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| **Date:** | 08/10/2019 – Tuesday (Week 8) |
| **Time:** | 10.30am |
| **Venue:** | SIS GSR 3-5 |
| **Iteration:** | **2** |
| **Attendee:** | **Agnes, Glen, Kwan Yang, Mary** |
|  |  |
| **Agenda:** | 1. Check on each other’s progress  2. Update schedule if necessary |

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|  |  |  | **Due Date** |
| 1 | Completion of drop bid | Agnes & Glen | 8 Oct |
| 2 | Completion of web services | Kwan Yang | 11 Oct |
| 3 | Testcases for web services | Mary | 11 Oct |

The meeting was adjourned at 2pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Glen See

Vetted and edited by,

**Mary Theresa Heng**