

Individual Performance Commitment and Review (IPCR)

I, Gretchen Joy B. Marrero, Computer Programmer I of the PGO - Administrative Division commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2020

Reviewed by  
  
JENNY ROSE T. BORIA  
Immediate Supervisor

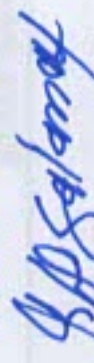
Approved by  
  
BRIAN A. CAMHIT  
Department Head

Date  
MAR 02 2020

Date  
MAR 02 2020

Date  
07-22-2020

Date  
MAR 02 2020

CORE FUNCTIONS	OUTPUT	SUCCESS INDICATORS (TARGETS + MEASURES)	ACTUAL ACCOMPLISHMENTS	Rating				Remarks
				Q	E	T	A	
1. INFORMATION SYSTEMS DEVELOPMENT AND MAINTENANCE  CERTIFIED PHOTOCOPY  GINA D. SALAMAT Supervising Administrative Officer		Maintenance of the developed Benguet Provincial Jail Inmate's Information System conducted.	Conducted regular maintenance of the BPIJIS	4	4			4.00
		Data build-up of the Benguet Provincial Scholarship Information System conducted.	Conducted data build-up of the BPSIS	3	4			3.50
		Assisted in the administration and maintenance of the Document Tracking System.	Rendered assistance in the administration and maintenance of the DTS	4	5			4.50
		Technical assistance / recommendation on the use of computer applications and systems provided 1 hour upon request.	Provided technical assistance/recommendation on the use of computer applications and systems within 45 minutes upon request	5	4			4.50
2. TECHNICAL SUPPORT SERVICES		Specifications of ICT equipment inspected and verified prior to transfer to another employee / end-user an hour after receipt of the hardware and documents.						Not to be rated - no equipment submitted for transfer
3.30								
SUPPORT FUNCTIONS								
Support to BAC-Goods and Services		BAC documents opened, evaluated, and verified technical documents	BAC documents opened, carefully evaluated and verified	5	(4)			No signature from to be rated - no equipment submitted for transfer