

KERSHEY Z. BUENCONSEJO

Dalaguete, Cebu

Cebu City 6000, Philippines

Cell #: 09433602773

Email Address: cheershey2393@yahoo.com.ph



Objective:

Casting for a position to a well renowned company which best suit on my qualifications and enables me to grow while meeting the corporate goals.

Educational Background:

College:

University of San Jose-Recoletos

Bachelor of Science in Business Administration major in General course

College of Commerce

Magallanes St., Cebu City

Cebu City 6000, Philippines

June 2010 – March 2014

On-The-Job Training

Department of Labor and Employment

Overseas Worker Welfare Administration (OWWA)

2nd flr., DOLE VII Bldg., Gorordo Ave. cor Gen. Maxilom Ave., Cebu City

Office assigned: Accounting

June 27, 2013 – August 29, 2013 (166 hours)

Secondary:

Dalaguete National High School

Dalaguete, Cebu

June 2006 – March 2010

Primary:

Dalaguete Central Elementary School

Dalaguete, Cebu

June 2000 – March 2006

Skills and abilities:

- Been trained for System Application Program (SAP)
- Master in MS Office works
- Fast in keyboarding skills
- Can speak well in English and Filipino
- Willing to be trained
- Hardworking
- Can do work with less supervision
- Available to start work immediately
- Willing to work overtime and any shift

Seminars Attended:

"Human Resource Management"

USJ-R Main Campus, Business Incubator

August 31, 2013

"Logistic and Supply Chain Management"

USJ-R Main Campus, Room 301

September 14, 2013

"Breaking Barriers in Financial Management to attain Organizational Excellence"

USJ-R Main Campus, Center for Performing Arts

January 15, 2011

"Seminar on Business Ethics and Social Responsibility"

USJ-R Center for Performing Arts

August 25, 2012

"Current Trends on Investments"

USJ-R Masscom Studio

July 13, 2013

"Employability and Financial Literacy"

USJ-R Center for Performing Arts

September 28, 2013

AFFILIATIONS:

Junior Business Executive Associations (JBEA)

University of San Jose-Recoletos

College of Commerce

Member

2010-2014

Reference:

Mrs. Ma. Elena M. Co

Department of Business and Entrepreneurship

Business Management Faculty Member

College of Commerce

University of San Jose-Recoletos

Magallanes St., Cebu City

Cell #: (922) 851-1107

Mr. Chris Rudyard Fruge Naval

Financial Consultant

Serviam Professionals

Unit 6, Ground Floor Geson Building

D. Jakosalem St. Cebu City

Philippine 6000

Cell #: (917) 790-8948

Philip Joy Rizado, LLB, DPA, DM

Commerce Faculty

University of San Jose-Recoletos

Magallanes Streets, 6000 Cebu City

Cell #: 09177005245