SNS — supply network solutions

Customer	Aramex		Project Manager	Houda Nasser		Team Members	Allen Zeidan, Diana Jabbour, Samer Saad, Mario Hadid, Houda Nasser, Dani El Sabeh, Nareg Adalian
Project Name	Aramex - Infor SCE Upgrade (Dubai)		Business Manager	Houda Nasser		Report Date	31/03/2017

Project Phases

Phase		Status	Start Date	End Date
1	Project Kick-Off Meeting	Closed	17/08/2016	17/08/2016
2	Education/Training	Closed	29/08/2016	01/09/2016
3	SOP Design and Documentation	Closed	04/09/2016	29/09/2016
4	SOP Sign Off	Closed	29/09/2016	27/01/2017
5	Development of Customizations and Integration	In Progress	08/03/2017	30/04/2017
6	UAT	Pending	02/05/2017	31/05/2017
7	UAT Sign Off	Pending	01/06/2017	01/06/2017
8	Go-Live	Pending	21/06/2017	01/07/2017
9	Project Sign-Off	Pending	03/09/2017	08/09/2017

Latest Completed Task(s)

BRS Sign-Off Received
FBR Documentation in process

Project Health Indicators

On Track: G
Manageable Issues / Risks: Y
Major Problems: R

Period Ending	03/02/17	03/03/17	20/03/17	31/03/17	07/04/17	14/04/17	21/04/17	28/04/17	05/05/17	12/05/17	19/05/17	26/05/17	02/06/17	09/06/17	16/06/17	23/06/17	30/06/17	07/07/17	14/07/17	21/07/17	28/07/17	04/08/17	11/08/17	18/08/17	25/08/17
Project Scope	G	G	G	G																					
Resources	G	G	Y	G	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Timeline	G	R	R	G	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Project Finance	G	G	G	G	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Risks & Issues	G	Y	G	G	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Overalll Project Health	G	Y	R	G	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

Open Risks

Description	Rating	Responsibility	Planned Actions
Project plan is yet to be defined	HIGH	SNS	SNS to identify Aramex go live expectation and set a go live date
Server Readiness	HIGH	CLIENT	Aramex to identify server readiness dates

Milestones For The Next 6 Months

Description
BRS Sign-Off

Closed Risks
Description
New PM to be assigned to the project
Delay in SOP revision delaying go live plan
Delay in updating the SOP
Delay in finalizing FBR documentation which delays development
Delay in BRS sign-off

Pending Checklist Item(s)	
Item	Category
Identify and select the Super-Users team, 2 Operational Resources and one IT WMS System Administrator.	General Requirements
Update SNS on the Super-Users profile and roles in the warehouse operation.	General Requirements
Master Data validation: Location, Zones, SKU, Packkeys, Optional: Pick Faces Assignment - Slotting	General Requirements
"Product Knowledge" session, given by the client team to the team leader and/or floor operators	General Requirements
Make sure the RF Devices and the Wireless Infrastructure / Access Points providors are commited for on-site presense and support during the UAT phase.	General Requirements
LAN cabling and connection to be extended to the warehouses and connected to the Main Office network.	IT Readiness
Ensure the readiness of a Project Room for the SNS & Client staff on site with A/C and Internet Connection	IT Readiness
RF and Access Points readiness: Ensure RF coverage in all areas of the warehouse and test all RF terminals.	IT Readiness
RF devices equipped with Telnet Client application	IT Readiness
Labels and Other Printers installed and configured	IT Readiness
Readiness of the Training Room (Projector, White Board, Markers)	Training & Superuser Readiness
Test Server + one Workstation per participant	Training & Superuser Readiness
All Software Requirement installed on Training Server and Work-Stations and network connection established	Training & Superuser Readiness
Sufficient numbers of Super-Users compared to initial plan and agreement	Training & Superuser Readiness