38.00	41,496.00
49	-	Cloth, felt, dark green	yard	8	8	8	24	3,906.00	8	8	8	24	3,906.00	8	8	8	24	3,906.00	8	8	8	24	3,906.00	96	162.75	15,624.00
50	-	Correction fluid, water based, 15 ml	pc	22	22	22	66	2,272.38	22	22	22	66	2,272.38	22	22	22	66	2,272.38	22	22	22	66	2,272.38	264	34.43	9,089.52
51	-	Correction pen, tip: stainless steel, ball: tungsten carbude ball, barrel: plastic (PA), tip size: 1.0 mm Volume :Liquid Vol: 8ml, CLP-300	pc	133	133	133	399	35,874.09	133	133	133	399	35,874.09	133	133	133	399	35,874.09	133	133	133	399	35,874.09	1596	89.91	143,496.36
52	-	Cover, hardbound for Tax 11.5' x 9' x 2'	pc	250	250	250	750	122,925.00	250	250	250	750	122,925.00	250	250	250	750	122,925.00	250	250	250	750	122,925.00	3000	163.90	491,700.00
53	-	Cover, hardbound, for tax declaration (14x9x2.5)	pc	166	166	166	498	98,828.10	166	166	166	498	98,828.10	166	166	166	498	98,828.10	166	166	166	498	98,828.10	1992	198.45	395,312.40
54	-	Cover, looseleaf, long, 50s/bundle	pc	195	195	195	585	22,481.55	195	195	195	585	22,481.55	195	195	195	585	22,481.55	195	195	195	585	22,481.55	2340	38.43	89,926.20
55	-	Cover, Plastic, magnetic	meter	26	26	26	78	3,808.74	26	26	26	78	3,808.74	26	26	26	78	3,808.74	26	26	26	78	3,808.74	312	48.83	15,234.96
56	-	Cover, PVC, 200 microns, blue, 8.5 x 11, 217mm x 283mm, 100 pcs/box	box	1	1	1	3	1,653.75	1	1	1	3	1,653.75	1	1	1	3	1,653.75	1	1	1	3	1,653.75	12	551.25	6,615.00
57	-	Cover, PVC, 200 microns, blue, 8.5 x 13, 217mm x 331mm, 100pcs/box	box	2	2	2	6	3,648.66	2	2	2	6	3,648.66	2	2	2	6	3,648.66	2	2	2	6	3,648.66	24	608.11	14,594.64
58	-	Cover, PVC, 200 microns, white, 8.5 x 11, 217mm x 283mm, 100pcs/box	box	0	0	1	1	389.81	0	0	1	1	389.81	0	0	1	1	389.81	0	0	1	1	389.81	4	389.81	1,559.24
59	-	Cover, PVC, 200 microns, white, 8.5 x 13, 217mm x 331mm, 100 pcs/box	box	0	0	1	1	447.36	0	0	1	1	447.36	0	0	1	1	447.36	0	0	1	1	447.36	4	447.36	1,790.24
60	-	Crayons, 16s	box	0	0	2	2	90.30	0	0	2	2	90.30	0	0	2	2	90.30	0	0	2	2	90.30	8	45.15	361.20
61	-	Diploma holder, long, hardbound, with cover	pc	21	21	21	63	6,210.54	21	21	21	63	6,210.54	21	21	21	63	6,210.54	21	21	21	63	6,210.54	252	98.58	24,842.16
62	-	Diploma holder, short, hardbound with cover	pc	16	16	16	48	4,410.24	16	16	16	48	4,410.24	16	16	16	48	4,410.24	16	16	16	48	4,410.24	192	91.88	17,640.96
63	-	Diskette, 3.5 (formatted IBM-verbatim)	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.63	0.00
64	-	DVD Rewritable	pc	29	29	29	87	3,982.86	29	29	29	87	3,982.86	29	29	29	87	3,982.86	29	29	29	87	3,982.86	348	45.78	15,931.44
65	-	Envelope, Brown, Non expanding long	pc	891	891	891	2673	6,602.31	891	891	891	2673	6,602.31	891	891	891	2673	6,602.31	891	891	891	2673	6,602.31	10692	2.47	26,409.24
66	-	Envelope, Brown, Non expanding short	pc	355	355	355	1065	419,343.75	355	355	355	1065	419,343.75	355	355	355	1065	419,343.75	355	355	355	1065	419,343.75	4260	393.75	1,677,375.00
67	-	Envelope, expanding, glossy, brown, long, with tie	pc	596	596	596	1788	21,599.04	596	596	596	1788	21,599.04	596	596	596	1788	21,599.04	596	596	596	1788	21,599.04	7152	12.08	86,396.16
68	-	Envelope, mailing, white, with window, long w/ office letterhead	pc	206	206	206	618	1,625.34	206	206	206	618	1,625.34	206	206	206	618	1,625.34	206	206	206	618	1,625.34	2472	2.63	6,501.36
69	-	Envelope, mailing, white, without window long	pc	1041	1041	1041	3123	2,498.40	1041	1041	1041	3123	2,498.40	1041	1041	1041	3123	2,498.40	1041	1041	1041	3123	2,498.40	12492	0.80	9,993.60
70	-	Envelope, expanding, glossy, brown, short, with tie	pc	245	245	245	735	6,174.00	245	245	245	735	6,174.00	245	245	245	735	6,174.00	245	245	245	735	6,174.00	2940	8.40	24,696.00
71	-	Envelope, mailing, white, with window, long	pc	754	754	754	2262	9,409.92	754	754	754	2262	9,409.92	754	754	754	2262	9,409.92	754	754	754	2262	9,409.92	9048	4.16	37,639.68
72	-	Fastener, screw type, 2 1/2", 100 pcs/pack	pc	537	537	537	1611	14,160.69	537	537	537	1611	14,160.69	537	537	537	1611	14,160.69	537	537	537	1611	14,160.69	6444	8.79	56,642.76
73	-	Fastener, screw type, 2", 100 pcs/pack	pc	370	370	370	1110	8,813.40	370	370	370	1110	8,813.40	370	370	370	1110	8,813.40	370	370	370	1110	8,813.40	4440	7.94	35,253.60
74	-	Fastener, screw type, 3", 100pcs/pck	pc	198	198	198	594	5,476.68	198	198	198	594	5,476.68	198	198	198	594	5,476.68	198	198	198	594	5,476.68	2376	9.22	21,906.72
75	-	Fastener, screw type, 3 1/2", 100 pcs/pack	pack	20	20	20	60	442.20	20	20	20	60	442.20	20	20	20	60	442.20	20	20	20	60	442.20	240	7.37	1,768.80
76	-	Fastener, screw, ledger, 4", 100 pcs	pc	229	229	229	687	6,815.04	229	229	229	687	6,815.04	229	229	229	687	6,815.04	229	229	229	687	6,815.04	2748	9.92	27,260.16
77	-	Film, laminating, 250 mic., 9" x 50 m	roll	3	3	3	9	9,718.11	3	3	3	9	9,718.11	3	3	3	9	9,718.11	3	3	3	9	9,718.11	36	1,079.79	38,872.44
78	-	Folder, arch file, PVC cover, 3" height, 11" width x 14" length, with conversion	pc	69	69	69	207	24,941.43	69	69	69	207	24,941.43	69	69	69	207	24,941.43	69	69	69	207	24,941.43	828	120.49	99,765.72
79	-	Folder, arch file, PVC cover, 3" thick cover to cover 15.5" width x 9.5" length	pc	8	8	8	24	4,620.48	8	8	8	24	4,620.48	8	8	8	24	4,620.48	8	8	8	24	4,620.48	96	192.52	18,481.92
80	-	Folder, expanding, glossy, long, green	pc	1073	1073	1073	3219	45,645.42	1073	1073	1073	3219	45,645.42	1073	1073	1073	3219	45,645.42	1073	1073	1073	3219	45,645.42	12876	14.18	182,581.68
81	-	Folder, expanding, glossy, long, green with Tab	pc	206	206	206	618	12,978.00	206	206	206	618	12,978.00	206	206	206	618	12,978.00	206	206	206	618	12,978.00	2472	21.00	51,912.00
82	-	Folder, morocco, with slide, long	pc	46	46	46	138	1,014.30	46	46	46	138	1,014.30	46	46	46	138	1,014.30	46	46	46	138	1,014.30	552	7.35	4,057.20

