

TRAINING PROGRAM MANAGE

Bloomington Indiana

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I am a budding leader with a history of managing creative endeavors and delivering superior quality results. Curiousity, Communication, and Compassion are the skills I leverage most often to navigate the intricacies of

Employment_

Sole Proprietor Freelance Creative

Fall 2004 -> Present

- RESPONSIBLE FOR Business Development, Stakeholder Management, Project Management, Technical Execution, Contract Management, QA
- INDUSTRIES SUPPORTED Education/Academia, Small Business, Not-for-Profit, Alcohol/Tobacco
- PRODUCTS DEVELOPED Logos & Identity Packages, Business Cards, Product Packaging, Print Advertisements/Publications, Media Packaging, Promotional Materials, Convention Booths, Websites, Online Advertisements

Program Manager Warrant Technologies

TRAINING DEPARTMENT

April 2023 -> Present

RESPONSIBLE FOR — Enabling a successful Training Department, Supporting schedule adherance and quality deliverables, Identifying high-quality team members,

Education _____

University of Southern Indiana

INTERACTIVE MEDIA DESIGN/PRINTMAKING

- Graphic Design Merit Award, 2008
- Interactive Media Merit Award, 2009

Boonville High School

2002 -> 2006

2006 -> 2011

National Honors Society

ACADEMIC HONORS

Skills_____

Programming Languages

Python, SQL

Markup Languages

CSS, HTML, MARKDOWN, RMARKDOWN

Adobe Suite

ILLUSTRATOR, PHOTOSHOP, INDESIGN, XD

Microsoft Office

Excel, Outlook, OneNote, PowerBI, PowerPoint, Visio, Word

Certifications

Google Data Analytics Professional

2023

Google Project Management Professional

2023

CMMI Trusted Agent

2020