

## **OFFICE ORDER**

In supersession of all previous orders , re allocation of duties amongst the officers of the R.E. Department/HAREDA are hereby ordered as under with immediate effect:

S. No.	Name of the Officer/designation	Work allotted	Routing
1.	Sh. D. K. Chopra, Tech. Adviser	1. Overall supervision and monitoring of the schemes of the officers attached to him He will be assisted by Sh. Chander Mohan, PA	Director
2	P.K.Yadav, Chief Scientific Engineer (CSE)	1. Overall supervision and monitoring of the schemes of the officers attached to him. 2. First appellate authority in RTI matters of HAREDA 3. Nodal Officer for EPP-2015 4. Controlling of Vehicles 5. Vigilance Officer for DRE/HAREDA He will be assisted by Sh. Chander Mohan, PA	Director
3.	O.D.Sharma, Project Director (PD)	1. Overall supervision and monitoring of the schemes of the officers attached to him 2. Nodal officer for CM Window 3. Nodal officer for PAC, CAG Paras, IREED, AEBAS, O&M. 4. Court Cases of Department /HAREDA 5. First appellate authority in RTI matters of RE Deptt. He will be assisted by Anju, SSS and Sh.Pradeep Kumar, APO	Director
4.	J.S.Kohli, Scientific Engineer –A (SE-A)	1. Overall supervision and monitoring of the schemes of the officers attached to him 2. Nodal Officer for RTI u/s 4 of RTI Act for DRE/HAREDA 3. Nodal officer for Disaster Management He will be assisted by Ms. Aman, SSS	Tech Adviser
5.	P.K.Nautiyal, Sr.Technical Manager(STM)	1. Overall supervision and monitoring of the schemes of the officers attached to him 2. Nodal Officer for all Mandatory Notifications to be issued on behalf of the Deptt./HAREDA 3. Biomass Power/ Cogen/ Gasifier Projects/ Biomass Policy 4. Akshay Urja Bhawan / Energy Efficient Building programme Supporting Staff : Ms. Aman, SSS & Sh.Rakesh Kumar, Clerk	SE(A)
6.	Rameshwar Birthal, PO	1. Solar Grid connected Ground mounted/ Rooftop Projects 2. State Solar Policy/ HERC/RPO/REC matters 3. 13th Finance Commission He will be assisted by Ms. Anju, SSS	S.E.(A)

7.	K.S.Sandhu, PO	<ol style="list-style-type: none"> <li>1. Small Hydro/Wind Power</li> <li>2. Coordination/Review Meeting of MNRE/ AREAS</li> <li>3. Solar City/Smart City</li> <li>4. SPIO, DRE</li> <li>5. Solar Inverters programme</li> <li>6. Solar Lantern /Arbitration matters</li> </ol> He will be assisted by Ms. Jayoti, SSS	STM
8.	Ajit Kumar Bhadu, PO	<ol style="list-style-type: none"> <li>1. SPV Water Pumping Scheme (all models)</li> <li>2. SPV Home lighting system(all models)</li> <li>3. Biogas, Bio CNG, Biogas Power programmes</li> </ol> He will be assisted by Ms. Jyoti, SSS	S.E.(A)
9.	Sombir Singh, PO	<ol style="list-style-type: none"> <li>1. Waste to Energy</li> <li>2. Trainings</li> <li>3. Climate Change Programme</li> <li>4. MNRE/GOI matters</li> <li>5. Battery Operated Vehicle</li> <li>6. ECBC</li> </ol> He will be assisted by Ms. Jyoti, SSS	S.E.(A)
10.	Rajinder Kumar, PO	<ol style="list-style-type: none"> <li>1. Solar Street Light with &amp; without Power Plant</li> <li>2. Energy Efficient Lighting/ESCO's</li> <li>3. Multilateral/bilateral programme</li> <li>4. Nodal Officer for E-procurement &amp; DSD Matters</li> <li>5. PO's meetings</li> </ol> He will be assisted by Ms. Aman, SSS	PD
11.	Vishal Bhatnagar, TM	<ol style="list-style-type: none"> <li>1. SPIO of HAREDA</li> <li>2. Awareness &amp; Publicity/Exhibition Van</li> <li>3. Celebration of Days/ Reinvest/ Global Summit</li> <li>4. RGREP</li> <li>5. Awards( Panchayat &amp; EC)</li> <li>6. To assist CSE in Vigilance Matters</li> </ol>	CSE
12.	Suresh Kumar Yadav, APO	<ol style="list-style-type: none"> <li>1. Solar Water Heating</li> <li>2. Solar Steam Cooking, CST &amp; Solar Thermal Technologies</li> <li>3. RESCO</li> <li>4. REC</li> </ol>	P.O. (RB)
13	Hitesh Kapoor, APO	<ol style="list-style-type: none"> <li>1. Store of samples</li> <li>2. IREP/SLTBU/DLTBU/DAC/ Energy Park/ Club</li> <li>3. BURM</li> <li>4. R &amp; D / New Technologies</li> </ol>	P.D.
14.	Amit Dabla, APO	<ol style="list-style-type: none"> <li>1. Activity Notes, Achievements, CS/DPR matters</li> <li>2. Village Electrification</li> <li>3. Aditya Solar Shops</li> <li>4. SPIO Matters</li> <li>7. Solar PV Off-Grid Programme</li> </ol>	P.D.
15.	Pradeep Kumar, APO	<ol style="list-style-type: none"> <li>1. SADP/SDA/MDA / Minority Dev, matters</li> <li>2. Database of beneficiaries/complaints</li> <li>3. Solar Cooker Programme</li> <li>4. Sustainable Development Goals (SDG's)</li> <li>5. Miscellaneous PUCs/ To assist PD</li> </ol>	P.D.