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
83	-	Folder, expanding, glossy, short, green	pc	227	227	227	681	7,082.40	227	227	227	681	7,082.40	227	227	227	681	7,082.40	227	227	227	681	7,082.40	2724	10.40	28,329.60
84	-	Folder, glossy, white, 14 points, long, for legal size documents	pc	2637	2637	2637	7911	39,475.89	2637	2637	2637	7911	39,475.89	2637	2637	2637	7911	39,475.89	2637	2637	2637	7911	39,475.89	31644	4.99	157,903.56
85	-	Folder, glossy, white, 14 points, short	pc	362	362	362	1086	3,996.48	362	362	362	1086	3,996.48	362	362	362	1086	3,996.48	362	362	362	1086	3,996.48	4344	3.68	15,985.92
86	-	Frame Certificate, 13 x 8.5	pc	17	17	17	51	6,359.19	17	17	17	51	6,359.19	17	17	17	51	6,359.19	17	17	17	51	6,359.19	204	124.69	25,436.76
87	-	Frame for Diploma & Certificate, moulding: solid hardwood, fits documents 8.5 x 11"	pc	61	61	61	183	37,613.82	61	61	61	183	37,613.82	61	61	61	183	37,613.82	61	61	61	183	37,613.82	732	205.54	150,455.28
88	-	Garter, 1.25 inch	yard	1	1	1	3	50.40	1	1	1	3	50.40	1	1	1	3	50.40	1	1	1	3	50.40	12	16.80	201.60
89	-	Glue gun stick, standard size	pc	54	54	54	162	13,510.80	54	54	54	162	13,510.80	54	54	54	162	13,510.80	54	54	54	162	13,510.80	648	83.40	54,043.20
90	-	Holder, ID 4	pc	8	8	8	24	226.80	8	8	8	24	226.80	8	8	8	24	226.80	8	8	8	24	226.80	96	9.45	907.20
91	-	Inscription for Trodat 5460	pc	1	1	1	3	2,047.50	1	1	1	3	2,047.50	1	1	1	3	2,047.50	1	1	1	3	2,047.50	12	682.50	8,190.00
92	-	Inscription for printer 20	pc	3	3	3	9	2,054.43	3	3	3	9	2,054.43	3	3	3	9	2,054.43	3	3	3	9	2,054.43	36	228.27	8,217.72
93	-	Inscription for printer 30	pc	2	2	2	6	2,016.00	2	2	2	6	2,016.00	2	2	2	6	2,016.00	2	2	2	6	2,016.00	24	336.00	8,064.00
94	-	Inscription for printer 40	pc	0	0	2	2	997.50	0	0	2	2	997.50	0	0	2	2	997.50	0	0	2	2	997.50	8	498.75	3,990.00
95	-	Ink for technical pen	bottle	0	0	1	1	105.00	0	0	1	1	105.00	0	0	1	1	105.00	0	0	1	1	105.00	4	105.00	420.00
96	-	Ink, for stampad, with brush, VIOLET 946 ml	bottle	3	3	3	9	994.68	3	3	3	9	994.68	3	3	3	9	994.68	3	3	3	9	994.68	36	110.52	3,978.72
97	-	Lace for ID	pc	21	21	21	63	920.43	21	21	21	63	920.43	21	21	21	63	920.43	21	21	21	63	920.43	252	14.61	3,681.72
98	-	Lead, for mechanical pencil, 0.5 mm	tube	23	23	23	69	1,593.90	23	23	23	69	1,593.90	23	23	23	69	1,593.90	23	23	23	69	1,593.90	276	23.10	6,375.60
99	-	Moistener, fingertip	pc	83	83	83	249	3,921.75	83	83	83	249	3,921.75	83	83	83	249	3,921.75	83	83	83	249	3,921.75	996	15.75	15,687.00
100	-	Note, Engineer's Field Book with scientific data, 7.5" x 5", green	pc	29	29	29	87	6,291.84	29	29	29	87	6,291.84	29	29	29	87	6,291.84	29	29	29	87	6,291.84	348	72.32	25,167.36
101	-	Notebook, ordinary size, 40 pages	pc	79	79	79	237	4,479.30	79	79	79	237	4,479.30	79	79	79	237	4,479.30	79	79	79	237	4,479.30	948	18.90	17,917.20
102	-	OPD Card 2" x 3"	pc	1213	1213	1213	3639	11,462.85	1213	1213	1213	3639	11,462.85	1213	1213	1213	3639	11,462.85	1213	1213	1213	3639	11,462.85	14556	3.15	45,851.40
103	-	OPD Index Card 3" x 5"	pc	1005	1005	1005	3015	9,497.25	1005	1005	1005	3015	9,497.25	1005	1005	1005	3015	9,497.25	1005	1005	1005	3015	9,497.25	12060	3.15	37,989.00
104	-	Oil, Lubricating, Special for shredders for Kobra C1 & Kobra+1 cc4, 125 ml	bottle	3	3	3	9	5,622.75	3	3	3	9	5,622.75	3	3	3	9	5,622.75	3	3	3	9	5,622.75	36	624.75	22,491.00
105	-	Pad, mouse with wrist pad, medium	pc	21	21	21	63	5,810.49	21	21	21	63	5,810.49	21	21	21	63	5,810.49	21	21	21	63	5,810.49	252	92.23	23,241.96
106	-	Pad refill, 6/56, for self inking rubber stamp, Trodat Model 5460	pc	7	7	7	21	5,416.11	7	7	7	21	5,416.11	7	7	7	21	5,416.11	7	7	7	21	5,416.11	84	257.91	21,664.44
107	-	Pad refill for printer 30 E/30	pc	5	5	5	15	2,324.70	5	5	5	15	2,324.70	5	5	5	15	2,324.70	5	5	5	15	2,324.70	60	154.98	9,298.80
108	-	Pad refill, for Printer 20, E/20	pc	12	12	12	36	4,422.60	12	12	12	36	4,422.60	12	12	12	36	4,422.60	12	12	12	36	4,422.60	144	122.85	17,690.40
109	-	Pad refill, for Printer 40, E/40	pc	1	1	1	3	551.25	1	1	1	3	551.25	1	1	1	3	551.25	1	1	1	3	551.25	12	183.75	2,205.00
110	-	Pad refill, for Printer 6/4912 D2	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	572.25	0.00
111	-	Pad refill, for printer (stamp) E/50	pc	1	1	1	3	555.75	1	1	1	3	555.75	1	1	1	3	555.75	1	1	1	3	555.75	12	185.25	2,223.00
112	-	Pad refill for shinny S-300	pc	8	8	8	24	3,931.20	8	8	8	24	3,931.20	8	8	8	24	3,931.20	8	8	8	24	3,931.20	96	163.80	15,724.80
113	-	Pad refill, 53 x 38 mm	pc	0	0	1	1	150.94	0	0	1	1	150.94	0	0	1	1	150.94	0	0	1	1	150.94	4	150.94	603.76
114	-	Pad refill for color E/2360 (receiving machine), E/2300	pc	1	1	1	3	491.40	1	1	1	3	491.40	1	1	1	3	491.40	1	1	1	3	491.40	12	163.80	1,965.60
115	-	Paper bond,onion skin, long	ream	1	1	1	3	378.00	1	1	1	3	378.00	1	1	1	3	378.00	1	1	1	3	378.00	12	126.00	1,512.00
116	-	Paper bond, PPC, subs. 20, 8 - 1/2 x 14, designed for trouble - free use for all your office machines and computers: copier, laser, mono ink jet, litho, fax, MULTIPURPOSE	ream	89	89	89	267	59,231.28	89	89	89	267	59,231.28	89	89	89	267	59,231.28	89	89	89	267	59,231.28	1068	221.84	236,925.12
117	-	Paper bond, PPC, subs. 20, A3, designed for trouble - free use for all your office machines & computers: copier, laser, mono ink jet, litho, fax, 70 gsm, MULTIPURPOSE	ream	55	55	55	165	74,065.20	55	55	55	165	74,065.20	55	55	55	165	74,065.20	55	55	55	165	74,065.20	660	448.88	296,260.80
118	-	Paper bond, PPC, subs. 20, short, 8-1/2" x 11", designed for trouble - free use for all your office machines & computers: copier, laser, mono ink jet, litho, fax, 70 gsm MULTIPURPOSE	ream	537	537	537	1611	321,394.50	537	537	537	1611	321,394.50	537	537	537	1611	321,394.50	537	537	537	1611	321,394.50	6444	199.50	1,285,578.00
119	-	Paper, A2 size, 16.5 x 23.4 inch, or roll (for Tax Mapping use for large format printing or survey plan printing)	ream	0	0	1	1	2,667.00	0	0	1	1	2,667.00	0	0	1	1	2,667.00	0	0	1	1	2,667.00	4	2,667.00	10,668.00
120	-	Paper Glossy, C2S, 12 x 18, 100 gsm, 500s/pack	ream	2	2	2	6	6,237.00	2	2	2	6	6,237.00	2	2	2	6	6,237.00	2	2	2	6	6,237.00	24	1,039.50	24,948.00
121	-	Paper, manila, Pre-cut	pc	71	71	71	213	894.60	71	71	71	213	894.60	71	71	71	213	894.60	71	71	71	213	894.60	852	4.20	3,578.40
122	-	Paper, mimeo, subs, long	ream	0	0	1	1	231.00	0	0	1	1	231.00	0	0	1	1	231.00	0	0	1	1	231.00	4	231.00	924.00
123	-	Paper organizer	pc	1	1	1	3	567.00	1	1	1	3	567.00	1	1	1	3	567.00	1	1	1	3	567.00	12	189.00	2,268.00
124	-	Paper, parchment, long, assorted colors, 90 gsm, 10 sheets/pack, laser/ink jet compatible	pack	63	63	63	189	7,442.82	63	63	63	189	7,442.82	63	63	63	189	7,442.82	63	63	63	189	7,442.82	756	39.38	29,771.28
125	-	Paper, Parchment, short, light blue color (10pcs/pk)	pack	1	1	1	3	126.00	1	1	1	3	126.00	1	1	1	3	126.00	1	1	1	3	126.00	12	42.00	504.00
126	-	Paper, parchment, short, assorted colors, 90 gsm, 8.5 x 11", 10 sheets/pack, inkjet friendly	pack	99	99	99	297	9,355.50	99	99	99	297	9,355.50	99	99	99	297	9,355.50	99	99	99	297	9,355.50	1188	31.50	37,422.00
127	-	Paper, plain, 24" x 50 yards, 3" core	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	624.75	0.00
128	-	Paper, specialty,120 gsm/90 gsm, long, 10 sheets/pack, inkjet laser compatible	pack	82	82	82	246	15,239.70	82	82	82	246	15,239.70	82	82	82	246	15,239.70	82	82	82	246	15,239.70	984	61.95	60,958.80
129	-	Paper, specialty, 120 gsm A4	pack	67	67	67	201	12,451.95	67	67	67	201	12,451.95	67	67	67	201	12,451.95	67	67	67	201	12,451.95	804	61.95	49,807.80

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
130	-	Paper, specialty, 120 gsm, short, 10 sheets/pack, inkjet laser compatible	pack	76	76	76	228	13,167.00	76	76	76	228	13,167.00	76	76	76	228	13,167.00	76	76	76	228	13,167.00	912	57.75	52,668.00
131	-	Paper, sticker, white, size 2 ft x 10m length	meter	2	2	2	6	5,355.00	2	2	2	6	5,355.00	2	2	2	6	5,355.00	2	2	2	6	5,355.00	24	892.50	21,420.00
132	-	Paper, Thermal/fax, 210mm x 30 mm	roll	0	0	1	1	63.00	0	0	1	1	63.00	0	0	1	1	63.00	0	0	1	1	63.00	4	63.00	252.00
133	-	Paper, tracing paper, 2" x 50 yards 2" core 80/85 gsm		0	1	1	2	2,667.00	0	1	1	2	2,667.00	0	1	1	2	2,667.00	0	1	1	2	2,667.00	8	1,333.50	10,668.00
134	-	Paper, tracing paper, 2" x 3" core x 24" x 50 yards	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,617.00	0.00
135	-	Pen, Marking, Ink refill, permanent black	bottle	3	3	3	9	897.75	3	3	3	9	897.75	3	3	3	9	897.75	3	3	3	9	897.75	36	99.75	3,591.00
136	-	Pen, Marking, Ink refill, permanent blue	bottle	2	2	2	6	598.50	2	2	2	6	598.50	2	2	2	6	598.50	2	2	2	6	598.50	24	99.75	2,394.00
137	-	Pen, Marking, Ink refill, permanent red	bottle	3	3	3	9	897.75	3	3	3	9	897.75	3	3	3	9	897.75	3	3	3	9	897.75	36	99.75	3,591.00
138	-	Whiteboard Ink refill for Pilot, Genuine, blue, 30 ml	bottle	3	3	3	9	897.75	3	3	3	9	897.75	3	3	3	9	897.75	3	3	3	9	897.75	36	99.75	3,591.00
139	-	Whiteboard Ink refill for Pilot, Genuine, black, 30 ml	bottle	6	6	6	18	1,795.50	6	6	6	18	1,795.50	6	6	6	18	1,795.50	6	6	6	18	1,795.50	72	99.75	7,182.00
140	-	Whiteboard Ink refill for Pilot, Genuine, red, 30 ml	bottle	4	4	4	12	1,197.00	4	4	4	12	1,197.00	4	4	4	12	1,197.00	4	4	4	12	1,197.00	48	99.75	4,788.00
141	-	Pencil, # 2 with black lead. Color: Yellow, 12 pcs per pack medium	pc	325	325	325	975	8,190.00	325	325	325	975	8,190.00	325	325	325	975	8,190.00	325	325	325	975	8,190.00	3900	8.40	32,760.00
142	-	Pencil, Hard black (HB) body, No. 2		37	37	37	111	4,720.83	37	37	37	111	4,720.83	37	37	37	111	4,720.83	37	37	37	111	4,720.83	444	42.53	18,883.32
143	-	Pencil, mechanical, 0.5mm	pc	17	17	17	51	2,543.88	17	17	17	51	2,543.88	17	17	17	51	2,543.88	17	17	17	51	2,543.88	204	49.88	10,175.52
144	-	Pin, magnetic/magnetic button, 4 pcs per pack	pc	6	6	6	18	642.24	6	6	6	18	642.24	6	6	6	18	642.24	6	6	6	18	642.24	72	35.68	2,568.96
145	-	Pin tailored	box	1	1	1	3	378.00	1	1	1	3	378.00	1	1	1	3	378.00	1	1	1	3	378.00	12	126.00	1,512.00
146	-	Planner	pc	2	2	2	6	56.70	2	2	2	6	56.70	2	2	2	6	56.70	2	2	2	6	56.70	24	9.45	226.80
147	-	Rack, folder, long, hardbound, with cover	pc	60	60	60	180	38,980.80	60	60	60	180	38,980.80	60	60	60	180	38,980.80	60	60	60	180	38,980.80	720	216.36	155,923.20
148	-	Ribbon, typewriter	pc	9	9	9	27	653.13	9	9	9	27	653.13	9	9	9	27	653.13	9	9	9	27	653.13	108	24.19	2,612.52
149	-	Ruler, plastic, 12", Transparent	pc	26	26	26	78	409.50	26	26	26	78	409.50	26	26	26	78	409.50	26	26	26	78	409.50	312	5.25	1,638.00
150	-	Ruler, plastic, 24"	pc	3	3	3	9	377.10	3	3	3	9	377.10	3	3	3	9	377.10	3	3	3	9	377.10	36	41.90	1,508.40
151	-	Ruler, triangle, plastic (45-45-90 or please refer to end user for actual sizes)	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	330.75	0.00
152	-	Stapler with remover		1	1	1	3	1,824.33	1	1	1	3	1,824.33	1	1	1	3	1,824.33	1	1	1	3	1,824.33	12	608.11	7,297.32
153	-	Signpen, gel, 1.0mm, Uni-ball, Impact, black	pc	101	101	101	303	22,355.34	101	101	101	303	22,355.34	101	101	101	303	22,355.34	101	101	101	303	22,355.34	1212	73.78	89,421.36
154	-	Stationery pad, 100 sheets, with Benguet logo	pad	2	2	2	6	3,087.00	2	2	2	6	3,087.00	2	2	2	6	3,087.00	2	2	2	6	3,087.00	24	514.50	12,348.00
155	-	Stick on notes, plastic film indexer (12x48mm, 20 sheets/pad)	pad	88	88	88	264	11,433.84	88	88	88	264	11,433.84	88	88	88	264	11,433.84	88	88	88	264	11,433.84	1056	43.31	45,735.36
156	-	Tape reflectorize	roll	3	3	3	9	3,696.84	3	3	3	9	3,696.84	3	3	3	9	3,696.84	3	3	3	9	3,696.84	36	410.76	14,787.36
157	-	Tape, binding, 1"	roll	46	46	46	138	5,144.64	46	46	46	138	5,144.64	46	46	46	138	5,144.64	46	46	46	138	5,144.64	552	37.28	20,578.56
158	-	Tape, Cartridge, black on white/hitam diatas putih, 18mmx9m	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	682.50	0.00
159	-	Tape, laminated label, 12mm, Black on white for brother	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.75	0.00
160	-	Tape, laminated label, 18mm, Black on white for epson	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.35	0.00
161	-	Tape, CAUTION, 3 inches	roll	12	12	12	36	6,804.00	12	12	12	36	6,804.00	12	12	12	36	6,804.00	12	12	12	36	6,804.00	144	189.00	27,216.00
162	-	Tape, binding/duct, 2"	roll	87	87	87	261	16,101.09	87	87	87	261	16,101.09	87	87	87	261	16,101.09	87	87	87	261	16,101.09	1044	61.69	64,404.36
163	-	Tape, magic 1"	roll	33	33	33	99	8,576.37	33	33	33	99	8,576.37	33	33	33	99	8,576.37	33	33	33	99	8,576.37	396	86.63	34,305.48
164	-	Thumb tacks, metal, 100	box	16	16	16	48	655.20	16	16	16	48	655.20	16	16	16	48	655.20	16	16	16	48	655.20	192	13.65	2,620.80
165	-	Tissue paper, 3 ply 12 rolls/pack, virgin pulp, white, good quality, micro embossed design, 600 cuts	pack	614	614	614	1842	599,571.00	614	614	614	1842	599,571.00	614	614	614	1842	599,571.00	614	614	614	1842	599,571.00	7368	325.50	2,398,284.00
166	-	TPR sheet, 8.5" x 11", 500 sheets/ream	ream	1	1	1	3	6,930.00	1	1	1	3	6,930.00	1	1	1	3	6,930.00	1	1	1	3	6,930.00	12	2,310.00	27,720.00
167	-	Ultra fine, 0.4, pen, with indelible ink, blue	pc	24	24	24	72	4,581.36	24	24	24	72	4,581.36	24	24	24	72	4,581.36	24	24	24	72	4,581.36	288	63.63	18,325.44
168	-	Ultra fine, 0.4, pen, with indelible ink, green	pc	39	39	39	117	7,444.71	39	39	39	117	7,444.71	39	39	39	117	7,444.71	39	39	39	117	7,444.71	468	63.63	29,778.84
169	-	Ultra fine, 0.4 pen, with indelible ink, black	pc	22	22	22	66	4,199.58	22	22	22	66	4,199.58	22	22	22	66	4,199.58	22	22	22	66	4,199.58	264	63.63	16,798.32
170	-	Ultra fine, 0.4, pen, with indelible ink, red	pc	7	7	7	21	1,336.23	7	7	7	21	1,336.23	7	7	7	21	1,336.23	7	7	7	21	1,336.23	84	63.63	5,344.92
171	-	Ink Cartridge, Ribbon for Yokatta DX 5 Bundy	cart	1	1	1	3	2,677.50	1	1	1	3	2,677.50	1	1	1	3	2,677.50	1	1	1	3	2,677.50	12	892.50	10,710.00
172	-	Ink cartridge, Canon CL-831	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,233.75	0.00
173	-	Ink cartridge, Canon CLI-428BK	cart	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	12	1,121.40	13,456.80
174	-	Ink cartridge, Canon CLI-42C	cart	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	12	1,121.40	13,456.80
175	-	Ink cartridge, Canon CLI-42GY	cart	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	12	1,121.40	13,456.80
176	-	Ink cartridge, Canon CLI-42LGY	cart	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	12	1,121.40	13,456.80

