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| **Date:** | 14/10/2019 – Monday (Week 9) |
| **Time:** | 10:00am |
| **Venue:** | SIS GSR 3-5 |
| **Iteration:** | **2** |
| **Attendee:** | **Glen, Kwan Yang, Mary, Agnes** |
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| **Agenda:** | 1. Update each other on our progress  2. Upload our updated project onto AWS  3. Update taskings and schedule for iteration 3  4. Prepare for Application Demo |

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|  |  |  | **Due Date** |
| 1 | Update schedule | Mary | 14 Oct |
| 2 | Update test cases | Agnes | 28 Oct |
| 3 | Update bug metric | Agnes | 28 Oct |
| 4 | Create slides | Mary | 14 Oct |
| 5 | Update critical path | Glen | 14 Oct |

The meeting was adjourned at 1.00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Glen See

Vetted and edited by,

**Mary Theresa Heng**