

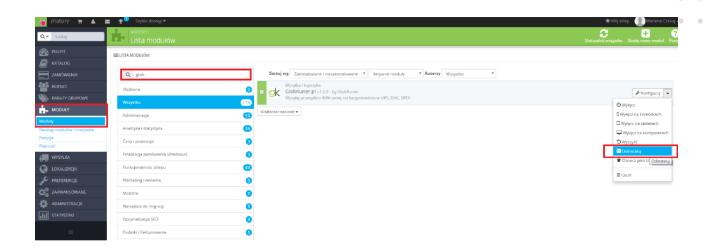
Installation of GlobKurier.pl module for an online store on the PrestaShop platform

GlobKurier.pl module file available at website www.globkurier.pl in the e-commerce plugins tab: <u>https://www.globkurier.pl/integracje/integracja-prestashop</u>

How to install a new version of GlobKurier module?

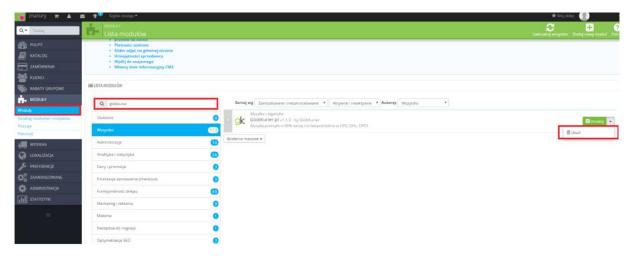
Step 1 - First of all, uninstall the old version of the module. Go to **Modules** tab, find Globkurier module and from the drop-down list choose **Uninstall** option. Select **Uninstall** option from the drop-down list.

If you are just starting to work with us, go to step 3.

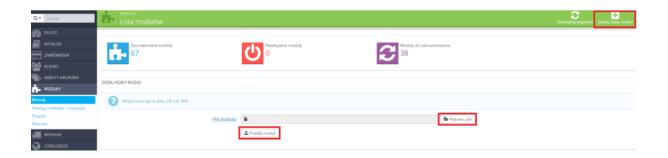




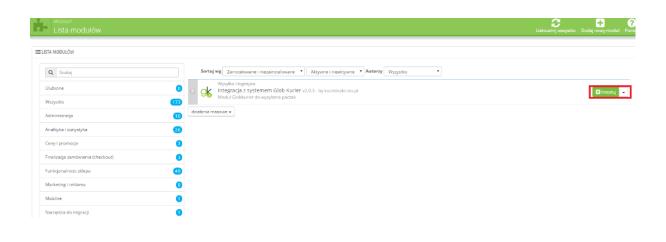
Step 2 - Remove the module completely from the server by clicking Remove from the drop-down list.



Step 3 - Upload the new version of the module to the server by clicking Add new module in the upper right corner, and then selecting the zip archive with the new version of the module. Once selected, press Upload Module.

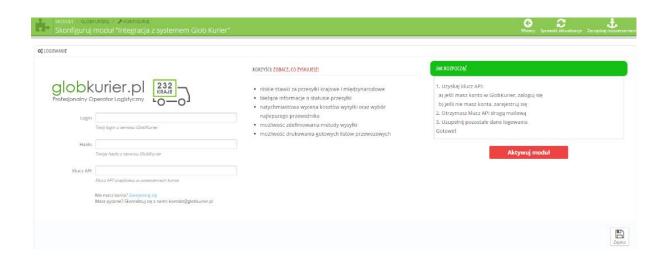


Step 4 - After uploading the new module to the server, it should appear on the list of modules. Install the new version of the module by clicking Install.

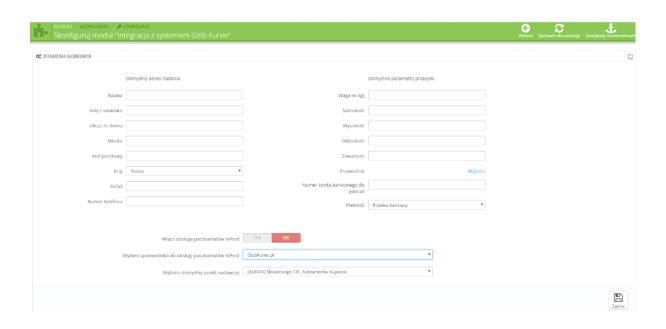




Step 5 - After installation you will be automatically redirected to the panel configuration panel. In order to use the plugin you need to enter your authorization data there authorization data there, and then click Save.