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
177	-	Ink cartridge, Canon CLI-42M	cart	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	12	1,121.40	13,456.80
178	-	Ink cartridge, Canon CLI-42PC	cart	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	12	1,121.40	13,456.80
179	-	Ink cartridge, Canon CLI-42PM	cart	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	12	1,121.40	13,456.80
180	-	Ink cartridge, Canon CLI-42Y	cart	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	12	1,121.40	13,456.80
181	-	Ink cartridge, Canon PG - 830	cart	1	1	1	3	3,083.85	1	1	1	3	3,083.85	1	1	1	3	3,083.85	1	1	1	3	3,083.85	12	1,027.95	12,335.40
182	-	Ink cartridge, T188, YELLOW, Epson	cart	1	1	1	3	3,438.57	1	1	1	3	3,438.57	1	1	1	3	3,438.57	1	1	1	3	3,438.57	12	1,146.19	13,754.28
183	-	Ink cartridge, T188, BLACK, Epson	cart	1	1	1	3	5,325.54	1	1	1	3	5,325.54	1	1	1	3	5,325.54	1	1	1	3	5,325.54	12	1,775.18	21,302.16
184	-	Ink cartridge, T188, CYAN, Epson	cart	1	1	1	3	3,438.57	1	1	1	3	3,438.57	1	1	1	3	3,438.57	1	1	1	3	3,438.57	12	1,146.19	13,754.28
185	-	Ink cartridge, T188, MAGENTA, Epson	cart	1	1	1	3	3,438.57	1	1	1	3	3,438.57	1	1	1	3	3,438.57	1	1	1	3	3,438.57	12	1,146.19	13,754.28
186	-	Ink refill, 003, Black, for Epson L3110, L3150, 65ml	bottle	73	73	73	219	65,949.66	73	73	73	219	65,949.66	73	73	73	219	65,949.66	73	73	73	219	65,949.66	876	301.14	263,798.64
187	-	Ink refill, 003, Magenta, for Epson L3110, L3150, 65ml	bottle	42	42	42	126	40,194.00	42	42	42	126	40,194.00	42	42	42	126	40,194.00	42	42	42	126	40,194.00	504	319.00	160,776.00
188	-	Ink refill, 003, Cyan, for Epson L3110, L3150, 65ml	bottle	40	40	40	120	38,280.00	40	40	40	120	38,280.00	40	40	40	120	38,280.00	40	40	40	120	38,280.00	480	319.00	153,120.00
189	-	Ink refill, 003, Yellow, for Epson L3110, L3150, 65 ml	bottle	40	40	40	120	38,280.00	40	40	40	120	38,280.00	40	40	40	120	38,280.00	40	40	40	120	38,280.00	480	319.00	153,120.00
190	-	Ink refill, 001, Black for Epson L6190, 127 ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,912.70	0.00
191	-	Ink refill, BT6000BK, Black, Brother, 108.04ml	bottle	0	1	1	2	852.60	0	1	1	2	852.60	0	1	1	2	852.60	0	1	1	2	852.60	8	426.30	3,410.40
192	-	Ink refill, BT5000C, Cyan, Brother, 41.8ml	bottle	0	0	1	1	426.30	0	0	1	1	426.30	0	0	1	1	426.30	0	0	1	1	426.30	4	426.30	1,705.20
193	-	Ink refill, BT5000M, Magenta, Brother, 41.8ml	bottle	0	0	1	1	426.30	0	0	1	1	426.30	0	0	1	1	426.30	0	0	1	1	426.30	4	426.30	1,705.20
194	-	Ink refill, BT5000Y, Yellow, Brother, 41.8 ml	bottle	0	0	1	1	426.30	0	0	1	1	426.30	0	0	1	1	426.30	0	0	1	1	426.30	4	426.30	1,705.20
195	-	Ink refill, Canon GI-790, Black	bottle	1	1	1	3	1,385.76	1	1	1	3	1,385.76	1	1	1	3	1,385.76	1	1	1	3	1,385.76	12	461.92	5,543.04
196	-	Ink refill, Canon GI-790, Cyan	bottle	1	1	1	3	1,300.95	1	1	1	3	1,300.95	1	1	1	3	1,300.95	1	1	1	3	1,300.95	12	433.65	5,203.80
197	-	Ink refill, Canon GI-790, Magenta	bottle	1	1	1	3	1,300.95	1	1	1	3	1,300.95	1	1	1	3	1,300.95	1	1	1	3	1,300.95	12	433.65	5,203.80
198	-	Ink refill, Canon GI-790, Yellow	bottle	1	1	1	3	1,300.95	1	1	1	3	1,300.95	1	1	1	3	1,300.95	1	1	1	3	1,300.95	12	433.65	5,203.80
199	-	Ink refill, Epson 001, Black, 127ml, C13T03Y100, L4150/L4160/L6160/L6170/L6190	bottle	12	12	12	36	18,153.00	12	12	12	36	18,153.00	12	12	12	36	18,153.00	12	12	12	36	18,153.00	144	504.25	72,612.00
200	-	Ink refill, Epson 001, Cyan, 70ml, C13T03Y200, L4150/L4160/L6160/L6170/L6190/L6191	bottle	10	10	10	30	9,865.80	10	10	10	30	9,865.80	10	10	10	30	9,865.80	10	10	10	30	9,865.80	120	328.86	39,463.20
201	-	Ink refill, Epson 001, Magenta, 70ml, C13T03Y300, L4150/L4160/L6160/L6170/L6190/L6191	bottle	10	10	10	30	9,865.80	10	10	10	30	9,865.80	10	10	10	30	9,865.80	10	10	10	30	9,865.80	120	328.86	39,463.20
202	-	Ink refill, Epson 001, Yellow, 70ml, C13T03Y400, L4150/L4160/L6160/L6170/L6190/L6191	bottle	10	10	10	30	9,396.00	10	10	10	30	9,396.00	10	10	10	30	9,396.00	10	10	10	30	9,396.00	120	313.20	37,584.00
203	-	Ink refill, Epson L800, T6731, Black	bottle	2	2	2	6	3,537.06	2	2	2	6	3,537.06	2	2	2	6	3,537.06	2	2	2	6	3,537.06	24	589.51	14,148.24
204	-	Ink refill, Epson L800, T6732, Cyan	bottle	1	1	1	3	1,768.53	1	1	1	3	1,768.53	1	1	1	3	1,768.53	1	1	1	3	1,768.53	12	589.51	7,074.12
205	-	Ink refill, Epson L800, T6733, Magenta	bottle	1	1	1	3	1,768.53	1	1	1	3	1,768.53	1	1	1	3	1,768.53	1	1	1	3	1,768.53	12	589.51	7,074.12
206	-	Ink refill, Epson L800, T6734, Yellow	bottle	1	1	1	3	1,768.53	1	1	1	3	1,768.53	1	1	1	3	1,768.53	1	1	1	3	1,768.53	12	589.51	7,074.12
207	-	Ink refill, Epson L800, T6735, Light Cyan	bottle	0	1	1	2	1,179.02	0	1	1	2	1,179.02	0	1	1	2	1,179.02	0	1	1	2	1,179.02	8	589.51	4,716.08
208	-	Ink refill, Epson L800, T6736, Light Magenta	bottle	0	1	1	2	1,179.02	0	1	1	2	1,179.02	0	1	1	2	1,179.02	0	1	1	2	1,179.02	8	589.51	4,716.08
209	-	Ink refill, Epson T664, Cyan, 70ml, L100-L1300	bottle	30	30	30	90	28,710.00	30	30	30	90	28,710.00	30	30	30	90	28,710.00	30	30	30	90	28,710.00	360	319.00	114,840.00
210	-	Ink refill, Epson T664, Magenta, 70ml, L100-L1300	bottle	30	30	30	90	28,710.00	30	30	30	90	28,710.00	30	30	30	90	28,710.00	30	30	30	90	28,710.00	360	319.00	114,840.00
211	-	Ink refill, Epson T664, Yellow, 70ml, L100-L1300	bottle	197	197	197	591	188,529.00	197	197	197	591	188,529.00	197	197	197	591	188,529.00	197	197	197	591	188,529.00	2364	319.00	754,116.00
212	-	Ink refill, Epson, T664, Black, 70ml, L100-L1300	bottle	35	35	35	105	31,619.70	35	35	35	105	31,619.70	35	35	35	105	31,619.70	35	35	35	105	31,619.70	420	301.14	126,478.80
213	-	Ink refill, Epson, Eco tank, 008 for L15150, Black	bottle	5	5	5	15	5,512.50	5	5	5	15	5,512.50	5	5	5	15	5,512.50	5	5	5	15	5,512.50	60	367.50	22,050.00
214	-	Ink refill, Epson, Eco tank, 008 for L15150, Cyan	bottle	1	1	1	3	1,102.50	1	1	1	3	1,102.50	1	1	1	3	1,102.50	1	1	1	3	1,102.50	12	367.50	4,410.00
215	-	Ink refill, Epson, Eco tank, 008 for L15150, Magenta	bottle	0	0	1	1	367.50	0	0	1	1	367.50	0	0	1	1	367.50	0	0	1	1	367.50	4	367.50	1,470.00
216	-	Ink refill, Epson, Eco tank, 008 for L15150, Yellow	bottle	1	1	1	3	1,102.50	1	1	1	3	1,102.50	1	1	1	3	1,102.50	1	1	1	3	1,102.50	12	367.50	4,410.00
217	-	Ink refill, Epson, T774, Black, 140ml	bottle	4	4	4	12	7,600.32	4	4	4	12	7,600.32	4	4	4	12	7,600.32	4	4	4	12	7,600.32	48	633.36	30,401.28
218	-	Ink refill, universal ink, magenta, 100ml	bottle	4	4	4	12	693.00	4	4	4	12	693.00	4	4	4	12	693.00	4	4	4	12	693.00	48	57.75	2,772.00
219	-	Ink refill, universal ink black, 100ml	cart	4	4	4	12	693.00	4	4	4	12	693.00	4	4	4	12	693.00	4	4	4	12	693.00	48	57.75	2,772.00
220	-	Ink refill, universal ink, cyan, 100ml	bottle	4	4	4	12	693.00	4	4	4	12	693.00	4	4	4	12	693.00	4	4	4	12	693.00	48	57.75	2,772.00
221	-	Ink refill, universal ink, yellow, 100 ml	bottle	4	4	4	12	693.00	4	4	4	12	693.00	4	4	4	12	693.00	4	4	4	12	693.00	48	57.75	2,772.00
222	-	Ink, Black, 322, Canon	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	57.75	1	57.75	57.75
223	-	Ink, Cyan, 322, Canon	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	17,085.60	1	17,085.60	17,085.60

