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| Customer | Aramex |
| Project Name | Aramex - Infor SCE Upgrade (Dubai) |

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| Project Manager | Houda Nasser |
| Business Manager | Houda Nasser |

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| Team Members | Allen Zeidan, Diana Jabbour, Samer Saad, Mario Hadid, Houda Nasser, Dani El Sabeh, Nareg Adalian |
| Report Date | 31/03/2017 |

| Project Phases | | | |
|---|-------------|------------|------------|
| Phase | Status | Start Date | End Date |
| 1 Project Kick-Off Meeting | Closed | 17/08/2016 | 17/08/2016 |
| 2 Education/Training | Closed | 29/08/2016 | 01/09/2016 |
| 3 SOP Design and Documentation | Closed | 04/09/2016 | 29/09/2016 |
| 4 SOP Sign Off | Closed | 29/09/2016 | 27/01/2017 |
| 5 Development of Customizations and Integration | In Progress | 08/03/2017 | 30/04/2017 |
| 6 UAT | Pending | 02/05/2017 | 31/05/2017 |
| 7 UAT Sign Off | Pending | 01/06/2017 | 01/06/2017 |
| 8 Go-Live | Pending | 21/06/2017 | 01/07/2017 |
| 9 Project Sign-Off | Pending | 03/09/2017 | 08/09/2017 |

| Latest Completed Task(s) |
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| BRS Sign-Off Received |
| FBR Documentation in process |

| Project Health Indicators | Period Ending | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------------|---------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|---|--|
| On Track | G | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Manageable Issues / Risks | Y | 03/02/17 | 03/03/17 | 20/03/17 | 31/03/17 | 07/04/17 | 14/04/17 | 21/04/17 | 28/04/17 | 05/05/17 | 12/05/17 | 19/05/17 | 26/05/17 | 02/06/17 | 09/06/17 | 16/06/17 | 23/06/17 | 30/06/17 | 07/07/17 | 14/07/17 | 21/07/17 | 28/07/17 | 04/08/17 | 11/08/17 | 18/08/17 | 25/08/17 | | |
| Major Problems | R | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project Scope | | G | G | G | G | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Resources | | G | G | Y | G | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Timeline | | G | R | R | G | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Project Finance | | G | G | G | G | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Risks & Issues | | G | Y | G | G | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |
| Overall Project Health | | G | Y | R | G | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | |

| Open Risks | | | |
|-----------------------------------|--------|----------------|---|
| Description | Rating | Responsibility | Planned Actions |
| Project plan is yet to be defined | HIGH | SNS | SNS to identify Aramex go live expectation and set a go live date |
| Server Readiness | HIGH | CLIENT | Aramex to identify server readiness dates |

| Milestones For The Next 6 Months |
|----------------------------------|
| Description |
| BRS Sign-Off |

| Closed Risks |
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| Description |
| New PM to be assigned to the project |
| Delay in SOP revision delaying go live plan |
| Delay in updating the SOP |
| Delay in finalizing FBR documentation which delays development |
| Delay in BRS sign-off |

| Pending Checklist Item(s) | |
|---|--------------------------------|
| Item | Category |
| Identify and select the Super-Users team, 2 Operational Resources and one IT WMS System Administrator. | General Requirements |
| Update SNS on the Super-Users profile and roles in the warehouse operation. | General Requirements |
| Master Data validation: Location, Zones, SKU, Packkeys, Optional: Pick Faces Assignment - Slotting | General Requirements |
| "Product Knowledge" session, given by the client team to the team leader and/or floor operators | General Requirements |
| Make sure the RF Devices and the Wireless Infrastructure / Access Points providers are committed for on-site presense and support during the UAT phase. | General Requirements |
| LAN cabling and connection to be extended to the warehouses and connected to the Main Office network. | IT Readiness |
| Ensure the readiness of a Project Room for the SNS & Client staff on site with A/C and Internet Connection | IT Readiness |
| RF and Access Points readiness: Ensure RF coverage in all areas of the warehouse and test all RF terminals. | IT Readiness |
| RF devices equipped with Telnet Client application | IT Readiness |
| Labels and Other Printers installed and configured | IT Readiness |
| Readiness of the Training Room (Projector, White Board, Markers) | Training & Superuser Readiness |
| Test Server + one Workstation per participant | Training & Superuser Readiness |
| All Software Requirement installed on Training Server and Work-Stations and network connection established | Training & Superuser Readiness |
| Sufficient numbers of Super-Users compared to initial plan and agreement | Training & Superuser Readiness |