



Project Name	AFE Migration to 10.3.3
Team Members	Diana Jabbour, Joseph Rahme,

Project Manager	Houda Nasser
Business Manager	Houda Nasser

Report Date	30/11/2016
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Project Phases			
Phase		Status	Start Date End Date
1	Project Kick-Off Meeting	Closed	01/01/1970 01/02/2016
2	Education/Training	Closed	01/01/1970 01/02/2016
3	SOP Design and Documentation	Closed	01/01/1970 01/02/2016
4	SOP Sign Off	Closed	01/01/1970 01/02/2016
5	Development of Customizations and Integration	Pending	01/01/1970 29/02/2016
6	UAT	Pending	01/01/1970 29/02/2016
7	UAT Sign Off	Pending	01/01/1970 29/02/2016
8	Go-Live	Pending	01/01/1970 29/02/2016
9	Project Sign-Off	Pending	01/01/1970 04/03/2016

Project Highlights
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Project Health Indicators	Period Ending																																				
On Track	G																																				
Manageable Issues / Risks	Y	30-Nov-16	30-Nov-16	07-Dec-16	14-Dec-16	21-Dec-16	28-Dec-16	04-Jan-17	11-Jan-17	18-Jan-17	25-Jan-17	01-Feb-17	08-Feb-17	15-Feb-17	22-Feb-17	01-Mar-17	08-Mar-17	15-Mar-17	22-Mar-17	29-Mar-17	05-Apr-17	12-Apr-17	19-Apr-17	26-Apr-17	03-May-17	10-May-17	17-May-17	24-May-17	31-May-17	07-Jun-17	14-Jun-17	21-Jun-17	28-Jun-17	05-Jul-17	12-Jul-17	19-Jul-17	26-Jul-17
Major Problems	R																																				
Project Scope	G	G																																			
Resources	G	G																																			
Timeline	G	G																																			
Project Finance	G	G																																			
Risks & Issues	G	G																																			
Overall Project Health	G	G																																			

Open Risks			
Description	Rating	Responsability	Planned Actions

Closed Risks
Description

Milestones
Description
test

Invoices Due			
Invoice#	Gross Amount	Currency	Due Date

Checklist	
Item	Category