16.	Sukhchain Singh, Project Manager (EC)	1. EC Act ( Implementation & Monitoring) 2. Review Meetings of SLMC/ Coordination with BEE 3. Energy Audit 4. DSM 5. SECF and Demo Projects 6. PAT/Any other matter related to EC 7. Coordination/Review Meeting of MoP	PD
17.	Smt. Vaidehi, Programmer	1. Nodal Officer for IT/ITES /CFMS/ Website of the DRE/HAREDA 2. All IT Matters	P.D.
18.	Parmal Singh, Accounts Officer	1. All Accounts matters of DRE and HAREDA 2. Balance Sheets 3. Income Tax matters 4. Establishment of DRE 5. Finance Commissions 6. SC/ST Component <b>Assisting Staff:</b> 1. Subhash Bishnoi, Asstt. 2. Sh.Jasvinder Singh, Clk. 3. Sh.Narender Kumar, Clk 4. Sh.Naveen Dahiya, Clk 5. Sh.Azad Singh, Clk 6. Sh.Shivcharan, DEO on DC rates 7. Sh.Kuldeep Saini, Acctts.Asstt. on DC rates	SE(A)
19.	Jagdish Sheokand, Suptd.	1. Annual Administrative Reports 2. Vidhan Sabha/ Parliament related matters 3. UCs/CAG/PAG Paras 4. Budget & Planning, SNEs 5. RFD/Library 6. CM Announcements He will be assisted by Ms. Jyoti, SSS	To PD through AO
20.	Jagdev Singh, Asstt.	1. Establishment of HAREDA 2. Care Taker of the Deptt./HAREDA 3. To Assist CSE in controlling & maintenance of vehicles Assisting Staff: Sh. R.C.Roy, Retired Employee on DC Rates	To CSE through P.O (R.K.)

- Note:**
1. The files related to release of payments will be put up by concerned scheme – in charges which are to be examined at the level of supervisory officer and thereafter will be sent to Accounts Officer for finally examining the files as per accounts procedure and then will be routed through SE (A) to the Director for approval / sanction for release of payments.
  2. Steno attached with the PO will also attend the typing work of the APO attached with PO. Similarly, Steno attached with supervisory officer will attend typing work of the POs/ APOs also.
  3. All the Officers / Officials of the Department / HAREDA shall make compliance of the orders immediately.

