

Customer	Nippon Express
Project Name	Label and Reports Changes for AKEBONO

Project Manager	Houda Nasser
Business Manager	Houda Nasser

Team Members	Serge Abou Slaiby
Report Date	17/02/2017

Project Phases			
Phase	Status	Start Date	End Date
1 Project Kick-Off Meeting	Closed	01/01/2017	01/01/2017
2 Education/Training	Closed	01/01/2017	01/01/2017
3 SOP Design and Documentation	Closed	01/01/2017	01/01/2017
4 SOP Sign Off	Closed	01/01/2017	01/01/2017
5 Development of Customizations and Integration	Closed	16/01/2017	26/01/2017
6 UAT	Closed	01/01/2017	01/01/2017
7 UAT Sign Off	Closed	01/01/2017	01/01/2017
8 Go-Live	Closed	01/01/2017	01/01/2017
9 Project Sign-Off	Closed	01/01/2017	01/01/2017

Project Health Indicators	Period Ending																							
On Track	G																							
Manageable Issues / Risks	Y																							
Major Problems	R																							
Project Scope		R	G	G	G	R	G	G	Y	G	Y	R	G	R	R	Y	G	Y	G	Y	Y	G	G	
Resources		R	G	G	G	Y	G	G	G	R	Y	R	G	R	R	Y	G	Y	Y	R	Y	G	G	
Timeline		R	G	Y	Y	G	G	Y	G	R	Y	Y	G	R	Y	Y	G	Y	Y	Y	Y	G	G	
Project Finance		R	G	Y	G	Y	G	Y	R	Y	Y	Y	G	R	R	Y	G	Y	Y	G	Y	G	G	
Risks & Issues		R	G	G	G	G	G	Y	G	G	Y	G	G	R	R	Y	G	Y	Y	R	Y	G	G	
Overall Project Health		R	G	G	Y	G	G	Y	G	G	Y	G	G	R	R	Y	G	Y	Y	Y	Y	G	G	

Closed Risks
Description
test2

Pending Checklist Item(s)	
Item	Category
RF devices equipped with Telnet Client application	IT Readiness
Labels and Other Printers installed and configured	IT Readiness
Test Server + one Workstation per participant	Training & Superuser Readiness