



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF INFORMATION AND
COMMUNICATIONS TECHNOLOGY

ICT LITERACY & COMPETENCY DEVELOPMENT BUREAU

CATEGORY☐ New Student☐ National Government Agency (NGA)☐ Others: _____☐ Old Student☐ Local Government Unit (LGU)☐ State Universities and Colleges

APPLICATION FOR ADMISSION				COURSE APPLIED FOR:	
				DATE OF APPLICATION:	
PERSONAL INFORMATION					
✓ SURNAME (<i>Apelyido</i>)		GIVEN NAME (<i>Pangalan</i>)		MIDDLE NAME	
				TELEPHONE NUMBER:	
				<input type="checkbox"/> Residence _____ <input type="checkbox"/> Cellphone _____	
✓ PERMANENT ADDRESS (<i>Tirahan</i>)				PERSONAL E-MAIL ADDRESS	
✓ PLACE OF BIRTH		✓ DATE OF BIRTH		✓ SEX <input type="checkbox"/> Male <input type="checkbox"/> Female	
				✓ CIVIL STATUS	
				✓ CITIZENSHIP	
HIGHEST EDUCATIONAL ATTAINMENT					
✓ SCHOOLS ATTENDED (<i>Kumpletong pangalan ng Paaralan</i>)		✓ DEGREE RECEIVED (<i>Kursong kinuha sa Kolehiyo</i>)		HONORS/ DISTINCTION	
				✓ INCLUSIVE YEARS (<i>Taon nagsimula - Taon ng nagtapos</i>)	
EMPLOYMENT INFORMATION					
✓ COMPANY/AGENCY NAME:					
✓ OFFICE ADDRESS				TEL./FAX NO.	
				EMAIL ADDRESS	
✓ DESIGNATION					
IMPORTANT: Per Section 2 (Declaration of Policy) of the Data Privacy Act of 2012, it is the policy of the State to protect the fundamental human right of privacy, of communication while ensuring free flow of information to promote innovation and growth. The State recognizes the vital role of information and communications technology in nation- building and its inherent obligation to ensure that personal information in information and communications systems in the government and in the private sector are secured and protected. As such, information collected from this form shall be held in strict confidence and shall only be used solely for records keeping purposes. Falsification of any of the above information will automatically bar applicant from any ILCDB Course. A refund of 100% shall apply only in any of the foregoing cases: 1) If the course is cancelled, 2) If the course is re-scheduled and the participant cannot attend the new schedule, or 3) If the participant defers not later than ten (10) working days before the course starts. Should there be any other case not mentioned above, refund is not applicable.					
✓ CONFORME: _____ Signature of Applicant					