

9 Project Sign-Off

Customer	Nippon Express
Duningt Name	Label and Reports Changes for
Project Name	AKEBONO

Project Manager	Houda Nasser
Business Manager	Houda Nasser

01/01/2017

01/01/2017

Pro	Project Phases							
Ph	ase	Status	Start Date	End Date				
1	Project Kick-Off Meeting	Closed	01/01/2017	01/01/2017				
2	Education/Training	Closed	01/01/2017	01/01/2017				
3	SOP Design and Documentation	Closed	01/01/2017	01/01/2017				
4	SOP Sign Off	Closed	01/01/2017	01/01/2017				
5	Development of Customizations and Integration	Closed	16/01/2017	26/01/2017				
6	UAT	Closed	01/01/2017	01/01/2017				
7	UAT Sign Off	Closed	01/01/2017	01/01/2017				
8	Go-Live	In Progress	01/01/2017	01/01/2017				

Pending

Team Members	Serge Abou Slaiby
Report Date	27/01/2017

Latest Completed Task(s)	
test	

Project Health Indicators		Period Ending								
On Track	G									
Manageable Issues / Risks	Y	27/01/2017	27/01/2017	27/01/2017	27/01/2017	27/01/2017	27/01/2017	27/01/2017	27/01/2017	27/01/2017
Major Problems	R									
Project Scope		R	G	G	G	R	G	G	Υ	G
Resources		R	G	G	G	Υ	G	G	G	R
Timeline		R	G	Y	Υ	G	G	Υ	G	R
Project Finance		R	G	Υ	G	Υ	G	Υ	R	Υ
Risks & Issues		R	G	G	G	G	G	Υ	G	G
Overalll Project Health		R	G	G	Υ	G	G	Υ	G	G

Open Risks						
Description	Rating	Responsibility	Planned Actions			
test	HIGH	SNS	test			

Closed Risks	
Description	
test2	

nvoices Due					
Invoice#	Amount	Currency	Due Date	Age	
0004/17	80000	EUR	09/01/2017	27	

Milestones For The Next 6 Months
Description
test

Pending Checklist Item(s)					
Item	Category				
RF devices equipped with Telnet Client application	IT Readiness				
Labels and Other Printers installed and configured	IT Readiness				
Test Server + one Workstation per participant	Training & Superuser Readiness				