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
224	-	Ink, Magenta, 322, Canon	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	17,085.60	1	17,085.60	17,085.60
225	-	Ink, Yellow, 322, Canon	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	17,085.60	1	17,085.60	17,085.60
226	-	Ink, photocopier, Epson WF-C869, Black	tube	1	1	1	3	2,504.61	1	1	1	3	2,504.61	1	1	1	3	2,504.61	1	1	1	3	2,504.61	12	834.87	10,018.44
227	-	Ink, photocopier, Epson WF-C869, Cyan	tube	1	1	1	3	34,587.00	1	1	1	3	34,587.00	1	1	1	3	34,587.00	1	1	1	3	34,587.00	12	11,529.00	138,348.00
228	-	Ink, photocopier, Epson WF-C869, Magenta	tube	1	1	1	3	34,587.00	1	1	1	3	34,587.00	1	1	1	3	34,587.00	1	1	1	3	34,587.00	12	11,529.00	138,348.00
229	-	Ink, photocopier, Epson WF-C869, Yellow	tube	1	1	1	3	34,587.00	1	1	1	3	34,587.00	1	1	1	3	34,587.00	1	1	1	3	34,587.00	12	11,529.00	138,348.00
230	-	Ink, HP 202x, black MFP M281	cart	0	0	1	1	4,725.00	0	0	1	1	4,725.00	0	0	1	1	4,725.00	0	0	1	1	4,725.00	4	4,725.00	18,900.00
231	-	Ink, HP202x, Cyan MFP M282	cart	0	0	1	1	4,725.00	0	0	1	1	4,725.00	0	0	1	1	4,725.00	0	0	1	1	4,725.00	4	4,725.00	18,900.00
232	-	Ink, HP 202x, Magenta MFP M283	cart	0	0	1	1	2,887.50	0	0	1	1	2,887.50	0	0	1	1	2,887.50	0	0	1	1	2,887.50	4	2,887.50	11,550.00
233	-	Ink, HP 202x, Yellow MFP M284	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	4,725.00	0	0	1	1	4,725.00	2	4,725.00	9,450.00
234	-	GT 53 Black HP Tank 615	bottle	18	18	18	54	15,120.00	18	18	18	54	15,120.00	18	18	18	54	15,120.00	18	18	18	54	15,120.00	216	280.00	60,480.00
235	-	GT 52 Magenta HP Tank 615	bottle	9	9	9	27	7,830.00	9	9	9	27	7,830.00	9	9	9	27	7,830.00	9	9	9	27	7,830.00	108	290.00	31,320.00
236	-	GT 52 Cyan HP Tank 615	bottle	9	9	9	27	7,830.00	9	9	9	27	7,830.00	9	9	9	27	7,830.00	9	9	9	27	7,830.00	108	290.00	31,320.00
237	-	GT 52 Yellow HP Tank 615	bottle	9	9	9	27	7,830.00	9	9	9	27	7,830.00	9	9	9	27	7,830.00	9	9	9	27	7,830.00	108	290.00	31,320.00
238	-	Master roll, Akinto, RD-3608	roll	0	0	1	1	2,415.00	0	0	1	1	2,415.00	0	0	1	1	2,415.00	0	0	1	1	2,415.00	4	2,415.00	9,660.00
239	-	Master roll, Duplo, DRA 12	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,200.00	0.00
240	-	Master roll, Risograph CZ 13/CZ180	roll	0	0	0	0	0.00	0	0	1	1	2,919.00	0	0	0	0	0.00	0	0	1	1	2,919.00	2	2,919.00	5,838.00
241	-	Ink, Risograph, CZ Black (CZ180)	tube	1	1	1	3	4,214.25	1	1	1	3	4,214.25	1	1	1	3	4,214.25	1	1	1	3	4,214.25	12	1,404.75	16,857.00
242	-	Master roll, Riso F type (250cuts)	roll	1	1	1	3	14,305.41	1	1	1	3	14,305.41	1	1	1	3	14,305.41	1	1	1	3	14,305.41	12	4,768.47	57,221.64
243	-	Riso F Ink Black	tube	1	1	1	3	6,175.26	1	1	1	3	6,175.26	1	1	1	3	6,175.26	1	1	1	3	6,175.26	12	2,058.42	24,701.04
244	-	Master roll, Risograph KZ	roll	1	1	1	3	4,158.00	1	1	1	3	4,158.00	1	1	1	3	4,158.00	1	1	1	3	4,158.00	12	1,386.00	16,632.00
245	-	Ink, Risograph, KZ Black	tube	1	1	1	3	3,622.50	1	1	1	3	3,622.50	1	1	1	3	3,622.50	1	1	1	3	3,622.50	12	1,207.50	14,490.00
246	-	Ribbon, Epson S0 15632 18.0meters/59 ft, LX-310	cart	0	0	1	1	152.25	0	0	1	1	152.25	0	0	1	1	152.25	0	0	1	1	152.25	4	152.25	609.00
247	-	Ribbon, Epson S015639/S015634, 10.0 meters/32.8 ft., LQ-310	cart	0	1	1	2	346.50	0	1	1	2	346.50	0	1	1	2	346.50	0	1	1	2	346.50	8	173.25	1,386.00
248	-	Ribbon, for the brother fax machine, PC 402	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,352.50	0.00
249	-	TM Series Accessories, Maintenance Cartridge MC-31 to absorb waste ink	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	5,906.25	1	5,906.25	5,906.25
250	-	TM Series Ink Tank PFI-8120BK, Pigment, Single Ink Cartridge-BLACK for Canon TM5305	cart	0	0	0	0	0.00	0	0	1	1	4,284.00	0	0	1	1	4,284.00	0	0	0	0	0.00	2	4,284.00	8,568.00
251	-	TM Series Ink Tank PFI-8120C, Pigment, Single Ink Cartridge-CYAN for Canon TM5305	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	4,284.00	1	4,284.00	4,284.00
252	-	TM Series Ink Tank PFI-8120M, Pigment, Single Ink Cartridge-MAGENTA for Canon TM5305	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	4,284.00	1	4,284.00	4,284.00
253	-	TM Series Ink Tank PFI-8120MBK, Pigment, Single Ink Cartridge-MATTE BLACK for Canon TM5305	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	4,284.00	1	4,284.00	4,284.00
254	-	TM Series Ink Tank PFI-8120Y, Pigment, Single Ink Cartridge-YELLOW for Canon TM5305	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	4,284.00	1	4,284.00	4,284.00
255	-	TONER CARTRIDGE 202a/CF500A,Black	cart	0	0	1	1	3,654.00	0	0	1	1	3,654.00	0	0	1	1	3,654.00	0	0	1	1	3,654.00	4	3,654.00	14,616.00
256	-	TONER CARTRIDGE 202a/CF501A, Cyan	cart	0	0	1	1	3,654.00	0	0	1	1	3,654.00	0	0	1	1	3,654.00	0	0	1	1	3,654.00	4	3,654.00	14,616.00
257	-	TONER CARTRIDGE 202a/CF502A Yellow	cart	0	0	1	1	3,654.00	0	0	1	1	3,654.00	0	0	1	1	3,654.00	0	0	1	1	3,654.00	4	3,654.00	14,616.00
258	-	TONER CARTRIDGE 202a/CF503A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,654.00	0.00
259	-	Toner cartridge, Apeos-Iv 2060/3060/3065, DocuCentre-IV 2060/3060/3065	cart	0	1	1	2	923.84	0	1	1	2	923.84	0	1	1	2	923.84	0	1	1	2	923.84	8	461.92	3,695.36
260	-	Toner cartridge, Apeos-V 2060/3060/3065, DocuCentre-V, DCX2060	cart	1	1	1	3	18,018.00	1	1	1	3	18,018.00	1	1	1	3	18,018.00	1	1	1	3	18,018.00	12	6,006.00	72,072.00
261	-	Toner cartridge, Black, AR-208FT	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,890.50	0.00
262	-	Toner cartridge, Brother, TN-2280	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,325.14	0.00
263	-	Toner cartridge, Canon 103/303/703, LBP 2900/3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,927.00	0.00
264	-	Toner cartridge, Canon FX9	cart	0	0	0	0	0.00	0	0	1	1	6,352.50	0	0	0	0	0.00	0	0	0	1	6,352.50	2	6,352.50	12,705.00
265	-	Toner cartridge, HP 80A Black, laser jet, CE 280A	cart	1	1	1	3	14,364.00	1	1	1	3	14,364.00	1	1	1	3	14,364.00	1	1	1	3	14,364.00	12	4,788.00	57,456.00
266	-	Toner cartridge, HP CE278AC/78A/P1566/P1606	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,526.00	0.00
267	-	Toner cartridge, HP No.12A Q2612AC/HP1020	cart	0	0	1	1	3,784.20	0	0	1	1	3,784.20	0	0	1	1	3,784.20	0	0	1	1	3,784.20	4	3,784.20	15,136.80
268	-	Toner cartridge, HP No. 85A(HP P1102)	cart	1	1	1	3	9,418.50	1	1	1	3	9,418.50	1	1	1	3	9,418.50	1	1	1	3	9,418.50	12	3,139.50	37,674.00
269	-	Toner Cartridge, Laserjet, CF540A, HP 203A, Black	cart	0	0	1	1	4,032.00	0	0	1	1	4,032.00	0	0	1	1	4,032.00	0	0	1	1	4,032.00	4	4,032.00	16,128.00
270	-	Toner Cartridge, Laserjet, CF541A, HP 203A, Cyan	cart	0	0	1	1	4,032.00	0	0	1	1	4,032.00	0	0	1	1	4,032.00	0	0	1	1	4,032.00	4	4,032.00	16,128.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
271	-	Toner Cartridge, Laserjet, CF542A, HP 203A, Yellow	cart	0	0	1	1	4,032.00	0	0	1	1	4,032.00	0	0	1	1	4,032.00	0	0	1	1	4,032.00	4	4,032.00	16,128.00
272	-	Toner Cartridge, Laserjet, CF543A HP 203A, Magenta	cart	0	0	1	1	4,032.00	0	0	1	1	4,032.00	0	0	1	1	4,032.00	0	0	1	1	4,032.00	4	4,032.00	16,128.00
273	-	Toner cartridge, Samsung ML-D2850A (2000P)(ML-2851ND)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,507.50	0.00
274	-	Toner cartridge, Samsung ML-D2850B (5000P)(ML-2851ND)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,864.90	0.00
275	-	Toner, Akinto 3608	bottle	0	0	1	1	1,288.60	0	0	1	1	1,288.60	0	0	1	1	1,288.60	0	0	1	1	1,288.60	4	1,288.60	5,154.40
276	-	Toner, Developer TN (INEO 161/163)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	3,400.00	1	3,400.00	3,400.00
277	-	Toner, DocuCentre S2010/S2220/S2420, CT201911	cart	0	0	1	1	3,570.00	0	0	1	1	3,570.00	0	0	1	1	3,570.00	0	0	1	1	3,570.00	4	3,570.00	14,280.00
278	-	Toner, DocuCentre S2011/S2320/S2520, CT202384	cart/tube	2	2	2	6	22,318.62	2	2	2	6	22,318.62	2	2	2	6	22,318.62	2	2	2	6	22,318.62	24	3,719.77	89,274.48
279	-	Toner, DocuCentre-IV 2056/2058, CT201795	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,775.00	0.00
280	-	Toner, for Canon IR2004	tube	0	0	1	1	4,593.75	0	0	1	1	4,593.75	0	0	1	1	4,593.75	0	0	1	1	4,593.75	4	4,593.75	18,375.00
281	-	Toner Cartridge, Black for APEOS C2560	cart	1	1	1	3	25,500.00	1	1	1	3	25,500.00	1	1	1	3	25,500.00	1	1	1	3	25,500.00	12	8,500.00	102,000.00
282	-	Toner Cartridge, Cyan for APEOS C2561	cart	0	0	1	1	12,500.00	0	0	1	1	12,500.00	0	0	1	1	12,500.00	0	0	1	1	12,500.00	4	12,500.00	50,000.00
283	-	Toner Cartridge, Magenta for APEOS C2562	cart	0	0	1	1	12,500.00	0	0	1	1	12,500.00	0	0	1	1	12,500.00	0	0	1	1	12,500.00	4	12,500.00	50,000.00
284	-	Toner Cartridge, Yellow for APEOS C2563	cart	0	0	1	1	12,500.00	0	0	1	1	12,500.00	0	0	1	1	12,500.00	0	0	1	1	12,500.00	4	12,500.00	50,000.00
285	-	Toner, TN 116, for Ineo 164	bottle	0	0	1	1	3,609.90	0	0	1	1	3,609.90	0	0	1	1	3,609.90	0	0	0	1	3,609.90	4	3,609.90	14,439.60
286	-	Toner, TN 118, Ineo 215/226	cart	10	10	10	30	299,700.00	10	10	10	30	299,700.00	10	10	10	30	299,700.00	10	10	10	30	299,700.00	120	9,990.00	1,198,800.00
287	-	Toner, TN220, black, for Ineo 283	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	4,095.00	1	4,095.00	4,095.00
288	-	Toner, TN220, Black	cart	0	0	1	1	9,990.00	0	0	1	1	9,990.00	0	0	1	1	9,990.00	0	0	1	1	9,990.00	4	9,990.00	39,960.00
289	-	Toner, TN220, Cyan	cart	0	0	1	1	16,721.25	0	0	1	1	16,721.25	0	0	1	1	16,721.25	0	0	1	1	16,721.25	4	16,721.25	66,885.00
290	-	Toner, TN220, Magenta	cart	0	0	1	1	16,721.25	0	0	1	1	16,721.25	0	0	1	1	16,721.25	0	0	1	1	16,721.25	4	16,721.25	66,885.00
291	-	Toner, TN220, Yellow	cart	0	0	1	1	15,319.50	0	0	1	1	15,319.50	0	0	1	1	15,319.50	0	0	1	1	15,319.50	4	15,319.50	61,278.00
292	-	Toner, TN223, Black	tube	1	1	1	3	34,650.00	1	1	1	3	34,650.00	1	1	1	3	34,650.00	1	1	1	3	34,650.00	12	11,550.00	138,600.00
293	-	Toner, TN223, Cyan	tube	0	0	0	0	0.00	0	1	1	2	37,800.00	0	1	1	2	37,800.00	0	1	1	2	37,800.00	6	18,900.00	113,400.00
294	-	Toner, TN223, Magenta	tube	0	0	1	1	18,900.00	0	1	1	2	37,800.00	0	1	1	2	37,800.00	0	1	1	2	37,800.00	7	18,900.00	132,300.00
295	-	Toner, TN223 Yellow	tube	0	0	1	1	18,900.00	0	1	1	2	37,800.00	0	0	1	1	18,900.00	0	1	1	2	37,800.00	6	18,900.00	113,400.00
296	-	Toner, TN323, Develop (367 & 287)	cart	15	15	15	45	371,250.00	15	15	15	45	371,250.00	15	15	15	45	371,250.00	15	15	15	45	371,250.00	180	8,250.00	1,485,000.00
297	-	Apron, standard size	pc	9	9	9	27	1,701.00	9	9	9	27	1,701.00	9	9	9	27	1,701.00	9	9	9	27	1,701.00	108	63.00	6,804.00
298	-	Bag, eco, sando, large	pc	87	87	87	261	1,675.62	87	87	87	261	1,675.62	87	87	87	261	1,675.62	87	87	87	261	1,675.62	1044	6.42	6,702.48
299	-	Bag, eco, sando, medium	pc	77	77	77	231	1,166.55	77	77	77	231	1,166.55	77	77	77	231	1,166.55	77	77	77	231	1,166.55	924	5.05	4,666.20
300	-	Bag, plastic, 100s/pack, large	pack	209	209	209	627	65,835.00	209	209	209	627	65,835.00	209	209	209	627	65,835.00	209	209	209	627	65,835.00	2508	105.00	263,340.00
301	-	Bag, resealable, 3.5" x 5", size #4, 100s/pack	pack	9	9	9	27	2,063.88	9	9	9	27	2,063.88	9	9	9	27	2,063.88	9	9	9	27	2,063.88	108	76.44	8,255.52
302	-	Bag, sando, medium size, 100 pcs/pack, biodegradable	pack	48	48	48	144	8,981.28	48	48	48	144	8,981.28	48	48	48	144	8,981.28	48	48	48	144	8,981.28	576	62.37	35,925.12
303	-	Bag, sando, XL, 50 pcs/pack, biodegradable	pack	110	110	110	330	29,729.70	110	110	110	330	29,729.70	110	110	110	330	29,729.70	110	110	110	330	29,729.70	1320	90.09	118,918.80
304	-	Bag, zip, XXL, 20pcs/pack	pack	16	16	16	48	3,276.00	16	16	16	48	3,276.00	16	16	16	48	3,276.00	16	16	16	48	3,276.00	192	68.25	13,104.00
305	-	Bin, trash, king size, black	pc	1	1	1	3	8,930.25	1	1	1	3	8,930.25	1	1	1	3	8,930.25	1	1	1	3	8,930.25	12	2,976.75	35,721.00
306	-	Bin, trash, king size, green	pc	1	1	1	3	8,930.25	1	1	1	3	8,930.25	1	1	1	3	8,930.25	1	1	1	3	8,930.25	12	2,976.75	35,721.00
307	-	Bin, trash, king size, red	pc	0	1	1	2	5,353.50	0	1	1	2	5,353.50	0	1	1	2	5,353.50	0	1	1	2	5,353.50	8	2,676.75	21,414.00
308	-	Bin, trash, king size, yellow	pc	1	1	1	3	8,930.25	1	1	1	3	8,930.25	1	1	1	3	8,930.25	1	1	1	3	8,930.25	12	2,976.75	35,721.00
309	-	Bleaching Agent, 1 gal, 6 in 1, ZONROX	gal	54	54	54	162	187,779.06	54	54	54	162	187,779.06	54	54	54	162	187,779.06	54	54	54	162	187,779.06	648	1,159.13	751,116.24
310	-	Broom, ceiling/wall	pc	12	12	12	36	2,457.00	12	12	12	36	2,457.00	12	12	12	36	2,457.00	12	12	12	36	2,457.00	144	68.25	9,828.00
311	-	Brush, hand brush, plastic, without handle, 2" x 6"	pc	16	16	16	48	2,016.00	16	16	16	48	2,016.00	16	16	16	48	2,016.00	16	16	16	48	2,016.00	192	42.00	8,064.00
312	-	Brush, tiles/toilet brush, plastic long handle	pc	19	19	19	57	5,925.15	19	19	19	57	5,925.15	19	19	19	57	5,925.15	19	19	19	57	5,925.15	228	103.95	23,700.60
313	-	Brush, toilet bowl, round w/ container	pc	27	27	27	81	4,422.60	27	27	27	81	4,422.60	27	27	27	81	4,422.60	27	27	27	81	4,422.60	324	54.60	17,690.40
314	-	Cleaner, furniture, 330ml	bottle	21	21	21	63	21,224.70	21	21	21	63	21,224.70	21	21	21	63	21,224.70	21	21	21	63	21,224.70	252	336.90	84,898.80
315	-	Cleaner, glass, with sprayer, 500 ml	bottle	43	43	43	129	21,937.74	43	43	43	129	21,937.74	43	43	43	129	21,937.74	43	43	43	129	21,937.74	516	170.06	87,750.96
316	-	Cleaner, wipe out dirt, 250g		6	6	6	18	1,795.50	6	6	6	18	1,795.50	6	6	6	18	1,795.50	6	6	6	18	1,795.50	72	99.75	7,182.00
317	-	Conditioner, fabric, 1 gallon	gallon	142	142	142	426	66,647.70	142	142	142	426	66,647.70	142	142	142	426	66,647.70	142	142	142	426	66,647.70	1704	156.45	266,590.80

