



Republic of the Philippines
COUNCIL FOR THE WELFARE OF CHILDREN

MINUTES OF THE MEETING

MISU MEETING
09 May, 2024 9:00am-4:00pm
MISU Room

DISCUSSANT	AGENDA ITEMS	DISCUSSION
Emerson Sicat	Presentation of Roadmap in crafting CWC's Business Continuity Plan and ICT Continuity Plan Brief discussion of the Seminar Attended	<ul style="list-style-type: none">▪ Sir Emer presented a detailed PowerPoint on Cybersecurity Reputation Management, highlighting key points and strategies that will assist the CWC in securing and maintaining robust cybersecurity measures▪ He also delivered a comprehensive presentation on the preparation of the ICT Continuity Plan for MISU and the proposed Business Continuity Plan for CWC, outlining the steps and strategies involved in ensuring continuous and effective operations.
Grant Lemuel Ledesma	Presentation of Document Tracking System and Financial Management System	<ul style="list-style-type: none">▪ Sir Grant commenced his presentation on the document tracking system, providing a detailed overview of its functionality and an update on its current status.▪ Sir Romer asked if the system is ready for pilot testing and reminded Sir Grant to prepare the necessary technical documents for the pilot testing phase.▪ Sir Grant and Sir Kevin provided a detailed timeline of tasks that need to be completed before the pilot testing can begin.▪ Additionally, they presented the minor updates made based on the last period's review of the Financial Management System. Sir Romer observed and noted that some changes were needed in the system.
Renz Mark De Zuñiga	Consolidated Means of Verification of 2nd Sem 2023	<ul style="list-style-type: none">▪ Sir Renz presented the Means of Verification for the 2nd Semester of 2023, after which Sir Romer requested additional documents to support the verification process.
Armin Belarmino	Road Map for CWC Network Setup	<ul style="list-style-type: none">▪ Sir Amin presented a comprehensive Road Map of the CWC Network Setup, outlining the planned stages and objectives for the network's development. Following the presentation, Sir Romer requested that Sir Amin update the Road Map with any recent

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		changes or new information before the next scheduled meeting or review period to ensure the plan remains current and actionable.
Kennard Rafael	Assesment Report for the Dry Run of Asset Management System Updates on HRMIS and CWC Services	<ul style="list-style-type: none">▪ Sir Kennard discussed the Assessment Report of the Asset Management System with the employees who utilize the system. He mentioned that he has already addressed minor bugs and implemented changes to upon the dry run.▪ The HRMIS status is currently pending, as confirmed by Sir Kennard, due to other prioritized tasks taking precedence.▪ Sir Kennard mentioned that the CWC Services System is currently usable, but there are planned changes to tailor the system to better fit the current range of services offered.
Adjournment		<ul style="list-style-type: none">▪ The meeting was adjourned at 4:00 PM

PREPARED BY:

NOTED BY:

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