SNS Expense Sheet

Item#	Expense Type	Notes	Amount	Currency	Rate	Amount USD	Date	Billable	Payable
1	Taxi/Transport	Airport to Hotel	160	SAR	0.266581	42.653	02/01/2016	Yes	Yes
2	Hotel Accomodation	12 nights * 400SAR/Night	4,800	SAR	0.266581	1,279.589	02/01/2016	Yes	Yes
3	Per Diem	42*13 days = 546	546	USD	1	546	14/01/2016	Yes	Yes
4	Advance Payment	Micheline transferred 1350$ advance payment	-1,350	USD	1	-1,350	01/01/2016	No	Yes
5	Bank Charges	Bank Charged CC 1315.07 USD in equivalent to 4800 SAR (Item #002). Therefore, as a conversion rate it charged (1315.07USD-1279.589USD).	35.491	USD	1	35.491	14/01/2016	No	Yes
6	Bank Charges	187.45SAR-178.00SAR (Exchange rate)	9.45	SAR	0.266581	2.519	02/01/2016	No	Yes
7	Bank Charges	99.4282SAR-93SAR	6.428	SAR	0.266581	1.714	02/01/2016	No	Yes
8	Laundry		89	SAR	0.266581	23.726	14/01/2016	No	Yes

	TRANSPORTATION (USD)	42.653	Total Amount (USD)	1,931.692
PM Signature	PHONE & INTERNET (USD)	0	Total Amount Billable (USD)	1,868.242
	MEALS (USD)	0	Total Amount Payable (USD)	581.692
HR Signature	MISC (USD)	539.039		