

**Vocabulary**  
**eneral**  
*la fois/en meme temp* = at the same time  
*allé-retour* = back-and-forth  
*arbitraire* = arbitrary  
*au cours de* = during/process of  
*au lieu de* = instead of  
*polishness betise* = la  
*bias* = bias  
*chiffrement* = encryption  
*concernant* = concerning/regarding  
*une consequence* = consequence  
*es fois* = sometimes  
*un écart* = a difference  
*un empêchement* = obstacle  
*un enjeu* = stake  
*un événement* = event  
*une haine* = hatred  
*hâte* = haste  
*un indice* = sign/clue/indicator  
*une information* = information  
*une intégrité* = integrity  
*la liberté d'expression* = freedom of expression  
*même si* = even if  
*une menace* = a threat  
*une occasion* = opportunity/chance  
*parmi* = among  
*une pente glissante* = unsteady/shaky  
around  
*la plupart* = the majority  
*plusieurs* = several  
*une publicite* = advertising  
*quelque* = some  
*revue* = journal (scientific)  
*une situation* = situation  
*écru* = real

**ork**  
*capacité* = ability  
*un accomplissement* = completion (of a task)  
*une acquisition* = procurement  
*une affectation* = assignment  
*tent de rendement* = mmm  
*une attente* = expectation  
*un bassin* = a pool (competition)  
*un emménagement de carrier* = career path  
*compétence* = skill/ability  
*un comportement* = behaviour  
*un contracteur* = contractor  
*une convention collectif* = collective agree-

*un correctif securite* = security update (computer)  
*une date d'echéance* = expiry date  
*un debayage* = a stoppage  
*une demarche* = an approach/method  
*une dependance* = addiction  
*une detrachment* = secondment  
*direction* = director general  
*direction generale* = branch  
*dirigeant principal de l'information: DPI* = chief information officer: CIO  
*le discours haineux* = hate speech  
*division* = directorate  
*le dossier* = the file  
*une ebouche* = a draft  
*un echec* = a failure  
*un embauche* = a hiring/an employment  
*empêcher* = to prevent  
*une equip special* = tiger team  
*un exigence* = a demand  
*faire confiance a* = to have confidence in  
*gestions des talents* = talent management  
*les heures compresse* = compressed work hours  
*heurs supplementaire (f)* = overtime  
*informatique en nuage* = cloud computing  
*une instance* = the authority  
*un jalon* = milestone  
*un epuiseement professionnel* = burnout  
*la motivation* = motivation  
*une mutation* = deployment  
*un ordre du jour* = agenda  
*un programme* = program  
*une structure* = structure  
*par interim* = acting  
*un partie prenante* = stakeholder  
*la period* = the period  
*le plan de releve* = succession planning  
*un post vacant* = empty position  
*la prime de rendement* = bonus  
*le programme d'aide d'employees* = employee assistance program  
*les remue-ménages* = brainstorm  
*le rendement* = productivity/output  
*une repercussion* = repercussion  
*le roulement du personelle* = turnover (employees)  
*une rustine* = a patch (computer)  
*un substantif* = substantive  
*un systeme* = the system  
*un temp prescrits* = window of time  
*une équipe* = team  
*temps partiel* = part-time  
*travail à distance/teletravail* = telecom-

*values valuer éthique = échange*  
*un*  
*an exchange une responsabilité* = an exchange  
*la vie personnelle* = personal life  
*la vie privée* = private life

**Qualities**  
*conscientieux* = conscientious  
*exigeant* = demanding  
*fiable* = reliable  
*intègre* = to have integrity  
*juste* = fair  
*organisé* = organized  
*ouverte* = open-minded  
*respectueux* = respectful  
*sympathique* = friendly

**Verbs**  
*aborder* = to approach  
*repenser* = to revise  
*s' adapter* = to adapt  
*... à la nouvelle situation* = to the new situation  
*... au changement* = to change  
*acquérir* = to acquire  
*s' assurer* = to make sure  
*assurer* = to assure  
*chiffrer* = to encrypt  
*clarifier* = to clarify  
*concentrer sur* = to concentrate on/to focus on  
*concevoir* = to conceive  
*conseiller* = to council  
*constater* = to notice  
*convaincre* = to convince/to persuade  
*decrire* = to describe  
*démontrer* = to prove/to demonstrate  
*elaborer* = to work out/to develop  
*empirer* = to worsen  
*enchaîner* = to link  
*engager* = to hire/to commit/to take on  
*être responsable de* = to be responsible for  
*exiger* = to demand  
*faire connaissance* = mmm  
*favoriser* = to favour  
*fixer une reunion* = to schedule a meeting  
*franchir* = to get through (an obstacle)  
*influencer* = to influence  
*limiter* = to limit  
*menacer* = to threaten  
*mentionner* = to mention  
*mobiliser* = to mobilise/to rally

