Farras Rasendriya

Jakarta, Indonesia

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Information Systems graduate with a Diploma (D3) in Informatics Management and hands-on experience in web development support, database systems, networking fundamentals, and accounting data processing. Experienced in assisting academic IT courses, mentoring students in programming and database technologies, and supporting accounting operations using Excel and Accurate systems. Strong team player with high attention to detail and a solid technical foundation.

EXPERIENCE

Accounting & Data Proccesing Intern | PT Indopack Pratama - Bekasi, Indonesia   Jun 2024 - Mei 2025

Contributed to accounting and administrative operations by supporting structured financial data processing and reporting workflows, ensuring data accuracy and readiness for integration into the company's accounting system.

- Supported accounting and administrative workflows by processing structured financial and operational data.
- Prepared and managed Excel-based reports using formulas to support daily accounting activities.
- Ensured data accuracy and consistency prior to integration into the Accurate Accounting System.
- Coordinated with internal teams to align data input with reporting requirements and system standards.

Data Entry | Klinik Pendidikan MIPA - Bogor, Indonesia   2023 - Present

Contributed to short-term administrative data management tasks by handling structured digital records, ensuring data accuracy, completeness, and timely delivery in support of operational needs.

- Performed accurate and timely data entry on a freelance basis, in accordance with predefined standards and deadlines.
- Maintained data consistency, completeness, and proper documentation across digital records.
- Supported administrative processes through organized and structured digital data management.

IT Course Teacher | LEPKOM Gunadarma University - Depok, Indonesia   Sep 2023 - Sep 2025 Present

project-based software development courses emphasizing structured system development processes, from initial planning and requirements understanding to implementation and basic testing.

- Led multiple weekly classes (30+ students per class) covering VB.NET, Java, Go, and MySQL, strengthening hands-on experience in delivering structured technical instruction and managing classroom-scale projects.
- Delivered course materials using a sequential waterfall methodology, reinforcing practical understanding of requirements analysis, system design, implementation, and testing workflows.
- Designed and customized structured course projects, gaining experience in organizing end-to-end software development tasks from documentation and design to final implementation.
- Provided technical guidance and troubleshooting support during laboratory sessions, enhancing problem-solving skills and technical communication.
- Assessed assignments and final projects based on system functionality, code quality, and documentation standards, building attention to detail and evaluation skills.
- Strengthened professional experience in technical instruction, project supervision, and structured software development execution.

EDUCATION

Gunadarma University | Bachelor's Degree in Information Systems   Sep 2021 – Sep 2024
- **GPA**: 3.45/4.00
- **Relevant Coursework**: Systems Analysis & Design, Database Systems, Web Programming, Desktop Application Development, Networking Fundamentals, Information Systems, Data Management

CERTIFICATIONS & AWARDS

- **Junior Web Programmer** - Badan Nasional Sertifikasi Profesi (BNSP), Issued Sep 2024
- **Basic Web Application Development** - Gunadarma University, Issued Jun 2024
- **Visual Basic .NET for Intermediate** - Gunadarma University, Issued Feb 2024
- **Java Programming for Beginner** - Gunadarma University, Issued Aug 2023
- **Building Website using HTML5** - Gunadarma University, Issued Oct 2023

SKILLS

Technical & Programming Skills: Visual Basic .NET,SAP Crystal Reports, Java, PHP (Basic), SQL, PostgreSQL, HTML5, Database Management, Networking Fundamentals (Cisco).

Data & System Support: Data Processing & Validation, Accounting Data Processing, System Documentation, Waterfall Software Development Methodology, Troubleshooting & Technical Support.

Tools & Software: Microsoft Excel (Formulas, Tables, Reporting), Microsoft Office, Accurate Accounting System, Google Workspace (Docs, Sheets, Slides), Windows OS, Visual Studio, NetBeans, MySQL/PostgreSQL Client Tools, Basic Database Administration Tools.

Soft Skills: Problem Solving, Analytical Thinking, Attention to Detail, Communication Skills, Time Management, Teamwork & Collaboration, Adaptability