**May 5, 2021**

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**PROF. EDGARDO S. DELMO**

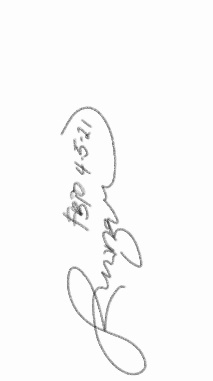
*****Branch Director*

*PUP Quezon City Branch*

**THRU: PROF. DORIS B. GATAN**

*Head, Office of the Academic Affairs*

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**PROF. ROSELLER M. MALABANAN**

*Administrative Officer and Property Custodian*

**PROF. DEMELYN E. MONZON**

*Head, Office of Student Affairs and Services*

Dear Prof. Delmo:

We would like to inform you that the ***Future Business Teacher Education*** (FBTO) plans to conduct a skills exhibition and contest entitled **Technolympics 2021 “EducXhibition: A Battle of Skills and Innovation of Future Business Educators”**, whereby highlighting various areas of Technology and Livelihood Education (T.L.E.) as primary expanse. T.L.E. is by nature practical and experiential, the application of learned concepts and theories.

Thus, pursuing this kind of activity would likely to have a profound effect on the development of students’ competencies and the realization of organization’s mission and vision. Moreover, with the mandate of the Department of Education (DepEd), Technolympics has been implemented in public and private education institutions as school, division, and national activity.

I am hoping for your utmost support and affirmative response regarding this matter.

Thank you in advance and May God bless you!

For the students we remain,



**MS. JAY ANN F. ROM MR. DANILO ROBERTO MERCADO JR**

*President, FBTO 2020 – 2021 President, SSC 2020 - 2021*

*****Noted by:* **DR. CAROLYN SUMANDE**

*Adviser, FBTO*

**Concept Paper**

**“TECHNOLYMPICS: Online!” (2021)**

1. **RATIONALE**

The Polytechnic University of the Philippines endeavours to produce and provide knowledge across disciplines that are relevant and responsive to the fast-changing conditions of national and multinational environment. The prime concern is to generate graduates that are flexible and adaptive always and everywhere. In this affair, the Future Business Teachers’ Organization (FBTO) has prototyped this actual aim in its plans, functions, and other related matters as it serves as the powerhouse of highly competent students who will become tomorrow’s great educators.

It is in this sense that the FBTO plans to conduct a skills exhibition and contest entitled Technolympics 2021, whereby highlighting various areas of Technology and Livelihood Education (T.L.E.) as primary expanse. T.L.E. is by nature practical and experiential, the application of learned concepts and theories. Thus, pursuing this kind of activity would likely to have a profound effect on the development of students’ competencies and the realization of organization’s mission and vision. Moreover, with the mandate of the Department of Education (DepEd), Technolympics has been implemented in public and private education institutions as school, division, and national activity.

But since we’re all still in the middle of pandemic and obviously still can’t gather to do this event. So for the very first time in the BBTE history, this event will be held online, so we can still witness the BBTE’s amazing craftsmanship while still being safe and enjoy this event even in the comforts of our home.

1. **THEME: “EducXhibition: A Battle of Skills and Innovation of Future Business Educators”**
2. **OBJECTIVES:**

1. provide a responsive and innovative instruction throughout the program;
2. enabling and productive learning environment for the BBTE and BBTLED participants to create a meaningful experience;
3. empowered faculty members and employees in a way of appreciating how far their students have become on mastering their lectures by exhibiting their talents; and
4. show global academic standards and excellence in the program that showcases the different crafting talents of BBTE and BBTLED students.
5. **SPONSORING GROUP AND PARTICIPANTS**

**Event Host:** Future Business Teachers’ Organization (FBTO)

**Participants:** BBTE-BTLE 4-1, BBTLE-HE 3-1, BBTLE-ICT 3-1, BBTLE-HE 2-1, BBTLE-ICT 2-1, BBTLE-HE 1-1, BBTLE-ICT 1-1

1. **VENUE AND DATE/TIME**

**Venue:** Zoom

**Date/Time:** May 7, 2021

10:00am

1. **MECHANICS**

1. Coordinate with the persons involved:

* Branch Director
* Academic Head
* Office of the Student Affairs and Services
* Administrative Officer and Property Custodian
* FBTO Adviser

