

Customer M+M Hechme
Project Name M+M - Spinneys Implementation

Project Manager	Houda Nasser
Business Manager	Houda Nasser

Pro	ject Milestones					
Mi	estone	Status	Start Date	End Date		
1	Project Kick-Off Meeting	Closed	11/05/2018	11/05/2018		
2	SOP Design and Documentation	Closed	17/05/2018	31/05/2018		
3	SOP Quality Audit	Closed	01/06/2018	01/06/2018		
4	SOP Sign Off	Closed	08/06/2018	08/06/2018		
5	Testing Doc & FBR Quality Audit	Closed	08/06/2018	08/06/2018		
6	Development of Customizations and Integration	Closed	11/06/2018	25/06/2018		
7	Integrated Testing	Closed	18/06/2018	18/06/2018		
8	UAT	Pending	02/07/2018	07/07/2018		
9	UAT Sign Off	Pending	09/07/2018	09/07/2018		
10	Go-Live	Pending	09/07/2018	31/07/2018		
11	Project Sign-Off	Pending	01/08/2018	01/08/2018		

Team Members	Bernard Khazzaka, Charbel Azzi, Ghina Karame, Naji Abdel Khalek, Paul Donikian, Samer Ibrahim, Edmond Nader, Elie Semaan, Mohammad Saleh, Cezar Al Kosseifi
Report Date	23/10/2018

Highlight(s)	
Project went live on 7th of July 2018	
Operations was hit with backlog of orders due to bad Wi-Fi coverage, lack of MHes and lac	k of resources
Cycle count and Replenishment module are not being used on daily basis due to lack of reshas resulted in stock discrepancies and allocation from High Levels	sources and MHEs. This
Spinneys and MpM agreed to continue with the project but by reducing the throughput by	70%.
M+M and SNS agreed to revisit the slotting exercice but for all the other storers including l	Fattal and Nassif
Project sign-off document has been sent and pending signature from M+M	
M+M and SNS to work on the new billing contract for Spinneys	
No major issues being reported from Spinneys users	

Project Hea	alth	Period E	nding																							
On Track Manageable Issues / Risks Major Problems	G Y	29/06/18	30/06/18	02/07/18	08/08/18	23/10/18	30/10/18	06/11/18	13/11/18	20/11/18	27/11/18	04/12/18	11/12/18	18/12/18	25/12/18	01/01/19	08/01/19	15/01/19	22/01/19	29/01/19	05/02/19	12/02/19	19/02/19	26/02/19	05/03/19	12/03/19
Project Scope		G	G	G	G	G																				
Resources		R	R	R	G	G																				
Timeline		Υ	Y	Υ	G	G																				
Project Finance		G	G	G	G	G																				
Risks & Issues		R	R	R	Υ	G																				
Overalll Project Health		R	R	R	Y	G																				

Open Risks							
Description	Rating	Responsibility	Planned Actions				
On-time completion of Warehouse restructuring and new MHE	HIGH	M+M Hechme	M+M to place order ASAP				
Safety measures to be implemented in the VNA area for picking to avoid accidents	HIGH	THIRD PARTY	Span will propose few options to increase safety in the VNA				
Item volumes are not available	LOW	THIRD PARTY	To gather as much infor as possible form Suppliers				
Stabilize the current operation which include RF picking, stock accuracy and billing given the workload that Spinneys is putting	LOW	SNS	SNS to speed up the implementation of RF picking				
Spinneys stock was hit with major discrepancies.	HIGH	M+M Hechme	M+M Team to plan for Stock Count as soon as possible				

Closed Risks
Description
Insufficient number of users for the Spinneys operations
WiFicoverage in the warehouse is not sufficient and many disconnections we recognized in areas with low coverage
Readiness of customization and integration
Training of new staff members
Securing at least 3 CSR resources for Spinneys
WMS team with good admin skills
Additional RF devices + Batteries + Charging Docks
RF Picking Slowness impact on the operations (Backlog of Orders)
Proper area segregation for outbound staging
Infor SCE server capability for additional users
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SNS support required from 5:00am to 12:00am
Procurement of 7-10 trucks for Transportation
Wireless label printers have not been installed yet.

Milestones For The Next 6 Months	
Description	
SNS has finalized the super user training on the June 29 2018	
SNS HAS FINALIZED the UAT PHASE on the 6th of July	
SNS HAS FINALIZED THE GO-LIVE PHASE on the 3rd of August	