*observer* = to observe  
*s' occuper* = to be busy/to take care of something  
*occuper (un poste)* = occupy (a job)  
*participer* = to participate  
*prioriser* = to prioritize  
*se procurer* = to procure  
*proposer* = to propose  
*provoquer* = to provoke  
*rassembler* = to collect/to gather  
*rater* = to fail  
*réagir* = to react  
*recommender* = recommend  
*reconcilier* = to reconcile  
*redoubter* = to doubt  
*reporter* = to postpone  
*resister* = to resist  
*ressembler a* = to resemble  
*signaler* = to point out  
*subir* = to put up with  
*suggerer* = suggest  
*traiter* = to process/to deal with

**Expressions with faire**  
*faire attention à* = to pay attention to  
*faire confiance à quelqu'un* = to trust someone  
*faire de son mieux* = to do one's best  
*faire des progrès* = to make progress  
*faire face à* = to oppose, face up to  
*faire partie de* = to be a part of  
*faire preuve de* = to display a quality / virtue  
*faire semblant de* = to pretend to  
*faire une question* = to ask a question

**Expressions with mettre**  
*mettre accent sur* = to focus on  
*mettre à jour* = to update  
*mettre à l'essai* = to put to the test  
*mettre à pied* = to layoff/to fire  
*mettre au point* = to fine-tune / to adjust  
*mettre aux normes* = updating/upgrading to standards  
*mettre en colère* = to make angry  
*mettre en contact* = to put in touch  
*mettre en desordre* = to mess up  
*mettre en marche* = to get something started / to get something going  
*mettre en oeuvre* = to make use of / to implement  
*mettre en relief* = to bring out, enhance, accentuate  
*mettre en service* = to put into service / to put into operation  
*mettre en train* = to get something underway

end to something  
**Expressions with prendre**  
*prendre à gauche / droite* = to turn left/right  
*se prendre à* = to start doing  
*prendre au sérieux* = to take seriously  
*prendre des gants* = to handle with ki gloves / to handle carefully  
*prendre des risques* = to take chances  
*prendre fin* = to come to an end  
*prendre garde* = to be careful  
*prendre rendez-vous avec* = to make a appointment with  
*prendre sa retraite* = to retire (from work)  
*prendre une décision* = to make a decision

**2 Subjonctif**  
**General**  
*à condition que* = provided that  
*afin que* = so that/in order that  
*à moins que* = unless  
*avant que* = before  
*bien que* = although  
*de peur que* = for fear that  
*de sort que* = so that  
*en admettant que* = in admitting that  
*en attendant que* = while  
*il faut que* = it is necessary that  
*jusqu'à ce que* = until  
*malgré que* = despite that  
*pour que* = so that  
*pourvu que* = provided that/so long as  
*quoique* = although  
*sans que* = without  
*vouloir que* = to want that

**Autre expressions**  
*à supposer que* = imagine that  
*autant que* = as much as  
*en admettant que* = mmm  
*pour etre certain que* = to be certain that  
*supposant que* = supposing that

**Verbes de nécessité**  
*il est...*  
*essential que* = it is essential that  
*important que* = it is important that  
*nécessaire que* = it is necessary that  
*obligatoire que* = it is compulsory that  
*profitable que* = it is beneficial that  
*urgent que* = it is urgent that

*arriver que* = mmm  
*motivation* = motivation  
*est possible que* = it is possible that  
*est probable que* = it is probable that  
*sembler que* = it seems that  
*nager que* = imagine that

*adorer que* = adore that  
*avoir la chance que* = to have the chance that

*avoir peur que* = to fear that  
*craindre que* = to fear that  
*c'est absurde que* = it is absurd that  
*c'est attristant que* = it is sad that  
*c'est drôle que* = it is funny that  
*c'est ennuyeux que* = it is annoying that  
*c'est épouvantable que* = it is dreadful that

*est étonnant que* = it is surprising that  
*est étrange que* = it is strange that  
*est extraordinaire que* = it is amazing that

*est inaccaptable que* = it is unacceptable that

*est in/juste que* = it is in/just that  
*est normal que* = it is normal that  
*est raisinnable* = it is reasonable that  
*est regrettable que* = it is regrettable that

*est ridicule que* = it is ridiculous that  
*est terrible que* = it is terrible that  
*re content que* = to be happy that  
*re etonne que* = to be surprised that  
*re heureux* = to be happy that  
*re satisfait que* = to be satisfied that  
*re triste que* = to be sad that  
*regretter que* = regret that

*accepter que* = accept that  
*aimer que* = like that  
*approuver que* = approve that  
*avoir envie que* = to have desire that  
*demande que* = demand that  
*désirer que* = desire that  
*detester que* = hate that  
*exiger que* = demand that  
*être désirable que* = it is desirable that  
*insister que* = insist that  
*préférer que* = prefer that  
*proposer que* = propose that

**Indicatif / subjonctif négatif**

*constater que* = to observe that  
*croire que* = to believe that  
*espérer que* = to hope that  
*estimer que* = to consider that  
*être certain que/être sûr que* = to be sure that  
*pendant que* = while  
*penser que* = to think that  
*trouver que* = to find that