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FACULTY OF ARTS & SCIENCE

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Academic Calendar

Course Enrolment

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Year of Study

A Faculty of Arts & Science student who has:

- Completed fewer than 4.0 credits is in Year 1
- Completed 4.0 to 8.5 credits is in Year 2
- Completed 9.0 to 13.5 credits is in Year 3

- Completed 14.0 or more credits is in Year 4

Number of Courses Taken (“Course Load”)

Students may proceed towards the degree at a rate of their own choosing, within the following parameters:

1. The recommended course load for [full-time students](#) who are in [good standing](#) in each of the [Fall and Winter terms](#) is no more than 2.5 credits; the maximum course load in each term is 3.0 credits. During the priority period of enrolment students’ maximum course load, included waitlisted courses, is 2.5 credits; once the priority period has ended, students may enrol in/waitlist for an additional 0.5 credit to the maximum of 3.0 credits. Special consideration will not be granted on the basis of enrolment in more than the recommended maximum.
2. The maximum course load for students who are in [good standing](#) during the [Summer Session](#) is 1.0 credit per term.
3. Students on [Academic Probation](#) may take no more than 2.5 credits in each of the Fall and Winter terms and no more than 1.0 credit in each of the Summer terms.
4. Once students have completed 4.0 credits in the Faculty of Arts & Science, their College Registrar may consider a

request for an exception to the above limits; the Rotman Commerce Program Office considers requests for an exception for Bachelor of Commerce students. The College Registrar or Rotman Commerce Program Office, following Faculty guidelines, has the discretion to approve or deny such requests. Special consideration will not be granted on the basis of, and final examination schedules may be affected by, a course overload.

5. Students restricted to a reduced course load on admission may take no more than 1.5 credits in a Fall or Winter term unless approved by their College Registrar, and no more than 2.5 credits overall during the Fall/Winter Session. They may take a maximum of 1.0 credit in the Summer Session. Students restricted to part-time studies who wish to transfer to full-time studies should consult with their College Registrar.
6. To calculate course loads, students should consult this Calendar together with the [Timetable](#). The codes “Y1” or “H1” in a course code in the Calendar indicate the credit value:

Y1 = a full-credit course (1.0 credit), for which one credit is given (e.g., ANT100Y1)

H1 = a half-credit course (0.5 credit), for which one half credit is given (e.g.,

HIS332H1)

7. In the Timetable a section code is associated with a course code to indicate when the course is offered:

F = "First Term;" the first term of the Fall/Winter Session (September – December) or the first term of the Summer Session (May-June)

S = "Second Term;" the second term of the Fall/Winter Session (January – April) or the second term of the Summer Session (July – August)

Y = full session; the entire Fall/Winter Session (September – April) or the entire Summer Session (May – August)

8. Students should note that courses designated as "...Y1F" or "...Y1S" in the Timetable are particularly demanding.

Full-Time and Part-Time Status

Full-time Status

- A student enrolled in 3.0 credits or more in the [Fall/Winter Session](#) is full-time.
- A student enrolled in 1.5 credits or more in the [Summer Session](#) is full-time.

Part-time Status

- A student enrolled in 2.5 credits or fewer in the [Fall/Winter Session](#) is part-time.

- A student enrolled in 1.0 credit or fewer in the [Summer Session](#) is part-time.

Extra Courses

Extra courses appear on a student's academic record with a final course mark and are noted as "EXT". Extra courses do not count for degree credit and are not included in calculating a student's Grade Point Average. However, Extra courses may count in other respects, such as to satisfy program requirements or Breadth Requirements.

Each course with a mark of 50% or higher/P/CR counts for credit towards a degree unless:

- the course has already been passed and is being repeated (see 1. below), or
- the course lists as an [exclusion](#) another course that has already been completed (see 2. below)

1. Repeating Passed Courses

Students (both degree and non-degree) may not repeat any course in which they have already obtained credit (a mark of 50% or higher/P/CR) with two exceptions:

i) When students need to achieve a minimum mark in a course for entry to a limited enrolment program or for meeting a prerequisite to take another course in their program, they may repeat such a course once. The second attempt at the course would normally be marked [Extra](#), unless the mark obtained in the second attempt is higher, in which case the first attempt would be marked Extra to a maximum of 2.0 credits overall. If the