

Darwin G. Dimaano

Cogon Pardo, Cebu City

09186911783

darwindimaano21@gmail.com

SUMMARY OF QUALIFICATIONS

- Knowledgeable in MSOffice, Adobe Photoshop and Adobe Shockwave Director
- Knowledgeable in basic programming C#, basic web designing, database SQL and CISCO networking
- Knowledgeable in Alice and Blender Software
- Can easily adapt to new work environment and a team player

EXPERIENCE

- On the Job Trainee, May 2013 to January 2014
MPE Construction Company
As a technical support I do troubleshooting and kept their computers in a good condition. I was also given a task to manage their payrolls during paydays.
- On the Job Trainee, November 2012 to March 2013
N.B.I Clearance Department
As an On the Job Trainee I was tasked to print all the clearances and also do troubleshooting their computers.

EDUCATION

- Graduated as Bachelor of Science in Information Technology – Asian College of Technology – Cebu City
- Holy Rosary School of Pardo – 2010, Pardo Cebu City
- Pardo Elementary School - Pardo, Cebu City

SEMINARS ATTENDED

- ART OF LEADERSHIP
August 23, 2013
- NON-VERBAL MISTAKES DURING JOB INTERVIEW
August 16, 2013
- ETHICS OF SOCIAL WORK
August 12, 2013
- HOW TO GET HIRED THE EASY WAY
March 2, 2013

- CUSTOMER RELATIONSHIP MANAGEMENT SYSTEM
September 27, 2012
- FIBER TO THE HOME
November 28, 2011
- HOW TO CREATE 3D ANIMATED MOVIES AND VIDEO GAMES USING ALICE
August 27, 2010

PERSONAL INFORMATION

DATE OF BIRTH : December 8, 1993
SEX : Male
CITIZENSHIP : Filipino
CIVIL STATUS : Single
NAME OF FATHER : Ruben F. Dimaano
NAME OF MOTHER : Catalina G. Dimaano

REFERENCES (Available upon request)

- Arch. Manuel Enriquez Jr.
Head of MPE Construction Company
09277791445
- Jeanifer Ere
ACT CAS Faculty
Member
09433421168
- Ramil Tecson
Administrator of MPE Construction Company
09235164367