ANKUR GUPTA

Principal Secretary to Govt, Haryana,  
New & Renewable Energy Department

Dated 5<sup>th</sup> Sept., 2016

Endst No. DNRE/HAREDA/2016/ OO/1853-55

Dated:07.09.16

A copy of the above is forwarded to the following for information & necessary action:

1. P.S. to PSNRE for information of Worthy Principal Secretary, NRE
2. P.A. to the Director, NRE/HAREDA for information of Worthy Director, NRE/HAREDA
3. All the Officers/officials of NRE/HAREDA

S.E.(A)  
for Director, NRE/HAREDA  
Panchkula

### ORDER

Consequent upon the transfer of Sh. Pardeep Kumar, Assistant Project Officer from Directorate to O/o ADC-cum-CPO, Jhajjar, the following work allocation are, hereby, ordered as under with immediate effect:-

Sr. No.	Name of the official	Work allocated	Remarks
1.	Ms. Vaidehi, Programmer	Aadhaar attendance (AEBAS)	
2.	Sh. Suresh Kumar, APO	CM Window cases, complaints, monitoring reports of RE Projects/ Devices	
3.	Sh. Amit Dabla, APO	Misc. PUC, Data base of beneficiaries	
4.	Sh. Hitesh Kapoor, APO	SACP & Solar Cooker	Routing through PO (RK)

The above schemes shall be routed through Project Director being Supervising Officer of these schemes.

Dated Panchkula, the  
20<sup>th</sup> December, 2016

ASHIMA BRAR  
Director, New & Renewable  
Energy Deptt., Haryana.

Endst. No.: DNRE-Admn-2016/ 3213-18

Dated: 27/12/16

A copy of the above is forwarded to the following for information and necessary action:-

1. Project Director (NRE).
2. Accounts Officer (NRE/HAREDA).
3. Ms. Vaidehi, Programmer.
4. Sh. Suresh Kumar, APO.
5. Sh. Hitesh Kapoor, APO
6. Sh. Amit Dabla, APO

He is requested to handover the files to concerned officials.

*Sanjay Gupta*  
Accounts Officer  
for Director, New & Renewable Energy  
Department, Haryana, Panchkula.

**HARYANA GOVERNMENT  
NEW & RENEWABLE ENERGY DEPARTMENT**

**ORDER**

The duties amongst the following Officer/officials of DNRE issued vide orders endst. No.DNRE/HAREDA/2016/1853-55 dated 07/09/2016 are hereby amended as following with immediate effect:-

S.No	Name / designation	Work allocated	Routing
1.	Shri Jagdish Sheokand, Office Superintendent	(i) All Establishment matters of DNRE. (ii) Annual Administrative Reports. (iii) Vidhan Sabha/Parliament. (iv) Nodal Officer, AEBAS and file tracking system. (v) CM Announcements. (vi) Budget & Planning, SNEs.	A)- Sr.No. (ii) to (vi) through PD. B)- Sr.No. (i) through SE "A".
2. ✓	Smt. Vaidehi, Programmer	She shall look after Library work in addition to her present duties.	PD
3.	Shri Hitesh Kapoor, Asstt. Project Officer	He shall look after RFD work in addition to his present duties.	PD
4.	Shri Subhash Chander, Assistant	(i) CAG/PAC/Audit Paras/UCs. (ii) Reconciliation with AG	To PD through SO/AO
5.	Shri Naveen Kumar, Clerk	Cashier of DNRE	To AO through SO


Dated Chandigarh, the  
30<sup>th</sup> Dec., 2016

ANKUR GUPTA  
Principal Secretary to Govt. Haryana,  
New & Renewable Energy Deptt.

Endst. No. DNRE/Admn-2017/ 3330

Dated Panchkula, the 2/1/2017

A copy is forwarded to all the concerned officers/officials of Deptt./HAREDA for information and necessary action.

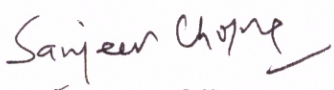
  
Accounts Officer  
for Principal Secretary to Govt. Haryana,  
New & Renewable Energy Deppt.

Endst. No. DNRE/Admn-2017/ 3331-36

Dated Panchkula, the 2/1/2017

A copy is forwarded to the following for information please:-

- 1- PS/Principal Secretary (NRE), for kind information of W/PS (NRE).
- 2- PA/Director, NRE for kind information of W/Director.
- 4- Chief Scientific Engineer.
- 5- Project Director.
- 6- Scientific Engineer "A".
- 7- Accounts Officer.

  
Accounts Officer  
for Principal Secretary to Govt. Haryana,  
New & Renewable Energy Deppt.