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
318	-	Disinfectant liquid, kills 99.9% of virus and bacteria, 5 liters/gallon	gallon	24	24	24	72	30,702.24	24	24	24	72	30,702.24	24	24	24	72	30,702.24	24	24	24	72	30,702.24	288	426.42	122,808.96
319	-	Disinfecting Mat, rubberrized/plastic	pc	11	11	11	33	14,071.86	11	11	11	33	14,071.86	11	11	11	33	14,071.86	11	11	11	33	14,071.86	132	426.42	56,287.44
320	-	Duster, cloth	pc	35	35	35	105	2,756.25	35	35	35	105	2,756.25	35	35	35	105	2,756.25	35	35	35	105	2,756.25	420	26.25	11,025.00
321	-	Fly catcher, hanging/table	pc	33	33	33	99	3,868.92	33	33	33	99	3,868.92	33	33	33	99	3,868.92	33	33	33	99	3,868.92	396	39.08	15,475.68
322	-	Foam filler, magic mop	pc	7	7	7	21	882.00	7	7	7	21	882.00	7	7	7	21	882.00	7	7	7	21	882.00	84	42.00	3,528.00
323	-	Gloves, rubber, large	pair	60	60	60	180	5,463.00	60	60	60	180	5,463.00	60	60	60	180	5,463.00	60	60	60	180	5,463.00	720	30.35	21,852.00
324	-	Gloves, rubber, medium	pair	45	45	45	135	6,378.75	45	45	45	135	6,378.75	45	45	45	135	6,378.75	45	45	45	135	6,378.75	540	47.25	25,515.00
325	-	Gloves, rubber, small, Chemical resistant, latex, laundry gloves	pair	38	38	38	114	5,386.50	38	38	38	114	5,386.50	38	38	38	114	5,386.50	38	38	38	114	5,386.50	456	47.25	21,546.00
326	-	Gloves, Work for Construction/Gardening		5	5	5	15	708.75	5	5	5	15	708.75	5	5	5	15	708.75	5	5	5	15	708.75	60	47.25	2,835.00
327	-	Handle, mop, steel	pc	2	2	2	6	1,632.54	2	2	2	6	1,632.54	2	2	2	6	1,632.54	2	2	2	6	1,632.54	24	272.09	6,530.16
328	-	Liquid sosa, 500ml	bottle	25	25	25	75	8,653.50	25	25	25	75	8,653.50	25	25	25	75	8,653.50	25	25	25	75	8,653.50	300	115.38	34,614.00
329	-	Microfiber Head	pc	7	7	7	21	2,094.75	7	7	7	21	2,094.75	7	7	7	21	2,094.75	7	7	7	21	2,094.75	84	99.75	8,379.00
330	-	Mop with Hand Squeezer	pair	3	3	3	9	1,788.03	3	3	3	9	1,788.03	3	3	3	9	1,788.03	3	3	3	9	1,788.03	36	198.67	7,152.12
331	-	Mop, Magic, big, without wheels, TORNADO, 360 degrees	pc	8	8	8	24	22,176.00	8	8	8	24	22,176.00	8	8	8	24	22,176.00	8	8	8	24	22,176.00	96	924.00	88,704.00
332	-	Muriatic acid, 1 gallon	gallon	23	23	23	69	7,890.15	23	23	23	69	7,890.15	23	23	23	69	7,890.15	23	23	23	69	7,890.15	276	114.35	31,560.60
333	-	Muriatic acid, 500 ml	bottle	26	26	26	78	3,317.34	26	26	26	78	3,317.34	26	26	26	78	3,317.34	26	26	26	78	3,317.34	312	42.53	13,269.36
334	-	Napthalene balls, 125 grams		16	16	16	48	2,429.28	16	16	16	48	2,429.28	16	16	16	48	2,429.28	16	16	16	48	2,429.28	192	50.61	9,717.12
335	-	Pad, scouring, with foam, economy size scrub sponge, 100mm x 75mm x 30mm	pc	102	102	102	306	12,763.26	102	102	102	306	12,763.26	102	102	102	306	12,763.26	102	102	102	306	12,763.26	1224	41.71	51,053.04
336	-	Pump, toilet, rubber with wooden handle	pc	17	17	17	51	2,901.90	17	17	17	51	2,901.90	17	17	17	51	2,901.90	17	17	17	51	2,901.90	204	56.90	11,607.60
337	-	Rat killer, powder, 100 grams	pack	5	5	5	15	1,071.00	5	5	5	15	1,071.00	5	5	5	15	1,071.00	5	5	5	15	1,071.00	60	71.40	4,284.00
338	-	Scrubber, foot type, 9" x 4.75"	pc	9	9	9	27	2,268.00	9	9	9	27	2,268.00	9	9	9	27	2,268.00	9	9	9	27	2,268.00	108	84.00	9,072.00
339	-	Scrubber, stainless steel	pc	21	21	21	63	1,069.74	21	21	21	63	1,069.74	21	21	21	63	1,069.74	21	21	21	63	1,069.74	252	16.98	4,278.96
340	-	Soap, bathroom, family size, 135g	pc	118	118	118	354	16,517.64	118	118	118	354	16,517.64	118	118	118	354	16,517.64	118	118	118	354	16,517.64	1416	46.66	66,070.56
341	-	Solution, Hypochlorite granules (10 gal = 38 kilos)	kilo	1	1	1	3	1,243.44	1	1	1	3	1,243.44	1	1	1	3	1,243.44	1	1	1	3	1,243.44	12	414.48	4,973.76
342	-	Soap Dispenser, Automatic, Wall mounted, touchless, Hand sanittze liquid for wall dispenser, 700 ml (For CR)	pc	42	42	42	126	18,934.02	42	42	42	126	18,934.02	42	42	42	126	18,934.02	42	42	42	126	18,934.02	504	150.27	75,736.08
343	-	Soap, Liquid hand soap with Dispenner, 200 ml		18	18	18	54	7,087.50	18	18	18	54	7,087.50	18	18	18	54	7,087.50	18	18	18	54	7,087.50	216	131.25	28,350.00
344	-	Towel, Face towel, thick	pc	46	46	46	138	5,651.10	46	46	46	138	5,651.10	46	46	46	138	5,651.10	46	46	46	138	5,651.10	552	40.95	22,604.40
345	-	Towel, hand, thick, 12" x 26", assorted colors	pc	57	57	57	171	11,670.75	57	57	57	171	11,670.75	57	57	57	171	11,670.75	57	57	57	171	11,670.75	684	68.25	46,683.00
346	-	Wax, floor, 1 liter (Natural and Red Color)	bottle	23	23	23	69	39,410.04	23	23	23	69	39,410.04	23	23	23	69	39,410.04	23	23	23	69	39,410.04	276	571.16	157,640.16
347	-	Wiper, window, handle adjustable up to 34", blue	pc	12	12	12	36	4,347.00	12	12	12	36	4,347.00	12	12	12	36	4,347.00	12	12	12	36	4,347.00	144	120.75	17,388.00
348	-	Battery, Rechargeable, emergency light, SP 4-6, 6V 4.5ah	pc	0	0	1	1	351.75	0	0	1	1	351.75	0	0	1	1	351.75	0	0	1	1	351.75	4	351.75	1,407.00
349	-	Battery, Rechargeable, Size AA		4	4	4	12	4,221.00	4	4	4	12	4,221.00	4	4	4	12	4,221.00	4	4	4	12	4,221.00	48	351.75	16,884.00
350	-	Battery, Rechargeable, Size AAA		4	4	4	12	4,904.04	4	4	4	12	4,904.04	4	4	4	12	4,904.04	4	4	4	12	4,904.04	48	408.67	19,616.16
351	-	Bin, trash, with cover, foot operated, medium, round, plastic	pc	3	3	3	9	2,030.85	3	3	3	9	2,030.85	3	3	3	9	2,030.85	3	3	3	9	2,030.85	36	225.65	8,123.40
352	-	Board, cork, with aluminum frame, 18x24 inches	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	439.43	0.00
353	-	Board, cork, with aluminum frame, 2'x3'	pc	1	1	1	3	2,561.64	1	1	1	3	2,561.64	1	1	1	3	2,561.64	1	1	1	3	2,561.64	12	853.88	10,246.56
354	-	Board, cork, with aluminum frame, 3'x4'	pc	0	0	1	1	1,811.70	0	0	1	1	1,811.70	0	0	1	1	1,811.70	0	0	1	1	1,811.70	4	1,811.70	7,246.80
355	-	Board, cork, with aluminum frame, 3'x5'	pc	0	1	1	2	4,025.70	0	1	1	2	4,025.70	0	1	1	2	4,025.70	0	1	1	2	4,025.70	8	2,012.85	16,102.80
356	-	Board, Cork, With Aluminum frame, 6'x4'	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	3,090.15	1	3,090.15	3,090.15
357	-	Box, cash	pc	0	0	0	0	0.00	0	0	0	1	1,575.00	0	0	0	0	0.00	0	0	0	1	1,575.00	2	1,575.00	3,150.00
358	-	Calculator, scientific, fx-85MS, 240 functions, stat-data editor, 2-line display, with warranty card	pc	1	1	1	3	2,607.66	1	1	1	3	2,607.66	1	1	1	3	2,607.66	1	1	1	3	2,607.66	12	869.22	10,430.64
359	-	Card reader, USB type	pc	1	1	1	3	343.98	1	1	1	3	343.98	1	1	1	3	343.98	1	1	1	3	343.98	12	114.66	1,375.92
360	-	Charger for Battery Size: AA and AAA with two AA, AAA chargeable batteries	pc	0	0	1	1	2,050.28	0	1	1	2	4,100.56	0	0	1	1	2,050.28	0	1	1	2	4,100.56	6	2,050.28	12,301.68
361	-	Charger with 2 pcs battery for Panasonic Model: VW-VBT, Capacity (wh); 12.8 Amp-hours 3560AH and Chemistry: Lithium-Ion	set	0	0	1	1	4,200.00	0	0	0	0	0.00	0	0	1	1	4,200.00	0	0	0	0	0.00	2	4,200.00	8,400.00
362	-	Cutter, heavy duty, L500 retractable	pc	5	5	5	15	1,031.25	5	5	5	15	1,031.25	5	5	5	15	1,031.25	5	5	5	15	1,031.25	60	68.75	4,125.00
363	-	Dater, self inking stamp	pc	4	4	4	12	4,158.00	4	4	4	12	4,158.00	4	4	4	12	4,158.00	4	4	4	12	4,158.00	48	346.50	16,632.00
364	-	Dispenser for alcohol	pc	1	1	1	3	1,886.85	1	1	1	3	1,886.85	1	1	1	3	1,886.85	1	1	1	3	1,886.85	12	628.95	7,547.40

