



ORIENT EXPRESS
Recruitment Services, Inc.
"Your Partner in Service"

Unit 808, 8th Floor, Ultima Residence,
Fuente Tower 3, Osmeña Blvd, Cebu City
Philippines 6000
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November 29, 2013

Ms. Marianne Velasco
HR MANAGER
Tate Publishing & Enterprises Cebu
2nd floor, JY Square Mall
Salinas Drive, Lahug, Cebu City

Dear Ms. Velasco;

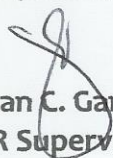
Good day!

Please be informed that I am sending **Ms. Louiejean Rivera**, endorsed candidate for **Radio Promotions Staff**.

I would appreciate for your feedback for your final selected applicant.

Thank you very much.

Respectfully yours,


Joan C. Garcia
HR Supervisor



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Louiejean T. Rivera

Position Desired:



PERSONAL INFORMATION:

Present Address : A.S. Fortuna St., Banilad,
Mandaue City Philippines 6127

Civil Status	: Single	Gender	: Female
Age	: 21	Date Of Birth	: Jul 28 1992
Nationality	: Filipino	Place Of Birth	: San Carlos City
Height	: (Not provided)	Weight	: (Not Provided)
Father's Name	: Arcadio Rivera	Mother's Name	: Louella T. Rivera
Religion	: Roman Catholic		

EDUCATIONAL BACKGROUND

University of San Jose Recoletos 2013

- Bachelor of Arts Major in Commerce and Communication

Don Carlos Ledesma National High School 2009

- Secondary

Calatrava II Central School 2005

- Primary

PROFESSIONAL EXPERIENCES

Telephone Operator at JP Morgan Chase & Co., IT Park, Lahug,
Cebu City

May 30, 2013 - Oct. 21, 2013

- Receive's inbound calls from customers and addressing their concerns with regard to their bank accounts.

CHARACTER REFERENCES

- **Wendell Raquid**

Unit Manager, JP Morgan

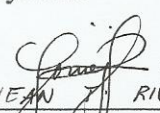
- **Roberto Cabardo**

Professor , University of San Jose Recoletos

- **Nenita Caballero**

Teacher, Don Carlos Ledesma National High School

I verify that the above information are correct to the best of my knowledge. I accept that false information deliberately result to dismissal with my employment.



LOUIEJEAN T. RIVERA

Signature above printed name

Office Tel. Nos. 422-9414/ 360-3494 / 360-7683 / Fax No. (032) 520-7927

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