



Project Name	AFE Migration to 10.3.3
Team Members	Diana Jabbour, Joseph Rahme,

Project Manager	Houda Nasser
Business Manager	Houda Nasser

Report Date	30/11/2016
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Project Phases			
Phase		Status	Start Date   End Date
1	Project Kick-Off Meeting	Closed	01/01/1970   01/02/2016
2	Education/Training	Closed	01/01/1970   01/02/2016
3	SOP Design and Documentation	Closed	01/01/1970   01/02/2016
4	SOP Sign Off	Closed	01/01/1970   01/02/2016
5	Development of Customizations and Integration	Pending	01/01/1970   29/02/2016
6	UAT	Pending	01/01/1970   29/02/2016
7	UAT Sign Off	Pending	01/01/1970   29/02/2016
8	Go-Live	Pending	01/01/1970   29/02/2016
9	Project Sign-Off	Pending	01/01/1970   04/03/2016

Project Highlights
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Project Health Indicators	Period Ending																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
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Open Risks			
Description	Rating	Responsability	Planned Actions

Closed Risks
Description

Milestones
Description
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Invoices Due			
Invoice#	Gross Amount	Currency	Due Date

Checklist	
Item	Category