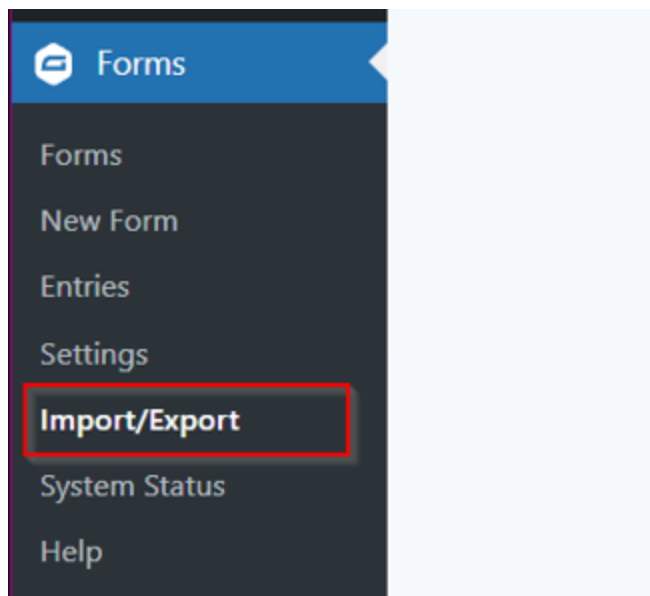


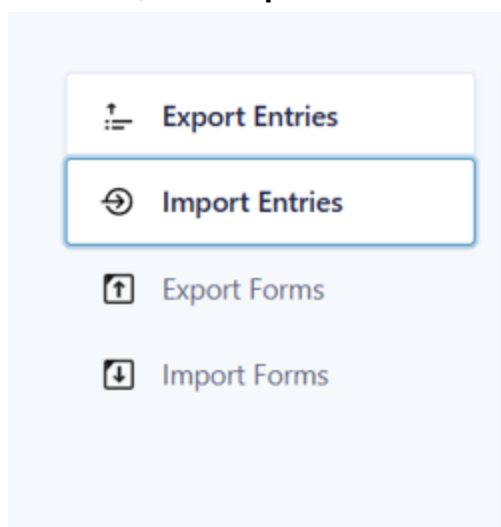
How to import files or images into Gravity Forms

In this article, we'll walk you through the steps to import images into Gravity Forms. Your CSV file must contain the URLs for the files or images you want to import.

1. In Gravity Forms, go to **Import/Export**.



2. After that, click **Import Entries**.



3. Upload the CSV file.

The screenshot shows the first step of a five-step process: 'Select Source'. The progress bar at the top has five circles, with the first one filled with blue. Below the progress bar, the text 'Upload CSV' is followed by a blue question mark icon. A large dashed rectangular box contains the text 'Drop file or click anywhere to upload' and 'Maximum upload file size: 64 MB.'.

4. Choose an existing form or create a new one.

The screenshot shows the second step of the process: 'Select Form'. The progress bar now has the second circle filled with blue. Below the progress bar, the text 'Import source' is followed by a text input field containing 'images.csv' and a green checkmark icon. Below this, the text 'Where would you like to import the entries?' is followed by a blue question mark icon. Two buttons are shown: 'An Existing Form' with a document icon and 'Create a New Form' with a dark document icon. At the bottom left, there is a small text link: 'Thank you for creating with WordPress.' At the bottom right, there is a blue button with a speech bubble icon and the text 'GravityKit Support'.

5. In this example, the "Image URL" field in the CSV file contains a list of URLs.

Create a form named *Image Upload*. ?

Choose which CSV columns will be turned into form fields. Set the field type to match the data.

FIELD LABEL <input type="text" value="Name"/>	FIELD LABEL <input type="text" value="Image URL"/>
FIELD TYPE <input type="text" value="Single Line Text"/> ⌵ ⓧ	FIELD TYPE <input type="text" value="Website"/> ⌵ ⓧ
image1	https://drive.google.com/file/d/19CwnsYCzRDToxHJ...
image2	https://drive.google.com/file/d/1MxSDNN1uldvlITj...
image3	https://drive.google.com/file/d/1VCJ7uqeIMYETrm-...
image4	https://drive.google.com/file/d/1OpR1AQL6nAaMZ...

[Continue With Import](#)

6. Choose **File Upload** from the "Field Type" drop-down menu.

Drop Down

Email

Entry Notes

File Upload

File Upload (Multiple Files)

Hidden

Website

⌵





ⓧ

File Upload

7. After that, click **Continue with Import**.

Create a form named *Image Upload*.


Choose which CSV columns will be turned into form fields. Set the field type to match the data.

FIELD LABEL	FIELD LABEL
<input type="text" value="Name"/>	<input type="text" value="Image URL"/>
FIELD TYPE	FIELD TYPE
<input type="text" value="Single Line Text"/>  	<input type="text" value="File Upload"/>  
image1	https://drive.google.com/file/d/19CwnsYCzRDToxHJ...
image2	https://drive.google.com/file/d/1MxSDNN1uldvlITj...
image3	https://drive.google.com/file/d/1VCJ7uqeIMYETrm-...
image4	https://drive.google.com/file/d/1OpR1AQL6nAaMZ...

[Continue With Import](#)

8. Configure the import options if necessary. Otherwise, click **Create Form and Continue With Import**.

Configure Import Options

- ☒ Continue Processing If Errors Occur (*import will not interrupt when errors are encountered*) 
- ☐ Conditional Import (*only import rows if they match certain conditions*)
- ☐ Email Notifications (*receive email notification for each imported record*)

[Create Form and Continue With Import](#)

9. Next, you will get a confirmation message that the import is finished.

Import has finished.

We have processed and imported all **4** records.

[View Imported Records](#)[Start New Import](#)

10. To see all the files that were imported, click **View Imported Records**.