

Gerardo Munoz

Los Angeles, CA | gmunoz108@g.ucla.edu | (323)425-5507 | yourwebsite.com

linkedin.com/in/yourusername | github.com/yourusername

EDUCATION

University of California Los Angeles, BS in Statistics & Data Science Expected June 2025

- GPA: 3.5
- **Relevant Coursework:** Mathematical Statistics, Design and Analysis of Experiment, Data Analysis and Regression, Computational Statistics

WORK EXPERIENCE

CSULA Upward Bound | Teaching Assistant | Los Angeles, California June 2024 – July 2024

- Worked as a teaching assistant monitoring three lectures of 20 students each during a summer session at California State University of Los Angeles
- Prepared lecture plans in joint with an LAUSD professor to suit both interactive and individual goals within the curriculum. Proctored exams and classrooms providing help and guidance within the material
- Enforced the importance of Calculus through real world scenarios and the interaction Calculus develops towards technology.

CSULA Upward Bound, | Attendance Clerk | Los Angeles, California June 2024 – July 2024

- Developed a sophisticated system of attendance for over 200 students through Excel, tracking presence, absence, and tardiness.
- Created individual sections for every class including the three lecture. The program consists of two branches which also demanded a system which facilitated the tracking of attendance
- Aside from the teaching assistant position, I navigated through both occupations as well as being enrolled in three courses at UCLA during the designated summer session.

COMMUNITY SERVICE & EXTRACURRICULARS

Hermanos Unidos de UCLA | Social Chair & Alumni Liasson Intern | Los Angeles, California September 2021 – Present

- Hosted professional development workshops for 40+ members interested in the importance of networking University of Los Angeles
- Led Interactive tours of the UCLA campus for low-income high school and middle school students, promoting higher education among minority communities curriculum. Proctored exams and classrooms providing help and guidance within the material
- Developed a database containing the information of hundreds of alumni organized by occupation, allowing 70+ members to easily locate and network within their academic sectors technology.

WESTOP SoCal Student Leadership Conference, | Coordinator | Los Angeles, California June 2024 – July 2024

- Took part in the coordination of the WESTOP conference in which hosted more than 250 high school students from diverse institutions tardiness.
- Hosted an individual workshop alongside a director from Oxnard College regarding the effects of minority backgrounds within higher education.
- Provided insight about my personal experience at a higher inistituion with one on one conversations to students, parents, and directors from the numerous institutions

AFFILIATIONS & SKILLS

Language: Spanish (Professional Fluency, with experience in translation)

Software:: Microsoft Excel, R