

Customer	Aramex
Project Name	Aramex - Infor SCE Upgrade (Dubai)

Project Manager	Houda Nasser
Business Manager	Houda Nasser

Team Members	Allen Zeidan, Diana Jabbour, Samer Saad, Dani El Sabeh
Report Date	27/01/2017

Project Phases				
Phase	Status	Start Date	End Date	
1 Project Kick-Off Meeting	Closed	17/08/2016	17/08/2016	
2 Education/Training	Closed	29/08/2016	01/09/2016	
3 SOP Design and Documentation	Closed	04/09/2016	29/09/2016	
4 SOP Sign Off	In Progress	29/09/2016	12/01/2017	
5 Development of Customizations and Integration	Pending	06/11/2016	28/02/2017	
6 UAT	Pending	30/11/2016	30/04/2017	
7 UAT Sign Off	Pending	31/01/2017	30/04/2017	
8 Go-Live	Pending	08/05/2017	31/05/2017	
9 Project Sign-Off	Pending	21/02/2017	28/06/2017	

Latest Completed Task(s)
test

Project Health Indicators	Period Ending	
On Track	G	27
Manageable Issues / Risks	Y	Jan
Major Problems	R	2017
Project Scope		G
Resources		G
Timeline		G
Project Finance		G
Risks & Issues		G
Overall Project Health		G

Open Risks			
Description	Rating	Responsibility	Planned Actions
New PM to be assigned to the project	HIGH	SNS	SNS to assign a new PM to the project
Project plan is yet to be defined	HIGH	SNS	SNS to identify Aramex go live expectation and set a go live date
Delay in finalizing FBR documentation which delays development	HIGH	SNS	FBR documentation plan to be updated
Delay in BRS sign-off	HIGH	CLIENT	Finalize BRS Sign-off

Closed Risks
Description
Delay in SOP revision delaying go live plan
Delay in updating the SOP

Milestones For The Next 6 Months
Description
test3

