

Customer	Aramex
Project Name	Aramex - Infor SCE Upgrade (Dubai)

Project Manager	Houda Nasser
Business Manager	Houda Nasser

Team Members	Allen Zeidan, Diana Jabbour,
ream iviembers	Samer Saad, Dani El Sabeh
Report Date	21/01/2017

Latest Completed Task(s)
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Projec	t Phases			
Phase		Status	Start Date	End Date
1	Project Kick-Off Meeting	Closed	17/08/2016	17/08/2016
2	Education/Training	Closed	29/08/2016	01/09/2016
3	SOP Design and Documentation	In Progress	04/09/2016	29/09/2016
4	SOP Sign Off	Pending	29/09/2016	29/09/2016
5	Development of Customizations and Integration	Pending	06/11/2016	30/11/2016
6	UAT	Pending	30/11/2016	31/12/2016
7	UAT Sign Off	Pending	31/01/2017	31/01/2017
8	Go-Live	Pending	06/02/2017	15/02/2017
9	Project Sign-Off	Pending	21/02/2017	21/02/2017

Project Health Indicators	Peri	od E	nding																																							
On Track	G																																									
Manageable Issues /	30 Nov	30 Nov	30 Nov	30 Nov	30 Nov		30 Nov							20 Jan	20 Jan					I		20 Jan				20 Jan	20 Jan	20 Jan		1		l .	20 Jan	20 Jan			20 Jan	20 Jan	20 Jan			21 Jan
Risks Major Problems	-					1														l										I		l .									2017	
Project Scope	Υ	Υ	R	Υ	R	G	Υ	R	G	Υ	G	Υ	Y	G	G	R	Υ	Υ	Υ	R	G	Υ	Υ	G	Υ	R	R	G	Υ	Υ	G	Υ	R	R	R	R	G	R	Υ	Υ	G	Υ
Resources	Υ	Υ	R	R	Υ	G	R	R	Υ	Υ	G	Υ	Υ	G	G	R	Υ	Υ	Υ	R	G	Υ	Υ	G	Υ	R	Υ	G	Υ	Υ	G	Υ	Υ	Υ	Υ	Υ	G	R	Υ	Υ	G	Υ
Timeline	Υ	Υ	Υ	Υ	R	G	G	R	R	Υ	G	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	R	G	Υ	Υ	G	Υ	R	G	G	Υ	Υ	R	Υ	G	G	G	G	Υ	R	Υ	Υ	G	Υ
Project Finance	Υ	Υ	R	R	Υ	G	R	R	Υ	Υ	G	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	R	G	Υ	Υ	O	Υ	R	Υ	G	Υ	Υ	R	Υ	R	R	R	R	Υ	R	R	G	G	Υ
Risks & Issues	Υ	Υ	R	Υ	R	G	Υ	R	R	Υ	G	Υ	Υ	R	R	G	Υ	Υ	Υ	R	G	Υ	Υ	G	Υ	R	R	G	Υ	Υ	G	Υ	Υ	Υ	Υ	Υ	G	R	R	G	G	Y
Overalll Project Health	Y	Y	Υ	R	Υ	G	R	R	Υ	Y	G	Υ	Υ	R	R	G	Y	Υ	Υ	R	G	Y	Y	G	Υ	R	Υ	G	Υ	Y	G	Υ	G	G	G	G	Υ	R	R	G	G	Y

Open Risks			
Description	Rating	Responsibility	Planned Actions
New PM to be assigned to the project	HIGH	SNS	SNS to assign a new PM to the project
Delay in SOP revision delaying go live plan	MEDIUM	SNS	SNS has scheduled the SOP revision during december
Project plan is yet to be defined	HIGH	SNS	SNS to identify Aramex go live expectation and set a go live date
Delay in updating the SOP	LOW	SNS	Samer is assigned on multiple projects and not able to finalize these details on time

Closed Risks
Description

Milestones For The Next 6 Months	
Description	
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Invoices Due	nvoices Due													
Invoice#	Amount	Currency	Due Date	Age										
0001/17	20000	USD	20/02/2017	52										

Pending Checklist Item(s)	
Item	Category

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