April 16, 2013

Franz Andrei M. Cruspero

Dadiangas Block 2 Lot 11,

Barangay City Heights General Santos City

The Manager

Mindanao Rural Development Program

Amatong Bldg, St. Anthony Vill. Corner Angliongto St., Davao City

Dear Human Resource Manager,

I am an undergraduate student from the University of the Philippines Mindanao studying BS Computer Science and I am interested in applying for an On the Job Training here in the MRDP for the completion of our CMSC 198 - Practicum subject.

I have taken several Computer Science courses and have basic knowledge in different programming languages such as PHP, C++, and Python. I am very willing to be trained and very interested in learning a lot of new things. I can communicate well with people and can prioritize my tasks efficiently. I’m confident and can perform my job effectively. I can optimize my time and can maximize the output of my job. This experience would greatly help in my education.

Thank you for your time and consideration

Sincerely,

Franz Andrei Cruspero