2. Conduct a conceptualization session with the organizers

3. Write a letter of invitation to the persons involved and talk about the activities to be done

4. Create working committees to be led by:

|  |  |  |
| --- | --- | --- |
| Working Committees | Committee Head | Committee Members |
| Technical Committee | Ismari Charles Ebalo | Jelly Gaufo  Lloyd Lagare |
| Programme Committee | Carlo Arevalo | Bonie Latagan  Jay Ann Rom |
| Documentation Committee | Darren Cabiles | Vanessa Cabaco  Jerusalem Tabo |
| Registration Committee | Mary Grace Aquino | Jay Aimee Lleno  Missi Borromeo  Jelly Gaufo  Lynette Gonzaga  Allyka Delos Santos  Ismari Ebalo  Rose Allapitan |

|  |  |
| --- | --- |
| Area Assignment | Assigned person/s |
| Hair and Make Up | Arlene Dumale  Mark Gay Alag |
| Creative Dress Making | Allyka Delos Santos  Jennylyn Balaoro |
| Table Setting/Napkin Folding | Lynette Gonzaga  Missi Borromeo |
| Fruit Carving/Bread Art Making | Bonnie Latagan  Mary Grace Aquino |
| Cooking Vlog | Zelynda Marie Loquias  Jay Aimee Lleno |
| Digital Art | Ismari Charles Ebalo  Jelly Gaufo |
| Baking | Iren Mariscal  Mark Erfe |
| Nail Art | Vanessa Cabaco |

1. **MATERIALS AND EQUIPMENT**

**Equipment:**

Zoom Account

1. **PROJECT TIMETABLE**

1. Committee meeting, planning, and preparation of the action plan

2. Write letters to the persons involved for review and approval

3. Acquisition and preparation of materials

4. Preparation and finalization of the program

5. Proposed program date

1. **BUDGETARY OUTLAY**

**Budgetary Outlay**

Technolympics

May 7, 2021

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Description** | **Quantity** | | **Unit Prize** | | **Total** | |
| Prizes for the Winner(s)  of each category |  |  |  |  |  |  |
| GCash Money | 8 | | 500 | | ₱ | 4000.00 |
|  |  |  |  |  |  |  |
| **TOTAL EXPENSE** | | | | | ₱ | 4000.00 |
| **GRAND TOTAL EXPENSE** | | | | | **₱** | **4000.00** |

1. **PROGRAMME**

I. Opening Prayer

II. National Anthem

III. Opening Remarks

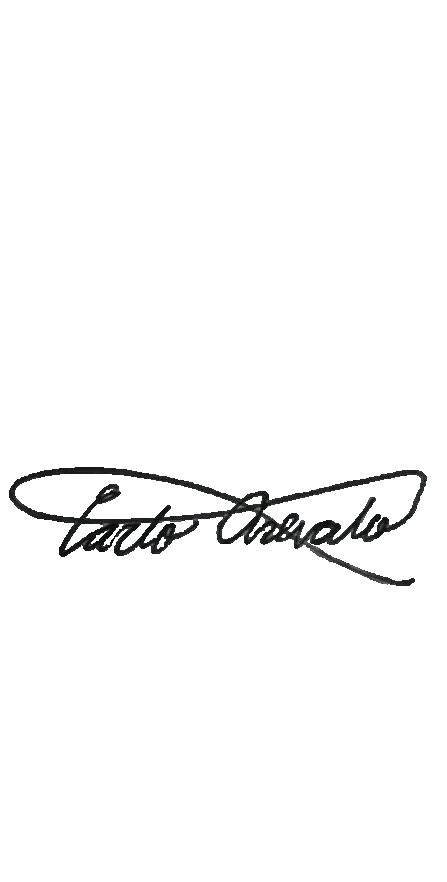
IV. Orientation (Registration, Introduction, and Banter)

V. Contest Proper

VI. Awarding

VII. PUP Hymn

**Prepared by:**

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**MR. CARLO C. AREVALO**

*Secretary, FBTO*

**Noted by:**

**MS. JAY ANN ROM**

*President, FBTO*

**Approved by:**

**DR. CAROLINE T. SUMANDE**

*Adviser, FBTO*