It has become increasingly clear that we (ASLO technologies) are in need of proper protocol for our Alpha-Numeric lab project known *Subject Delta*. The following document is the new protocol for interacting with Subject Delta.

- (1) No Electronic devices are to be permitted in the Alpha Numeric
  - ${\bf Labs}\,.$  This includes but is not limited to
  - (a) Electronic games
  - (b) Personal Computers (Besides those already stationary in the labs)
  - (c) entertainment players
  - (d) recorders (company issued audio recorders are exempt)
  - (e) calculators
  - (f) cameras
  - (g) smart phones
- (2) "Buddy System" To prevent issues within the alphanumeric labs, no person is allowed to be in any lab above 2c alone.
- Mandatory Audio Logs for all Alphanumeric Lab Employees: To

  better understand the situation at hand, all employees within the

  Alphanumeric labs are to record at least one audio log daily.

  These logs are to be submitted directly to myself or to Norman

  Jones.

I thank you all for understanding the situation and your willingness to adjust to the scenario as needed.

- Dr. Stephen E. Gist