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
365	-	Dispenser, tape, for 1", transparent tape	pc	2	2	2	6	531.60	2	2	2	6	531.60	2	2	2	6	531.60	2	2	2	6	531.60	24	88.60	2,126.40
366	-	Extension, USB	pc	0	0	1	1	315.00	0	0	1	1	315.00	0	0	1	1	315.00	0	0	1	1	315.00	4	315.00	1,260.00
367	-	File Box/magazine rack	pc	1	1	1	3	299.25	1	1	1	3	299.25	1	1	1	3	299.25	1	1	1	3	299.25	12	99.75	1,197.00
368	-	Glass pad, top glass (size)		0	0	0	0	0.00	0	0	1	1	0.00	0	0	0	0	0.00	0	0	1	1	0.00	2	0.00	0.00
369	-	Gun tacker, heavy duty	pc	0	0	1	1	3,360.00	0	1	1	2	6,720.00	0	1	1	2	6,720.00	0	1	1	2	6,720.00	7	3,360.00	23,520.00
370	-	Gun tacker, 3 wire staple heavy duty	pc	0	0	1	1	3.68	0	1	1	2	7.36	0	1	1	2	7.36	0	0	1	1	3.68	6	3.68	22.08
371	-	Hard Disk Drive, External, 4TB, 3.0, portable	pc	2	2	2	6	45,144.00	2	2	2	6	45,144.00	2	2	2	6	45,144.00	2	2	2	6	45,144.00	24	7,524.00	180,576.00
372	-	Hard Disk Drive, external, USB, 1 TB, portable storage, back-up made easy	pc	1	1	1	3	10,703.82	1	1	1	3	10,703.82	1	1	1	3	10,703.82	1	1	1	3	10,703.82	12	3,567.94	42,815.28
373	-	Hard Disk Drive, external, USB, 2 TB, portable storage, back-up made	pc	1	1	1	3	15,381.30	1	1	1	·3	15,381.30	1	1	1	3	15,381.30	1	1	1	3	15,381.30	12	5,127.10	61,525.20
374	-	Holder, copy with stand, desktop document holder with adjustable clip, legal	pc	2	2	2	6	1,039.50	2	2	2	6	1,039.50	2	2	2	6	1,039.50	2	2	2	6	1,039.50	24	173.25	4,158.00
375	-	Mat, cutting, 90 x 60 cm	pc	1	1	1	3	4,095.00	1	1	1	3	4,095.00	1	1	1	3	4,095.00	1	1	1	3	4,095.00	12	1,365.00	16,380.00
376	-	Memory card, 32 GB	pc	1	1	1	3	1,440.00	1	1	1	3	1,440.00	1	1	1	3	1,440.00	1	1	1	3	1,440.00	12	480.00	5,760.00
377	-	Mop, spin with wheels, 360 degrees	pc	4	4	4	12	19,560.00	4	4	4	12	19,560.00	4	4	4	12	19,560.00	4	4	4	12	19,560.00	48	1,630.00	78,240.00
378	-	Mop, for spin bucket, 360 Degrees, with wheels	set	1	1	1	3	5,605.11	1	1	1	3	5,605.11	1	1	1	3	5,605.11	1	1	1	3	5,605.11	12	1,868.37	22,420.44
379	-	Rack file/box, file data, 4 drawers, plastic 14 to 15 inches	pc	2	2	2	6	10,395.00	2	2	2	6	10,395.00	2	2	2	6	10,395.00	2	2	2	6	10,395.00	24	1,732.50	41,580.00
380	-	Scanner, Temperature	unit	0	0	1	1	2,934.75	0	0	0	0	0.00	0	0	1	1	2,934.75	0	0	0	0	0.00	2	2,934.75	5,869.50
381	-	Dispenser for alcohol	pc	1	1	1	3	1,886.85	1	1	1	3	1,886.85	1	1	1	3	1,886.85	1	1	1	3	1,886.85	12	628.95	7,547.40
382	-	Scissors, Tailor	pair	0	0	1	1	525.00	0	1	1	2	1,050.00	0	0	1	1	525.00	0	1	1	2	1,050.00	6	525.00	3,150.00
383	-	Sealer, Machine	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	834.75	0.00
384	-	Secure Digital (SD) Card, 128GB	pc	0	0	0	0	0.00	0	0	1	1	3,150.00	0	0	0	0	0.00	0	0	1	1	3,150.00	2	3,150.00	6,300.00
385	-	Seal dry seal	pc	0	1	1	2	5,699.96	0	1	1	2	5,699.96	0	1	1	2	5,699.96	1	1	1	3	8,549.94	9	2,849.98	25,649.82
386	-	Self-inking receiving/release machine no. 5460	pc	1	1	1	3	10,558.83	1	1	1	3	10,558.83	1	1	1	3	10,558.83	1	1	1	3	10,558.83	12	3,519.61	42,235.32
387	-	Self-inking Stamp, Automatic Numbering Machine, 12 Digits	pc	0	0	1	1	1,529.06	0	1	1	2	3,058.12	0	1	1	2	3,058.12	0	0	1	1	1,529.06	6	1,529.06	9,174.36
388	-	Sharpener, pencil, heavy duty	pc	4	4	4	12	4,455.00	4	4	4	12	4,455.00	4	4	4	12	4,455.00	4	4	4	12	4,455.00	48	371.25	17,820.00
389	-	Stamp, numbering machine, 12 digits	pc	1	1	1	3	2,006.55	1	1	1	3	2,006.55	1	1	1	3	2,006.55	1	1	1	3	2,006.55	12	668.85	8,026.20
390	-	Stamp, numbering machine, 4 digits	pc	0	0	0	0	0.00	0	0	1	1	248.15	0	0	0	0	0.00	0	0	1	1	248.15	2	248.15	496.30
391	-	Stamp, self inking, colop 10, printer 10	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	304.24	0.00
392	-	Stamp, self inking, colop 15, printer 15	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	548.36	0.00
393	-	Stamp, self inking, colop 20, printer 20	pc	3	3	3	9	3,116.16	3	3	3	9	3,116.16	3	3	3	9	3,116.16	3	3	3	9	3,116.16	36	346.24	12,464.64
394	-	Stamp, self inking, colop 30, printer 30	pc	1	1	1	3	1,290.66	1	1	1	3	1,290.66	1	1	1	3	1,290.66	1	1	1	3	1,290.66	12	430.22	5,162.64
395	-	Stamp, self inking, colop 40, printer 40	pc	2	2	2	6	2,864.70	2	2	2	6	2,864.70	2	2	2	6	2,864.70	2	2	2	6	2,864.70	24	477.45	11,458.80
396	-	Stamp, self inking, colop 50, printer 50	pc	0	0	1	1	623.40	0	1	1	2	1,246.80	0	1	1	2	1,246.80	0	1	1	2	1,246.80	7	623.40	4,363.80
397	-	Stamp, wooden	pc	0	0	0	0	0.00	0	0	1	1	787.50	0	0	0	0	0.00	0	0	1	1	787.50	2	787.50	1,575.00
398	-	Stapler, heavy duty, w/out wire remover	pc	3	3	3	9	3,543.75	3	3	3	9	3,543.75	3	3	3	9	3,543.75	3	3	3	9	3,543.75	36	393.75	14,175.00
399	-	Tray, file, 2 layers, desk mesh organizer, document paper tray	pc	0	0	1	1	299.25	0	1	1	2	598.50	0	0	1	1	299.25	0	1	1	2	598.50	6	299.25	1,795.50
400	-	Tray, file, 3 layers, plastic, stainless stand	pc	3	3	3	9	5,080.50	3	3	3	9	5,080.50	3	3	3	9	5,080.50	3	3	3	9	5,080.50	36	564.50	20,322.00
401	-	Wireless powerpoint presenter	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	2,768.51	1	2,768.51	2,768.51
402	-	Bag, eco, sando XL	pc	250	250	250	750	10,125.00	250	250	250	750	10,125.00	250	250	250	750	10,125.00	250	250	250	750	10,125.00	3000	13.50	40,500.00
403	-	Battery for Camera Sony cybershot DSC W200	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	800.00	1	800.00	800.00
404	-	Battery, rechargeable ENELOOP AA 1.2 V 1900 mAH for microphone	pc	2	2	2	6	6,000.00	2	2	2	6	6,000.00	2	2	2	6	6,000.00	2	2	2	6	6,000.00	24	1,000.00	24,000.00
405	-	Bin, Trash with cover, foot operated, 20 liters	pc	0	0	1	1	0.00	0	0	1	1	0.00	0	0	1	1	0.00	0	0	1	1	0.00	4	0.00	0.00
406	-	Certificate of Birth (Form)	pad	1	1	1	3	1,500.00	1	1	1	3	1,500.00	1	1	1	3	1,500.00	1	1	1	3	1,500.00	12	500.00	6,000.00
407	-	Certificate of Death (form)	pad	4	4	4	12	6,000.00	4	4	4	12	6,000.00	4	4	4	12	6,000.00	4	4	4	12	6,000.00	48	500.00	24,000.00
408	-	Correction tape, whippermini large		4	4	4	12	0.00	4	4	4	12	0.00	4	4	4	12	0.00	4	4	4	12	0.00	48	0.00	0.00
409	-	Frame Certificate, 210 X 297 mm, A4	pc	21	21	21	63	7,560.00	21	21	21	63	7,560.00	21	21	21	63	7,560.00	21	21	21	63	7,560.00	252	120.00	30,240.00
410	-	Folder, File, expanding, 13 pocket with 12 tab, legal size	pc	1	1	1	3	570.00	1	1	1	3	570.00	1	1	1	3	570.00	1	1	1	3	570.00	12	190.00	2,280.00
411	-	Hard Disk Drive, external, USB, 8TB, portable storage, back-up made easy		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
412	-	Ink, Epson, WF-C5790, Black	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
413	-	Ink, Epson, WF-C5790, Cyan	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
414	-	Ink, Epson, WF-C5790, Magenta	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
415	-	Ink, Epson, WF-C5790, Yellow	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
416	-	Memory Card, 128Gb	pc	0	0	1	1	1,800.00	0	0	0	0	0.00	0	0	1	1	1,800.00	0	0	0	0	0.00	2	1,800.00	3,600.00
417	-	Stamp colop printer 20 2 lines PSWDO, Certified photocopy - on file, certified photocopy - original presented	pc	0	0	0	0	0.00	0	0	1	1	600.00	0	0	1	1	600.00	0	0	1	1	600.00	3	600.00	1,800.00
418	-	Toner, Ineo 287/323	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	5,500.00	1	5,500.00	5,500.00
419	-	Toner, Cartridge, INEO 225i	cart	0	1	1	2	24,000.00	0	1	1	2	24,000.00	0	1	1	2	24,000.00	0	1	1	2	24,000.00	8	12,000.00	96,000.00
420	-	Toner, Cartridge, INEO 226i	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,000.00	0.00
421	-	Toner, Cartridge, INEO 227	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	240,000.00	0.00
422	-	Tray, file, 3 layers, desk mesh organizer, document paper tray	pc	0	0	1	1	740.00	0	0	1	1	740.00	0	0	1	1	740.00	0	1	1	2	1,480.00	5	740.00	3,700.00
423	-	Ribbon 1", various color	yard	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	12	100.00	1,200.00
424	-	Ribbon 2", various color	yard	1	1	1	3	330.00	1	1	1	3	330.00	1	1	1	3	330.00	1	1	1	3	330.00	12	110.00	1,320.00
425	-	Ribbon 3/4", various color	yard	1	1	1	3	150.00	1	1	1	3	150.00	1	1	1	3	150.00	1	1	1	3	150.00	12	50.00	600.00
426	-	Ribbon 1/4", various color	yard	1	1	1	3	240.00	1	1	1	3	240.00	1	1	1	3	240.00	1	1	1	3	240.00	12	80.00	960.00
427	-	Riro KZ 30 paper, master roll, 100/roll	roll	0	0	1	1	1,320.00	0	0	1	1	1,320.00	0	0	1	1	1,320.00	0	0	1	1	1,320.00	4	1,320.00	5,280.00
428	-	Resealable plastic, size 4, 3 1/4 X 4 3/4, 100s	pack	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	12	60.00	720.00
429	-	Solid State Drive (SSD)	pc	0	0	1	1	3,000.00	0	1	1	2	6,000.00	0	0	0	1	3,000.00	0	0	1	1	3,000.00	5	3,000.00	15,000.00
430	-	Ultra fine. 0.3 pen, with indelible ink, blue	pc	1	1	1	3	199.98	1	1	1	3	199.98	1	1	1	3	199.98	1	1	1	3	199.98	12	66.66	799.92

