



Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
QUEZON CITY BRANCH
FUTURE BUSINESS TEACHERS' ORGANIZATION



February 15, 2021

PROF. EDGARDO S. DELMO

*Branch Director
PUP Quezon City Branch*

THRU:


PROF. DORIS B. GATAN

Head, Office of the Academic Affairs


PROF. DEMELYN E. MONZON

Head, Office of Student Affairs and Services

Dear Prof. Delmo:

The Future Business Teachers' Organization will be conducting a Talent Contest namely, **"FBTO Got Talent"** as a part of the lined-up activities for the School Year. This event aims to encourage students to engage themselves to the organization by generating quality content and creative outcome. In addition, this will be the organization's avenue to uncover the skills and familiarize the students of the said organization.

In connection with this, may we ask permission of executing this event to accomplish our aims. The FBTO Got Talent will be held on February 26, 2021.

We are hoping for your utmost support and affirmative response regarding this matter.

Thank you in advance and May God bless you!



MS. JAY ANN F. ROM

President, FBTO 2020 – 2021

Noted by:



DR. CAROLYN SUMANDE

Adviser, FBTO



FBTO GOT TALENT

I. RATIONALE

The Polytechnic University of the Philippines endeavors to produce and provide knowledge across disciplines that are relevant and responsive to the fast-changing conditions of national and multinational environment. The prime concern is to help the students on how to cope up in this new system of education how to handle stress and be motivated in their study. In this affair, the **Future Business Teachers' Organization (FBTO)** has prototyped this actual aim in its plans, functions, and other related matters as it serves as the powerhouse of highly competent students who will become tomorrow's great educators.

It is in this sense that the **FBTO** plans to conduct a Talent Contest entitled "**FBTO Got Talent**" as a part of the lined-up activities for the School Year. This event aims to encourage students to engage themselves to the organization by generating quality content and creative outcome. Thus, pursuing this kind of activity would likely to have a profound effect on the development of students' competencies and the realization of organization's mission and vision.

II. THEME:

FBTO GOT TALENT: A SHOWCASE OF BBTE TALENTS

III. OBJECTIVES:

1. To develop future teachers' creativity, talent, communication and media literacy.
2. To engage future teachers generate content, become resourceful and be able to express ideas, thoughts and opinions.
3. To encourage students develop the sense of "learning by doing" attitude.
4. To enable students to actively participate in activities that will hone their skills and showcase their talents as one of the stakeholders of the university.

IV. SPONSORING GROUP AND PARTICIPANTS

Event Host: Future Business Teachers' Organization (FBTO)

Participants: Open to ALL BBTE Students



V. VENUE AND DATE/TIME

Venue: Via FBTO Facebook Page

Date/Time: February 26, 2021

MECHANICS OF IMPLEMENTATION:

1. Coordinate with the persons involved:
 - Director of PUP-QC Branch
 - Academic Head of PUP-QC
 - Administrative Officer and Property Custodian
 - Office of Student Affairs and Services
 - FBTO Adviser
2. Conduct an orientation to the student organizations of what they will do on the said event.
3. Send them a letter of invitation.
4. Creation of technical working committees:

Working Committees	Committee Head	Committee Members
Communication Letters	Jay Ann F. Rom	Bonie A. Latagan Mary Grace Aquino
Technical Committee	Ismari Charles Ebalo	Mark Erfe
Documentation Committee	Darren Cabiles	Jerusalem Tabo
Registration Committee	Vanessa Cabaco	Jennylyn Balaoro
Finance Committee	Iren Mariscal	Jennylyn Balaoro

5. Preparation and Actualization

Guidelines

- I. The contest is open to all currently enrolled member of Future Business Teachers Organization.
- II. Official entry individual or by group must be uploaded to Google drive and be shared to Future Business Teachers' Organization official gmail account pupqcfbtoofficial@gmail.com on or before February 25, 2021 11:59 pm.
- III. The final video must be in MP4 format.
- IV. The final output should not exceed 5 minutes.
- V. Inappropriate choice of wordings is strictly prohibited.
- VI. Participants can choose their preference piece of entry.
- VII. Participants who choose the by group category must be 2-4 members only.
- VIII. Criteria for Evaluating and Judging:



Criteria	
Technical Ability	30 %
Creativity	40 %
Audience Impact	10 %
Overall Performance	20 %
Total Score	100%

VI. PROJECT TIMETABLE

- 1. Committee meeting, planning, and preparation of the action plan
- 2. Write letters to the persons involved for review and approval
- 3. Acquisition and preparation of materials
- 4. Preparation and finalization of the activity
- 5. Proposed activity date

VII. BUDGETARY OUTLAY

Budgetary Outlay
FBTO GOT TALENT

Description	Quantity	UNIT PRICE	Total
Prizes		₱	900.00
Technical Aspects			
Projector and white Screen			
Documentation			
Printing and documentation			
TOTAL EXPENSE		₱	900.00
MISCELLANEOUS (10% of the total Amount of Expenses)			
GRAND TOTAL		₱	900.00