

Customer	Aramex
Project Name	Aramex - Infor SCE Upgrade (Dubai)

Project Manager	Houda Nasser
Business Manager	Houda Nasser

Team Members	Allen Zeidan, Diana Jabbour, Samer Saad, Dani El Sabeh
Report Date	20/01/2017

Latest Completed Task(s)
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Project Phases										
Phase		Status	Start Date	End Date						
1	Project Kick-Off Meeting	Closed	17/08/2016	17/08/2016						
2	Education/Training	Closed	29/08/2016	01/09/2016						
3	SOP Design and Documentation	In Progress	04/09/2016	29/09/2016						
4	SOP Sign Off	Pending	29/09/2016	29/09/2016						
5	Development of Customizations and Integration	Pending	06/11/2016	30/11/2016						
6	UAT	Pending	30/11/2016	31/12/2016						
7	UAT Sign Off	Pending	31/01/2017	31/01/2017						
8	Go-Live	Pending	06/02/2017	15/02/2017						
9	Project Sign-Off	Pending	21/02/2017	21/02/2017						

Project Health Indicators	Peri	od Er	nding																																					
On Track Manageable Issues / Risks Major Problems	Nov				Nov		Nov	Jan	Dec	Jan	Jan	Jan		20 Jan 2017	Jan	Jan	20 Jan 2017	Jan	20 Jan 2017	Jan		20 Jan 2017																		
Project Scope	Υ	Υ	R	Υ	R	G	Υ	R	G	Υ	G	Υ	Υ	G	G	R	Υ	Υ	Υ	R	G	Υ	Υ	G	Υ	R	R	G	Υ	Υ	G	Υ	R	R	R	R	G	R	Υ	Υ
Resources	Υ	Υ	R	R	Υ	G	R	R	Υ	Υ	G	Υ	Υ	G	G	R	Υ	Υ	Υ	R	G	Υ	Υ	G	Υ	R	Υ	G	Υ	Υ	G	Υ	Υ	Υ	Υ	Υ	G	R	Υ	Υ
Timeline	Υ	Υ	Υ	Υ	R	G	G	R	R	Υ	G	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	R	G	Υ	Υ	G	Υ	R	G	G	Υ	Υ	R	Υ	G	G	G	G	Υ	R	Υ	Υ
Project Finance	Y	Υ	R	R	Υ	G	R	R	Υ	Υ	G	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	R	G	Υ	Υ	G	Υ	R	Υ	G	Υ	Y	R	Υ	R	R	R	R	Υ	R	R	G
Risks & Issues	Υ	Υ	R	Υ	R	G	Υ	R	R	Υ	G	Υ	Υ	R	R	G	Υ	Υ	Υ	R	G	Υ	Υ	G	Υ	R	R	G	Υ	Υ	G	Υ	Υ	Υ	Υ	Υ	G	R	R	G
Overalll Project Health	Y	Υ	Υ	R	Υ	G	R	R	Υ	Y	G	Υ	Υ	R	R	G	Υ	Υ	Y	R	G	Υ	Υ	G	Υ	R	Υ	G	Υ	Y	G	Y	G	G	G	G	Υ	R	R	G

Open Risks										
Description	Rating	Responsibility	Planned Actions							
New PM to be assigned to the project	HIGH	SNS	SNS to assign a new PM to the project							
Delay in SOP revision delaying go live plan	MEDIUM	SNS	SNS has scheduled the SOP revision during december							
Project plan is yet to be defined	HIGH	SNS	SNS to identify Aramex go live expectation and set a go live date							
Delay in updating the SOP	LOW	SNS	Samer is assigned on multiple projects and not able to finalize these details on time							

Closed Risks	
Description	

Milestones For The Next 6 Months
Description
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Invoices Due				
Invoice#	Amount	Currency	Due Date	Age

Checklist	
Item	Category