and editing test

MARLOUIZE E. VILLANUEVA

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Skills:

- Critical in handling and processing information and data
- Experienced in handling and organizing meetings and seminars
- Competent both in written and oral communication using English
- Efficient team player and swift in adapting to sudden changes in team environment
- Identifies problems and expedites troubleshooting depending on need or urgency
- Apt in crafting, editing, and handling correspondence
- Experienced in press relations and publication work
- Willing to work under pressure and beyond office hours

Experiences:

Intern

International Relations and Strategic Partnerships Office / International

Humanitarian Law Office

Philippine Red Cross - National Headquarters

Bonifacio Drive, Manila

April - May 2013

Education:

Tertiary Education

AB Political Science - International Relations and Foreign Service (with

minor in Economics) University of San Carlos

Cebu City, Cebu

June 2010 - March 2014

Basic Education

University of San Carlos - North Campus

Cebu City, Cebu

June 2000 - March 2010

Awards:

First Honorable Mention

University of San Carlos, Cebu City

March 2010

Gerry Roxas Leadership Award University of San Carlos, Cebu City March 2010

School/Community Engagements:

National Secretary and Area Youth Coordinator National Youth Council, Philippine Red Cross October 2013 - present

Editor-in-Chief, Today's CAROLINIAN University of San Carlos March 2013 - present

Prime Minister, Carolinian Circle of Young Diplomats University of San Carlos March 2013 - December 2013

Councilor, Carolinian Political Science Society University of San Carlos June 2012 - March 2013

Acting Editor-in-Chief, Today's CAROLINIAN University of San Carlos November 2012 - March 2013

Associate Editor for Internal Affairs, Today's CAROLINIAN University of San Carlos November 2011 - March 2013

Seminars Attended:

Speaker, Seminar on Asian and British Parliamentary Debate Holy Name University, Tagbilaran, Bohol 22 February 2014

Speaker, Are Human Rights Calamity-proof? A Forum on Human Rights and Disaster Rehabilitation
University of the Philippines - Cebu College, Cebu City
10 December 2013

Participant, 2013 Enterprise Performance in Asia Conference Radisson Blu, Cebu City November 2013

Participant, 18th Red Cross Youth National Youth Congress Crown Regency Hotel and Suites, Lapu-lapu City October 2013

Participant, Youth Instructors Training Course, Red Cross Youth Corella, Bohol April 2010

References:

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