A. TOTAL		₱ 21,840,229.06
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		₱ 2,194,022.91
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		₱ -
D. GRAND TOTAL (A + B+ C)		₱ 24,134,251.97
E. APPROVED BUDGET BY THE AGENCY HEAD **In Figures and Words:**		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ELIZABETH C. TININGGAL
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

TOMASA S. TAYOC
Accountant / Budget Officer

Approved by:

MELCHOR D. DICLAS, MD
Head of Office/Agency

Date Prepared:__August 23, 2023_____

ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.
Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.
Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

1.0 **The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).**
2.0 **All information must be provided accurately.**
3.0 **Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.**
4.0 **Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.**
5.0 **For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: https://shorturl.at/hosS8.**
6.0 **Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.**
7.0 **Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.**
8.0 **For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.**

*Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023.***

Department/Bureau/Office: Provincial Government of Benguet
Region: Cordillera Administrative Region
Address: Capitol, Poblacion, La Trinidad, Benguet

Agency Code/UACS:
Organization Type: Local Government Unit

Contact Person: Esperanza L. Sube
Position: BAC Secretariat Chairperson
E-mail : bacgoods@pgobenguet.gov.ph
Telephone/Mobile Nos: (074) 422-2609

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	625	625	625	1875	95,550.00	625	625	625	1875	95,550.00	625	625	625	1875	95,550.00	625	625	625	1875	95,550.00	7500	50.96	382,200.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	36	36	36	108	48,746.88	36	36	36	108	48,746.88	36	36	36	108	48,746.88	36	36	36	108	48,746.88	432	451.36	194,987.52
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
4	60121413-CB-P02	CLEARBOOK, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.48	0.00
5	60121534-ER-P01	ERASER, plastic/rubber	piece	114	114	114	342	3,201.12	114	114	114	342	3,201.12	114	114	114	342	3,201.12	114	114	114	342	3,201.12	1368	9.36	12,804.48
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	142	142	142	426	11,076.00	142	142	142	426	11,076.00	142	142	142	426	11,076.00	142	142	142	426	11,076.00	1704	26.00	44,304.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	88	88	88	264	11,806.08	88	88	88	264	11,806.08	88	88	88	264	11,806.08	88	88	88	264	11,806.08	1056	44.72	47,224.32
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	65	65	65	195	11,154.00	65	65	65	195	11,154.00	65	65	65	195	11,154.00	65	65	65	195	11,154.00	780	57.20	44,616.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	149	149	149	447	11,622.00	149	149	149	447	11,622.00	149	149	149	447	11,622.00	149	149	149	447	11,622.00	1788	26.00	46,488.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	117	117	117	351	20,077.20	117	117	117	351	20,077.20	117	117	117	351	20,077.20	117	117	117	351	20,077.20	1404	57.20	80,308.80
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.84	0.00
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.76	0.00
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131812-AF-A01	AIR FRESHENER	can	47	47	47	141	12,317.76	47	47	47	141	12,317.76	47	47	47	141	12,317.76	47	47	47	141	12,317.76	564	87.36	49,271.04

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
22	47131604-BR-S01	BROOM (Walis Tambo)	piece	40	40	40	120	15,350.40	40	40	40	120	15,350.40	40	40	40	120	15,350.40	40	40	40	120	15,350.40	480	127.92	61,401.60
23	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	36	36	36	108	2,583.36	36	36	36	108	2,583.36	36	36	36	108	2,583.36	36	36	36	108	2,583.36	432	23.92	10,333.44
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	305	305	305	915	40,918.80	305	305	305	915	40,918.80	305	305	305	915	40,918.80	305	305	305	915	40,918.80	3660	44.72	163,675.20
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	16	16	16	48	1,728.00	16	16	16	48	1,728.00	16	16	16	48	1,728.00	16	16	16	48	1,728.00	192	36.00	6,912.00
26	47131811-DE-B02	DETERGENT BAR	bar	53	53	53	159	1,488.24	53	53	53	159	1,488.24	53	53	53	159	1,488.24	53	53	53	159	1,488.24	636	9.36	5,952.96
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	185	185	185	555	49,062.00	185	185	185	555	49,062.00	185	185	185	555	49,062.00	185	185	185	555	49,062.00	2220	88.40	196,248.00
28	47131803-DS-A01	DISINFECTANT SPRAY	can	49	49	49	147	22,167.60	49	49	49	147	22,167.60	49	49	49	147	22,167.60	49	49	49	147	22,167.60	588	150.80	88,670.40
29	47131601-DU-P01	DUST PAN	piece	16	16	16	48	2,246.40	16	16	16	48	2,246.40	16	16	16	48	2,246.40	16	16	16	48	2,246.40	192	46.80	8,985.60
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00
31	47131830-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	226.72	0.00
32	73101612-HS-L01	HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00
33	47121804-MP-B01	MOP BUCKET	unit	2	2	2	6	13,728.00	2	2	2	6	13,728.00	2	2	2	6	13,728.00	2	2	2	6	13,728.00	24	2,288.00	54,912.00
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	1	1	1	3	402.48	1	1	1	3	402.48	1	1	1	3	402.48	1	1	1	3	402.48	12	134.16	1,609.92
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	20	20	20	60	6,842.40	20	20	20	60	6,842.40	20	20	20	60	6,842.40	20	20	20	60	6,842.40	240	114.04	27,369.60
36	47131501-RG-C01	RAGS	kilo	33	33	33	99	5,662.80	33	33	33	99	5,662.80	33	33	33	99	5,662.80	33	33	33	99	5,662.80	396	57.20	22,651.20
37	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	89.44	0.00
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	4025	4025	4025	12075	1,117,662.00	4025	4025	4025	12075	1,117,662.00	4025	4025	4025	12075	1,117,662.00	4025	4025	4025	12075	1,117,662.00	48300	92.56	4,470,648.00
41	47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.68	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
42	12171703-SI-P01	INK, for stamp pad	bottle	5	5	5	15	468.00	5	5	5	15	468.00	5	5	5	15	468.00	5	5	5	15	468.00	60	31.20	1,872.00
CONSUMER ELECTRONICS																										
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00
FACE MASK																										
44	42131713-SM-M06	FACE MASK	box	191	191	191	573	29,796.00	191	191	191	573	29,796.00	191	191	191	573	29,796.00	191	191	191	573	29,796.00	2292	52.00	119,184.00
FILMS																										
45	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
46	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
FIRE FIGHTING EQUIPMENT																										
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,398.80	0.00
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00
FLAG OR ACCESSORIES																										
49	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00
FURNITURE AND FURNISHINGS																										
50	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00
51	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,006.72	0.00
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
58	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
59	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,018.08	0.00
61	43202010-FD-U04	FLASH DRIVE	piece	7	7	7	21	4,717.44	7	7	7	21	4,717.44	7	7	7	21	4,717.44	7	7	7	21	4,717.44	84	224.64	18,869.76
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00
63	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
64	43211708-MO-O02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	169.52	0.00
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-GL-J01	GLUE, all-purpose	jar	129	129	129	387	27,368.64	129	129	129	387	27,368.64	129	129	129	387	27,368.64	129	129	129	387	27,368.64	1548	70.72	109,474.56
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	1	1	1	3	67.65	1	1	1	3	67.65	1	1	1	3	67.65	1	1	1	3	67.65	12	22.55	270.60
72	31151804-SW-S01	STAPLE WIRE, standard	box	124	124	124	372	8,838.72	124	124	124	372	8,838.72	124	124	124	372	8,838.72	124	124	124	372	8,838.72	1488	23.76	35,354.88
73	31201502-TA-E01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	0.00
74	31201503-TA-M01	TAPE, masking, 24mm	roll	86	86	86	258	15,965.04	86	86	86	258	15,965.04	86	86	86	258	15,965.04	86	86	86	258	15,965.04	1032	61.88	63,860.16
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	33	33	33	99	11,994.84	33	33	33	99	11,994.84	33	33	33	99	11,994.84	33	33	33	99	11,994.84	396	121.16	47,979.36
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	60	60	60	180	5,428.80	60	60	60	180	5,428.80	60	60	60	180	5,428.80	60	60	60	180	5,428.80	720	30.16	21,715.20
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	178	178	178	534	6,108.96	178	178	178	534	6,108.96	178	178	178	534	6,108.96	178	178	178	534	6,108.96	2136	11.44	24,435.84
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	52	52	52	156	3,731.52	52	52	52	156	3,731.52	52	52	52	156	3,731.52	52	52	52	156	3,731.52	624	23.92	14,926.08
79	31151507-TW-P01	TWINE, plastic	roll	15	15	15	45	3,182.40	15	15	15	45	3,182.40	15	15	15	45	3,182.40	15	15	15	45	3,182.40	180	70.72	12,729.60
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.80	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	9	9	9	27	432.00	9	9	9	27	432.00	9	9	9	27	432.00	9	9	9	27	432.00	108	16.00	1,728.00
82	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00
83	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	287.04	0.00
84	44121710-CH-W01	CHALK, white enamel	box	4	4	4	12	395.64	4	4	4	12	395.64	4	4	4	12	395.64	4	4	4	12	395.64	48	32.97	1,582.56
85	44122105-BF-C01	CLIP, backfold, 19mm	box	132	132	132	396	3,706.56	132	132	132	396	3,706.56	132	132	132	396	3,706.56	132	132	132	396	3,706.56	1584	9.36	14,826.24
86	44122105-BF-C02	CLIP, backfold, 25mm	box	5	5	5	15	234.00	5	5	5	15	234.00	5	5	5	15	234.00	5	5	5	15	234.00	60	15.60	936.00
87	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.04	0.00
88	44122105-BF-C04	CLIP, backfold, 50mm	box	160	160	160	480	28,953.60	160	160	160	480	28,953.60	160	160	160	480	28,953.60	160	160	160	480	28,953.60	1920	60.32	115,814.40
89	44121801-CT-R02	CORRECTION TAPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.53	0.00
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00
91	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00
92	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00
93	44103202-DS-M01	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	469.78	0.00
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	840.32	0.00
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,078.48	0.00
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,374.88	0.00
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
98	44121506-EN-M02	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	466.96	0.00
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	17	17	17	51	628.83	17	17	17	51	628.83	17	17	17	51	628.83	17	17	17	51	628.83	204	12.33	2,515.32

