

Land and property / Transfer of land / Transfer of land

## 1 | Submit application for official land search

### Contact details



#### Entity in charge

#### **Ministry of Lands and physical planning, Ardhi house**

1ST Ngong Avenue P.O. Box 30450,  
Nairobi 00100  
Tel: +254 202 718 050  
Website: <http://www.ardhi.go.ke/>  
Directions: Google maps



#### Unit in charge

#### **Banking hall - counter 6**

Mon: 08:00 - 17:00  
Tue: 08:00 - 17:00  
Wed: 08:00 - 17:00  
Thu: 08:00 - 17:00  
Fri: 08:00 - 17:00



#### Person in charge

#### **Ministry of lands officer**

Government officer  
Tel: +254 202 718 050 /  
+254 20 4803973  
Email: [complaints@ardhi.go.ke](mailto:complaints@ardhi.go.ke),  
[eprocesses@ardhi.go.ke](mailto:eprocesses@ardhi.go.ke)

### Expected results

1. Stamped land search application.

### Requirements

1. Land search form (central registry) (3 original )  
Duly filled by the applicant and with revenue stamps affixed on the original.
- or Land search form (3 original )  
Duly filled by the applicant and with revenue stamps affixed on the original.
2. Proof of land ownership (copy)
3. KRA PIN certificate (copy)  
For the applicant.
4. National Identity card (copy)  
For the applicant if Kenyan.
- or Foreign national registration certificate- alien card (copy)  
For foreigners who are residents in Kenya
- or Passport (copy)  
For the applicant if a non-citizen.

## Time frame

Waiting time in queue: Min. 5mn - Max. 10mn

Attention at counter: Min. 5mn - Max. 10mn

Waiting time until next step: Min. 1 day - Max. 2 days

## Legal justification

1. Land Registration Act  
Section 34

## Recourse: Ministry of Lands and physical planning, Ardhi house



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### Unit in charge

#### **Customer care desk**

Mon: 08:00 - 17:00  
Tue: 08:00 - 17:00  
Wed: 08:00 - 17:00  
Thu: 08:00 - 17:00  
Fri: 08:00 - 17:00



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