In reply refer to: 08

January 22, 2024

VIA: **(Delivery Method)**

**Director (00)**

Department of Veterans Affairs

govcdm\_stationname

govcdm\_facilityaddress govcdm\_facilityaddress2

govcdm\_facilitycity, govcdm\_facilitystate govcdm\_facilityzip

**SUBJECT:** **Notice of Dismissal of EEO Complaint for govcdm\_firstname govcdm\_lastname, Case No. govcdm\_name, Filed govcdm\_dateformalcomplaintfiled.**

Dear **(Director)**:

1. This is to inform you that the EEO Complaint of govcdm\_firstname govcdm\_lastname, filed on **govcdm\_dateformalcomplaintfiled** has been dismissed.

2. Enclosed is a copy of the decision letter that was sent to complainant **and his/her attorney (rep.)** All documents and records related to this complaint must be maintained at the facility in the event that complainant appeals the dismissal. I have enclosed a document explaining what you can expect should complainant appeal this decision.

EEOC District Office

Efile: <https://publicportal.eeoc.gov>  
FAX **Number**

Office of Resolution Management, Diversity & Inclusion  
govcdm\_name

govcdm\_address1\_line1 govcdm\_address1\_line2

govcdm\_address1\_city, govcdm\_address1statepicklist govcdm\_address1\_postalcode

FAX govcdm\_fax

**Email: (for submission of documents/info)**

3. Should you have any questions, please contact firstname lastname, ORMDI Case Manager at address1\_telephone1, internalemailaddress. **You are *strongly encouraged* to use email to submit your correspondence and/or documents to ORMDI.**

Sincerely,

firstname lastname

District Manager

Enclosure: Dismissal Letter

cc: EEO Program Manager and email