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
101	44122118-FA-P01	FASTENER	box	101	101	101	303	28,675.92	101	101	101	303	28,675.92	101	101	101	303	28,675.92	101	101	101	303	28,675.92	1212	94.64	114,703.68
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.88	0.00
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
105	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	86	86	86	258	79,691.04	86	86	86	258	79,691.04	86	86	86	258	79,691.04	86	86	86	258	79,691.04	1032	308.88	318,764.16
107	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00
109	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00
110	44122011-FO-T03	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	388.96	0.00
111	44122011-FO-T04	FOLDER with tab, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	427.44	0.00
112	44122008-IT-T01	INDEX TAB	box	5	5	5	15	946.65	5	5	5	15	946.65	5	5	5	15	946.65	5	5	5	15	946.65	60	63.11	3,786.60
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.88	0.00
114	44121716-MA-F01	MARKER, Flourescent	set	143	143	143	429	18,292.56	143	143	143	429	18,292.56	143	143	143	429	18,292.56	143	143	143	429	18,292.56	1716	42.64	73,170.24
115	44121708-MP-B01	MARKER, Permanent, Black	piece	151	151	151	453	7,066.80	151	151	151	453	7,066.80	151	151	151	453	7,066.80	151	151	151	453	7,066.80	1812	15.60	28,267.20
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	127	127	127	381	5,943.60	127	127	127	381	5,943.60	127	127	127	381	5,943.60	127	127	127	381	5,943.60	1524	15.60	23,774.40
117	44121708-MP-B03	MARKER, Permanent, Red	piece	39	39	39	117	1,825.20	39	39	39	117	1,825.20	39	39	39	117	1,825.20	39	39	39	117	1,825.20	468	15.60	7,300.80
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	111	111	111	333	3,463.20	111	111	111	333	3,463.20	111	111	111	333	3,463.20	111	111	111	333	3,463.20	1332	10.40	13,852.80
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	84	84	84	252	2,620.80	84	84	84	252	2,620.80	84	84	84	252	2,620.80	84	84	84	252	2,620.80	1008	10.40	10,483.20
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	58	58	58	174	1,809.60	58	58	58	174	1,809.60	58	58	58	174	1,809.60	58	58	58	174	1,809.60	696	10.40	7,238.40
121	44122104-PC-G01	PAPER CLIP, vinly/plastic coated, 33mm	box	4	4	4	12	112.32	4	4	4	12	112.32	4	4	4	12	112.32	4	4	4	12	112.32	48	9.36	449.28
122	44122104-PC-J02	PAPER CLIP, vinly/plastic coated, jumbo, 50mm	box	109	109	109	327	7,821.84	109	109	109	327	7,821.84	109	109	109	327	7,821.84	109	109	109	327	7,821.84	1308	23.92	31,287.36
123	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	0.00
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
126	44121619-PS-M01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	213.20	0.00
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	4	4	4	12	1,946.88	4	4	4	12	1,946.88	4	4	4	12	1,946.88	4	4	4	12	1,946.88	48	162.24	7,787.52
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00
129	44122101-RU-B01	RUBBER BAND No. 18	box	5	5	5	15	2,480.40	5	5	5	15	2,480.40	5	5	5	15	2,480.40	0	0	0	0	0.00	45	165.36	7,441.20
130	44121905-SP-F01	STAMP PAD, felt	piece	6	6	6	18	767.52	6	6	6	18	767.52	6	6	6	18	767.52	6	6	6	18	767.52	72	42.64	3,070.08
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	10	10	10	30	1,248.00	10	10	10	30	1,248.00	10	10	10	30	1,248.00	10	10	10	30	1,248.00	120	41.60	4,992.00
132	44121615-ST-S01	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	145.60	0.00
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	6	6	6	18	17,184.96	6	6	6	18	17,184.96	6	6	6	18	17,184.96	6	6	6	18	17,184.96	72	954.72	68,739.84
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	5	5	5	15	717.60	5	5	5	15	717.60	5	5	5	15	717.60	5	5	5	15	717.60	60	47.84	2,870.40
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	78.00	0.00
PAPER MATERIALS AND PRODUCTS																											
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	93	93	93	279	25,243.92	93	93	93	279	25,243.92	93	93	93	279	25,243.92	93	93	93	279	25,243.92	1116	90.48	100,975.68
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00
143	14111609-LL-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00
144	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.52	0.00
145	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	176	176	176	528	33,496.32	176	176	176	528	33,496.32	176	176	176	528	33,496.32	176	176	176	528	33,496.32	2112	63.44	133,985.28

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.32	0.00
147	14111514-NB-S02	STENO NOTEBOOK	piece	1	1	1	3	71.76	1	1	1	3	71.76	1	1	1	3	71.76	1	1	1	3	71.76	12	23.92	287.04
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	179.92	0.00
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	211.12	0.00
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	116	116	116	348	56,821.44	116	116	116	348	56,821.44	116	116	116	348	56,821.44	116	116	116	348	56,821.44	1392	163.28	227,285.76
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	638	638	638	1914	354,319.68	638	638	638	1914	354,319.68	638	638	638	1914	354,319.68	638	638	638	1914	354,319.68	7656	185.12	1,417,278.72
152	14111531-PP-R01	PAD PAPER, ruled	pad	42	42	42	126	4,455.36	42	42	42	126	4,455.36	42	42	42	126	4,455.36	42	42	42	126	4,455.36	504	35.36	17,821.44
153	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28	0.00
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	72.80	0.00
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	105.04	0.00
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	100.88	0.00
PERFUMES OR COLOGNES OR FRAGRANCES																										
158	53131626-HS-S01	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	0.00
PESTICIDES OR PEST REPELLENTS																										
159	10191509-IN-A01	INSECTICIDE	can	50	50	50	150	38,688.00	50	50	50	150	38,688.00	50	50	50	150	38,688.00	50	50	50	150	38,688.00	600	257.92	154,752.00
PRINTED PUBLICATIONS																										
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	2	2	2	6	223.26	2	2	2	6	223.26	2	2	2	6	223.26	2	2	2	6	223.26	24	37.21	893.04
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	4	4	4	12	14,139.84	4	4	4	12	14,139.84	4	4	4	12	14,139.84	4	4	4	12	14,139.84	48	1,178.32	56,559.36
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	4	4	4	12	10,707.84	4	4	4	12	10,707.84	4	4	4	12	10,707.84	4	4	4	12	10,707.84	48	892.32	42,831.36
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
25	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
28	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
29	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
39	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
40	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
41	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	1	1	1	3	9,297.60	1	1	1	3	9,297.60	1	1	1	3	9,297.60	1	1	1	3	9,297.60	12	3,099.20	37,190.40
63	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
92	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
94	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
108	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
110	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00
112	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
114	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
116	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	1504	1504	1504	4512	99,489.60	1504	1504	1504	4512	99,489.60	1504	1504	1504	4512	99,489.60	1504	1504	1504	4512	99,489.60	18048	22.05	397,958.40
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141505-TS-004	STICKER PAPER	pack	47	47	47	141	5,181.75	47	47	47	141	5,181.75	47	47	47	141	5,181.75	47	47	47	141	5,181.75	564	36.75	20,727.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	86	86	86	258	4,876.20	86	86	86	258	4,876.20	86	86	86	258	4,876.20	86	86	86	258	4,876.20	1032	18.90	19,504.80
6	80141505-TS-006	PHOTO PAPER	pack	59	59	59	177	12,266.10	59	59	59	177	12,266.10	59	59	59	177	12,266.10	59	59	59	177	12,266.10	708	69.30	49,064.40
7	80141505-TS-007	BLEACHING SOLUTION	bottle	49	49	49	147	6,738.48	49	49	49	147	6,738.48	49	49	49	147	6,738.48	49	49	49	147	6,738.48	588	45.84	26,953.92
8	80141505-TS-008	CERTIFICATE FRAME	piece	73	73	73	219	24,431.64	73	73	73	219	24,431.64	73	73	73	219	24,431.64	73	73	73	219	24,431.64	876	111.56	97,726.56
9	80141505-TS-009	CERTIFICATE HOLDER	piece	114	114	114	342	14,812.02	114	114	114	342	14,812.02	114	114	114	342	14,812.02	114	114	114	342	14,812.02	1368	43.31	59,248.08
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	1	1	1	3	16,074.45	1	1	1	3	16,074.45	1	1	1	3	16,074.45	1	1	1	3	16,074.45	12	5,358.15	64,297.80
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	210	210	210	630	31,254.30	210	210	210	630	31,254.30	210	210	210	630	31,254.30	210	210	210	630	31,254.30	2520	49.61	125,017.20
17	80141505-TS-017	PLASTIC FASTENER	box	101	101	101	303	9,744.48	101	101	101	303	9,744.48	101	101	101	303	9,744.48	101	101	101	303	9,744.48	1212	32.16	38,977.92
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	95	95	95	285	10,773.00	95	95	95	285	10,773.00	95	95	95	285	10,773.00	95	95	95	285	10,773.00	1140	37.80	43,092.00
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORED PAPER	pack	12	12	12	36	812.88	12	12	12	36	812.88	12	12	12	36	812.88	12	12	12	36	812.88	144	22.58	3,251.52
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	30	30	30	90	3,118.50	30	30	30	90	3,118.50	30	30	30	90	3,118.50	30	30	30	90	3,118.50	360	34.65	12,474.00
25	80141505-TS-025	DOOR MAT	piece	114	114	114	342	10,773.00	114	114	114	342	10,773.00	114	114	114	342	10,773.00	114	114	114	342	10,773.00	1368	31.50	43,092.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	110	110	110	330	12,318.90	110	110	110	330	12,318.90	110	110	110	330	12,318.90	110	110	110	330	12,318.90	1320	37.33	49,275.60
29	80141505-TS-029	DISPOSABLE GLOVES	box	5	5	5	15	315.00	5	5	5	15	315.00	5	5	5	15	315.00	5	5	5	15	315.00	60	21.00	1,260.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL		₱	10,599,409.08
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		₱	1,059,940.91
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		₱	-
D. GRAND TOTAL (A + B+ C)		₱	11,659,349.99
E. APPROVED BUDGET BY THE AGENCY HEAD **In Figures and Words:**			

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ELIZABETH C. TIUNGGAL
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

TOMAS S. ATAYOC
Accountant / Budget Officer

Approved by:

MELCHOR D. DICLAS, MD
Head of Office/Agency

Date Prepared: 23-Aug-23