



GETUYA, GILBERT LACSAMANA

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E-mail : gilzgetuya@gmail.com
Date of Birth: April 9, 1988
Age: 30 yrs. Old
Civil Status: Married
Height: 5' 5"
Nationality: Filipino

OBJECTIVE :

To provide excellent skills and outstanding service in achieving the Vision, Mission and Goal of the company and to its clients

EDUCATIONAL BACKGROUND :

College Degree: **BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY (BSIT), 2009**
Jose Maria College, Catitipan, Davao City, Philippines 8000

Career Summary:

Web Developer, June 2017 – Present
ALPHAMED CO ABU DHABI LCC
Mafraq Industrial Area, Abu Dhabi, United Arab Emirates
Contact #: 02510 4022 /

- Responsible for web application design and development.
- Maintains company’s web applications.
- Prepare test plans for web applications
- Optimize applications for maximum speed
- Design mobile-based features
- Collaborate with back-end developers to improve usability
- Get feedback from, and build solutions for, users and customers
- Document all web applications including user and technical guides.
- Support system administrators and database administrator while moving web applications from test to production through change management process.
- Make recommendations for improving web development process as deemed necessary.
- Stay up-to-date on emerging technologies
- Provide technical support, respond to end user enquiries, comments and suggestions.

APPLICATIONS ADMINISTRATOR, November 2013 – June 2017
ALPHAMED CO ABU DHABI LCC
Mafraq Industrial Area, Abu Dhabi, United Arab Emirates
Contact #: 02510 4022 /

- Serve as the primary point person for all escalated end-user issues, software, hardware, performance, connectivity, and security issues
- Maintain user access, security, and system setups
- Diagnose and troubleshoot technical issues, including account setup and network configuration.
- Properly escalate unresolved issues to appropriate internal teams.
- Ensure all issues are properly logged.
- Prepare accurate and timely reports.
- Document technical knowledge in the form of notes and manuals.
- Assist with evaluation, testing, conversion, and implementation of new products
- Documenting the configuration of the system and enhance and document systems
- Understand end-users’ requests and needs through analysis of queries and complaints.
- Consult with end users to determine hardware, software or system issues.
- Diagnose and resolve end-users’ workstation and/or mobile device hardware and software issues in a timely, effective and efficient manner.

- Support users on campuses in the installation and upgrading of software, implementation of file backups, and configurations of systems and applications as and when needed.
- Support users with troubleshooting in a timely, effective and efficient manner.
- Escalate issues to appropriate IT section as and when needed.
- Liaise with Central Services team as and when needed for the resolution of issues; this includes, but is not limited to, issues related to videoconferencing and other resources hosted centrally.
- Identify recurrent IT issues and support in the enhancement of IT services.

APPLICATIONS ADMINISTRATOR, April 2012 – September 2013

NEW CITY COMMERCIAL CORPORATION (NCCC)

Information and Communications Technology (ICT)

NHQ Building, Gempesaw St. Davao City 8000 Philippines

- Administer and provide second-level user support for Web Applications and Financial System (IFCA)
- Serve as the primary point person for all escalated end-user issues including troubleshooting SQL, software, performance, connectivity, and security issues
- Create ad-hoc reports using Transact-SQL, and other report writing tools
- Maintain user access, security, and system setups
- Serve as the primary technical liaison for related projects, upgrades, enhancements, and bug fixes
- Research, develop, test, and maintain disaster recovery plans, backup strategies, and technical documentation
- Monitor servers, SQL maintenance jobs, scheduled tasks, and software logs to ensure overall health and continual upkeep
- Assist with evaluation, testing, conversion, and implementation of new products
- Documenting the configuration of the system and enhance and document systems
- Maintain vendor relations and stay abreast of new releases and product enhancements

IT INSTRUCTOR

JOSE MARIA COLLEGE, June 2009 – March 2012

Philippine-Japan Friendship Highway Catitipan, Davao City 8000 Philippines

Telefax No.:(082) 234 - 7272

- Ignite students in software development life cycle activities that include requirements analysis and translating requirements into design and modeling language.
- Manage presentations, software-based lecture, and collateral production
- Coordinate with Heads in diverse curriculum level to develop feasible IT development strategies
- Integrate software to enhance learning on Software Applications
- Hone students in systems development and administration
- Provides comprehensive source of latest information about the computer system
- Train end users to use new business bound for school's application

Skills:

- HTML5,
- CSS using SASS Preprocessor
- Javascript
- Adobe Photoshop
- Bootstrap4
- Wordpress
- Excellent in MS Office Applications
- Computer Hardware Servicing
- Server Management
- Database Management
- Video Editing (Adobe Premier Pro)
- Entry level experience in Networking, gateways, LAN, TCP/IP
- Entry level in system administration of Windows Operating Systems

CERTIFICATION:

NATIONAL CERTIFICATE II - COMPUTER HARDWARE SERVICING
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)
Korea-Philippines Regional Training Center
Buhisan,Tibungco, Davao City, Philippines
Certificate No. 11120202006191

INTERNATIONAL CERTIFICATE - INTERNET AND COMPUTING CORE (IC³)
CERTIPOINT INC. Utah, USA
Verification Code : **AD79-wWzc** (*verify.certipoint.com*)
- IC³ Standard Computing Fundamentals
- IC³ Standard Key Applications
-IC³ Standard Living Online