TEN STEPS TO YOUR FAMILY HISTORY

Each of us is at a different stage in our family history work. One thing we have in common – the work is never "done". The ten steps below outline an approach to family history that can be effective for all of us. Follow these steps for a methodical, measurable path to success as you come to know and serve your ancestors.

1. Install Personal Ancestral File software (PAF)
   - ➲ A free download from http://www.familysearch.org

2. Create an account at www.familysearch.org
   - ➲ Use your membership number and confirmation date

3. Enter data into PAF for living family members
   - ➲ Include your siblings, parents, and aunts and uncles

4. Search Ancestral File online for deceased family members
   - ➲ See the *How To* guide: Find previously-submitted genealogy

5. Check[1] your direct line [4 generations]
   - ➲ This is your 4-generation pedigree chart showing 15 people

6. Check[1] the families of your direct line [4 generations]
   - ➲ These are the 7 family group sheets representing 4 generations of ancestors
   - ❖ Complete step 6 and receive a certificate!

7. Check[1] your direct line [5 generations]
   - ➲ This is your 5-generation pedigree chart showing 31 people

8. Check[1] the families of your direct line [5 generations]
   - ➲ These are the 15 family group sheets representing 5 generations of ancestors
   - ❖ Complete step 8 and receive a certificate!

9. Check[1] the spouses in the families of your direct line

10. Check[1] the descendants of your 5th generation
    - ➲ This is a check on the cousins of your grandparents

   Repeat steps 7-10 for your 6th generation . . .

   Repeat steps 7-10 for your 7th generation . . .

Notes

1. *Check* that each individual has the following information:

- *Date* and *Place* for **birth**, **death**, and **marriage.**
- *Date* and *Temple* for **baptism**, **endowment**, **sealing to parents**, and **sealing to spouse**.
  - o Use **PAFInsight** to put completed ordinance information into your PAF file
  - o Use **Ancestor Record Summary** (http://paf.e12.info) to find what's missing
  - o If the work isn't done, prepare the names with **TempleReady** and go to the temple!