



Project Name	Team Members
Project A	John Doe, Jane Smith
Project B	Mike Johnson, Sarah Lee
Project C	David Kim, Emily White
Project D	Chris Brown, Alex Green
Project E	Olivia Black, Noah Grey

ABA - Infor EM Upgrade to v4.3

Diana Jabbour, Hussein Naim,

**Project
Manager
Business
Manager**

Houda Nasser

Houda Nasser

Report Date

27/11/2016

Project Phases	Status	Start Date	End Date
1 Project Kick-Off Meeting	Closed	01/01/1970	31/07/2015
2 Education/Training	Closed	01/01/1970	31/07/2015
3 SOP Design and Documentation	Closed	01/01/1970	31/07/2015
4 SOP Sign Off	Closed	01/01/1970	31/07/2015
5 Development of Customizations and Integration	Closed	01/01/1970	31/07/2015
6 UAT	Closed	01/01/1970	31/07/2015
7 UAT Sign Off	Closed	01/01/1970	31/07/2015
8 Go-Live	Closed	01/01/1970	31/07/2015
9 Project Sign-Off	Closed	01/01/1970	31/07/2015

Project Highlights
test highlight 1 on 204

[illegible]

Open Risks			
Description	Rating	Responsability	Planned Actions
test risk 1 204	HIGH	CLIENT	NA
tes test	LOW	CLIENT	test

Closed Risks

Description

Milestones
Description
test milestone 1 on 204

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Invoices Due			
Invoice#	Gross Amount	Currency	Due Date

Checklist	
Item	Category