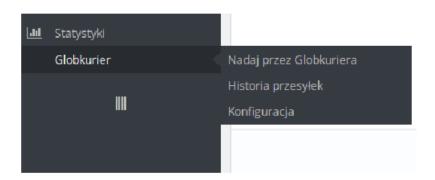


Step 6 - After you have entered the data correctly, the following panel should appear configuration panel, where you can set default shipment parameters, such as such as weight, dimensions, or sender - these data will be automatically set up when ordering a courier.



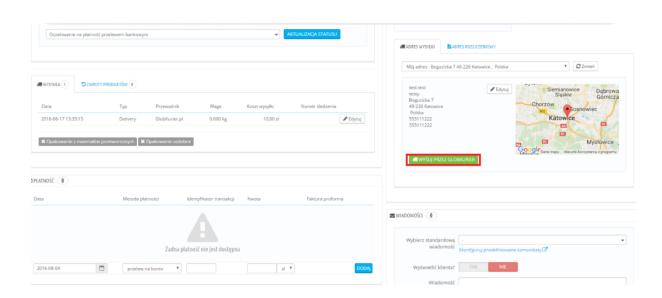


Information: You will always be able to return to the configuration panel. The module creates new tabs in the panel on the left side:



How to send a new shipment?

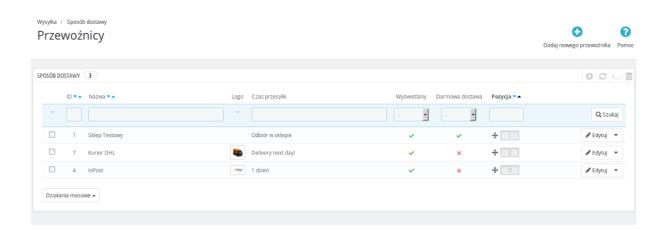
To send a new shipment, just click "Send via Globkurier" or go to any order and there click on the green "Send by Globkurier" buton by Globkurier" buton





How to use of InPost pick-up services?

1. Make sure you have the right carrier prepared in the store (Shipping > Delivery method tab)

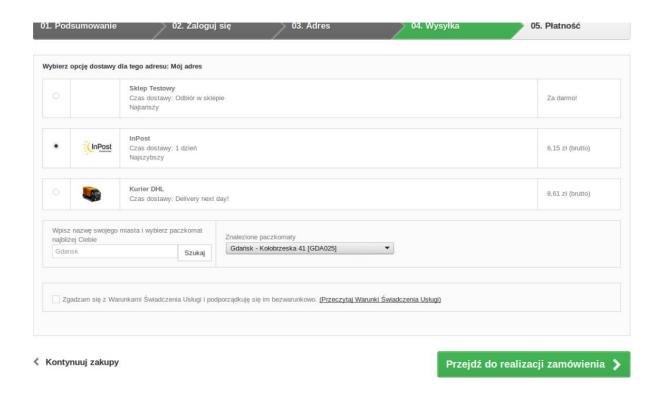


2. Go to Globkurier configuration panel - Globkurier tab > Configuration - click YES next to "Enable inPost parcel service", then, from the drop-down list, select the predetermined carrier that will offer the customer to pick up at the point. Here you can also set the default parcel shipper, which will automatically set when ordering a courier. Don't forget to click Save at the end.

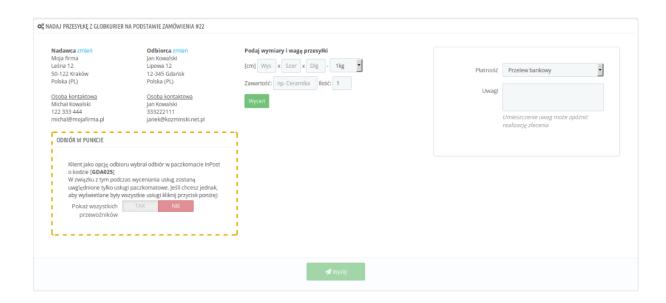




3. From this point on, each customer when placing an order will be able to select a receiving parcel machine for the selected carrier. Selection of parcel machine appears at the time of the carrier selection step as shown in the image below



4. When the customer places an order with collection at a Globkurier plug-in point will inform you about it when ordering a courier.





Attention!

It may happen that, for example, due to the dimensions of the ordered items due to the size of the ordered items, it will not be possible to send them by parcel machines and it will be necessary to order a regular courier. In this case you need to turn on the "Show all carriers" option in the window. Show all carriers option in the "Pickup at POI" window.