

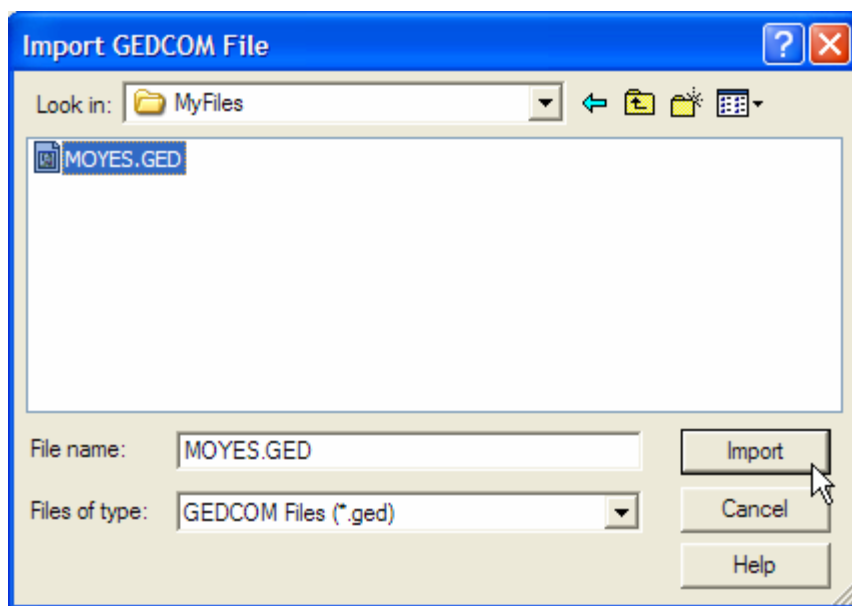
IMPORT FILES INTO PAF

Personal Ancestral File has the ability to import GEDCOM files containing genealogy and ordinance information. This guide will help you import information you may have downloaded from www.familysearch.org or other sources.

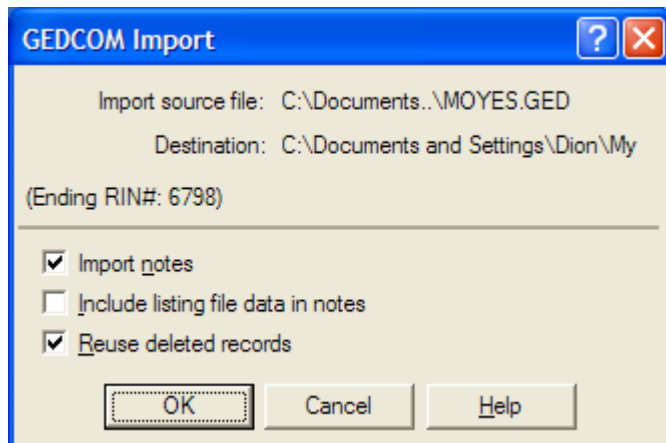
Steps to import files into PAF

Import the GEDCOM file

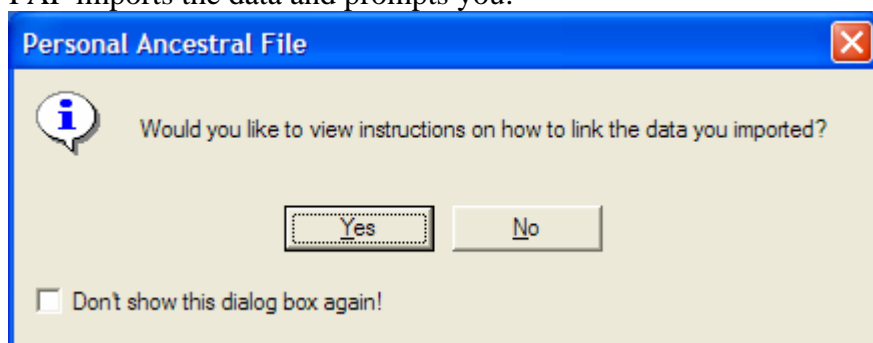
1. Open the program “Personal Ancestral File” (PAF)
2. Open your family history file by clicking “File” then “Open . . .” on the menu. Often PAF will open the previous file by default. Verify the family history file is open into which you want to import information.
3. From the menu select “File” then “Import . . .”
4. Find the GEDCOM file you wish to import on the computer. Click Import.



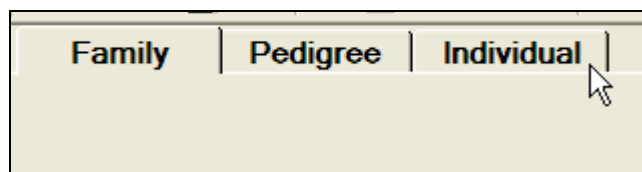
5. PAF prompts you to indicate what data to import. Leave the boxes checked as they are and click “OK”



6. PAF imports the data and prompts you:



7. Click Yes to see the help file, or No to continue.
8. Separately, PAF opens a “GEDCOM Import Log” in Notepad. You can close that window. (The log file is saved in the same directory as your PAF file, should you wish to review it.)
9. The GEDCOM file is imported, meaning any individuals and their data represented in the import are now part of your PAF file. Verify the names by clicking on the “Individual” tab just under the menus.



10. You should see the names of the people you imported in the list. You may need to click on the column header “Full Name” to sort by name.

11. Imported individuals are not linked with the people already in your file.

12. *If the imported individuals already existed in your PAF file before the import, you will see duplicate individuals in your file. You will need to **merge** duplicate individuals to link the data from your import.*

Family	Pedigree	Individual			
RIN	Full Name ▾	Sex	Birth - Date	Birth - Place	
6815	MOYES, Arlo Alanson	Male	8 Feb 1908	Lyman, Uinta, WY	
3488	Moyes, Arlo Alanson	Male	8 Feb 1908	Lyman, Uinta, Wy	
6841	MOYES, ARTHUR GOWANS	Male	10 Sep 1881	Ogden Weber Ut	
6813	MOYES, ARTHUR Lagrand	Male	28 Feb 1905	-, Lyman, Uinta, Wyomir	
4896	Moyes, Arthur Lagrand	Male	28 Feb 1905	-, Lyman, Uinta, Wyomir	
6811	MOYES, Byron Ariel	Male	11 Jun 1903	Lyman, Uinta, WY	
3487	Moyes, Byron Ariel	Male	11 Jun 1903	Lyman, Uinta, Wy	

13. *If the imported individuals did not exist in your PAF file before the import, you will need to **link** existing people to the individuals from your import.*